Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, County of Cook, the regular meeting of the Board of Trustees of Community College District No. 508 was held on July 7, 2017 at 9:00 a.m., District Office, 226 W. Jackson Boulevard, Room 300, Chicago, Illinois 60606.

ATTENDEES

TRUSTEES
Charles R. Middleton, Chair
Gary Gardner, Vice Chair
Clarisol Duque, Secretary
Darrell Griffin, Trustee
Karen Kent, Trustee
Marisela Lawson, Trustee
Deborah H. Telman, Trustee
Alexa Cruz, Student Trustee

OFFICERS OF THE DISTRICT
Diane Minor – Vice Chancellor, Administrative and Procurement Services
Beatrice O’Donnell – Vice Chancellor, Safety and Security
Eric Lugo – Executive Vice Chancellor and Senior Advisor
Kimberly Ross – Chief Talent Officer
Jennifer Mason – Vice Chancellor, Community & Legislative Affairs

COLLEGE PRESIDENTS
President Jose Aybar, Richard J. Daley College
President Margaret Martyn, Harold Washington College
Interim President Felicia Davis, Olive-Harvey College
Interim President Shawn Jackson, Harry S Truman College
Interim President David Sanders, Malcolm X College
Interim President Craig Lynch, Kennedy-King College
President David Potash, Wright College

CHIEF ADVISOR TO THE BOARD
Tracey B. Fleming

CHANCELLOR
Juan Salgado

PROVOST AND CHIEF ACADEMIC OFFICER
Mark Potter

GENERAL COUNSEL
Eugene Munin
I. CALL TO ORDER REGULAR BOARD MEETING

Chair Middleton called to order the July 6, 2017 Regular Board Meeting at 9:01 a.m.

II. ROLL CALL

The Chief Advisor to the Board called roll:

- Clarisol Duque: Present
- Gary Gardner: Present
- Karen Kent: Present (arrived at 9:28 a.m.)
- Charles R. Middleton: Present
- Deborah H. Telman: Present
III. REMARKS FROM CHAIR MIDDLETON

Chair Middleton welcomed everyone to the July board meeting. His welcoming remarks included Executive Vice Chancellor Lugo, Vice Chancellor Mason, Chief Talent Officer Ross, Interim President Jackson and Provost and Chief Academic Officer Potter. Chair Middleton noted that when a group or organization embraces change and makes it work on behalf of the values of the organization, it can be a really good and useful thing.

IV. STUDENT TRUSTEE REPORT

Student Trustee Cruz reported on her participation in the ICCB Student Leadership Institute during last month’s regular board meeting. She also reported on the DSGA at each of the colleges.

At the conclusion of Student Trustee Cruz’s report, Chair Middleton noted that they had met yesterday and he learned a great deal and looked forward to learning even more over the course of Trustee Cruz’s term on the board.

V. CHANCELLOR’S UPDATES

Chancellor Salgado welcomed Provost Potter to the Board meeting and to City Colleges noting his early visits to and engagement with the Colleges. Chancellor Salgado announced that Dr. Jose Aybar would be leaving Daley College later in July and thanked him for his service. Chancellor Salgado announced that Dr. Eduardo Garza, Dean of Students at Daley College, would serve as Interim President at Daley following Dr. Aybar’s departure.

Chancellor Salgado also noted that work is ongoing on the FY2018 budget, which will be brought to the board for action at its August meeting. The loss of more than $70 million in state funds over the past two years, as well as the loss of student MAP grants, has had an impact on City Colleges, including a decline in enrollment. These challenges have required hard decisions, including laying off administrative staff, and putting the District Office building on the market among other activities. All of these efforts are targeted on putting City Colleges on a firm financial footing and to eliminating a structural deficit while simultaneously maintaining our position as one of the most affordable college options in our region.

Upon the conclusion of the Chancellor’s remarks, Chair Middleton added his own remarks of appreciation for Dr. Aybar and recognition of his more than eight-year tenure as a college
president, which he indicated is a rarity.

Secretary Duque followed Chair Middleton’s remarks with her own congratulatory remarks on Dr. Aybar’s service to the Chicago community and particularly its Latino community over his 14 years of total service to City Colleges.

Student Trustee Cruz noted that Dr. Aybar is her college president and she has been at Daley since she was a high school student and expressed her gratitude for his service.

VI. **DISTRICT UPDATES**

Dean Eduardo Garza of Daley College and President David Potash of Wright College made a presentation on enrollment.

Trustee Lawson asked how much data the team reviewing the issue of enrollment has versus how much they feel they need.

Dr. Garza noted that we have very good data and a platform, Open Book, to assist in reviewing that data and the metrics that our College records system, CS9, captures.

President Potash noted that we do not yet have predictive analytics.

Trustee Telman asked about how the barriers to enrollment mentioned by the working group were identified.

Dean Garza noted that over the years some of these have been identified by practitioners and students; however, there has been no formal survey of students.

Trustee Telman noted that child care would also seem to be a potential impediment to enrollment.

President Potash noted that the task force has looked at barriers to enrollment and then assessed them against the cost (time, money, other resources) that would be required to resolve those barriers. President Potash noted that we have prioritized our immediate efforts accordingly.

Vice Chair Gardner asked about efforts to collaborate with Chicago Public Schools.
Dean Garza noted that under Chancellor Salgado’s leadership we are in constant contact with Chicago Public Schools.

Trustee Griffin asked about efforts to engage with the faith community.

Chancellor Salgado noted outreach breakfasts where he has convened with faith communities at Malcolm X and Kennedy-King and will in the future at all of the colleges. Chancellor Salgado noted that the Mayor’s effort to ensure a post high-school plan for each student coming out of CPS has been a major impetus for more collaboration between our organizations.

VII. PUBLIC PARTICIPATION
There were four (4) requests for public participation.
1. Julia Butler spoke about CCC not accepting credits from four-year institutions.
2. Edward Cary Tucker spoke about adjunct instructors and the vital role they play in the life of the Truman math center.
3. Dr. Beth Braun spoke about the adjunct equation.
4. Tony Johnston spoke about adjunct instructors.

At the conclusion of public participation, Chair Middleton noted that the board had received written remarks from Beth Harris about the issue of the adjunct faculty.

VIII. FACULTY COUNCIL REPORT
Professor Jennifer Alexander of Daley College presented the faculty council report for the month of July.


Chair Middleton asked if there were questions or edits to the minutes. Hearing none, he asked for a motion to approve the aforementioned minutes.

<Motion> Secretary Clarisol Duque
<Second> Trustee Marisela Lawson
Motion carried.

Section 1 – Resolutions

Chair Middleton asked Vice Chancellor Minor to start reviewing the Resolutions with items 1.00 and 1.01.

Next, President Sanders reviewed Resolution 1.02. Trustee Telman asked if the internships associated with the CVS expansion at the West Side Learning Center are paid.

President Sanders indicated that the internships are for credit, but not paid.

Chair Middleton applauded this as an example of a public private partnership between the public sector and the CVS Corporation and reflective of the quality of education our pharm tech students receive at City Colleges.

At the conclusion of these comments, Chair Middleton, hearing no request for separate action or questions, asked for a motion to approve Resolutions 1.00 through 1.02 on a roll call vote.

<Motion> Trustee Deborah Telman
<Second> Secretary Clarisol Duque

Motion carried.

The Chief Advisor to the Board called the roll,

Clarisol Duque Aye
Gary Gardner Aye
Darrell Griffin Aye
Karen Kent Aye
Marisela Lawson Aye
Deborah Telman Aye
Student Trustee Alexa Cruz Aye (advisory)
Charles R. Middleton Aye

There were seven ayes, zero nays, and no abstentions or recusals.
Section 2 - Personnel

Chair Middleton next asked Chief Talent Officer to review the July Personnel report. Chair Middleton asked if there were questions or comments from the Board regarding Personnel 2.00. Hearing none, he asked for a motion to approve Personnel 2.00.

<Motion> Trustee Karen Kent
<Second> Trustee Deborah Telman

Motion carried.

Section 3 - Resource Development

Chair Middleton asked Executive Vice Chancellor Lugo to report on Resource Development 3.00. At the end of the report, Chair Middleton asked if there were questions.

At the conclusion of the review of the Resource Development report, Chair Middleton asked if the transfer of funds for the City Colleges of Chicago Foundation included in the report requires a separate vote. Executive Vice Chancellor Lugo indicated that it does not.

With that, Chair Middleton asked for a motion to approve the Resource Development report, 3.00

<Motion> Trustee Marisela Lawson
<Second> Trustee Deborah Telman

Motion Carried.

Section 4 - Agreements

Chair Middleton reminded those in attendance of the board’s practice that any trustee who wishes to consider any of the Agreements separately on a separate vote may request such treatment. Hearing no such request, all items will be considered together on one roll call vote at the end of this section.

Chair Middleton asked CFO Carson to review Agreements 4.00 and 4.01.

Next, Chair Middleton asked Interim President Lynch to report on Agreements 4.02.

Interim President Jackson was asked to present on Agreement 4.03.
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General Counsel Munin concluded the review of Agreements by reporting on item 4.04

At the conclusion of this review, Chair Middleton asked for a motion to approve Agreements 4.00 through 4.04 on a roll call vote.

<Motion> Secretary Clarisol Duque  
<Motion> Trustee Darrell Griffin

Motion Carried.

The Chief Advisor to the Board called the roll,

Angela Crandall
Aye

Gary Gardner  
Aye

Darrell Griffin  
Aye

Karen Kent  
Aye

Marisela Lawson  
Aye

Deborah Telman  
Aye

Student Trustee Alexa Cruz  
Aye (advisory)

Charles R. Middleton  
Aye

There were seven ayes, zero nays and no recusals or abstentions.

Section 5 - Purchases

Chair Middleton noted that the board would consider the Purchases in the same way as the Agreements, acting on them altogether unless a trustee requests separate action on any of the purchases.

Vice Chancellor Minor reviewed Purchases 5.00 and 5.01.

At the conclusion of the review of Purchases, Chair Middleton asked for a roll call vote on Purchases 5.00 and 5.01.

<Motion> Trustee Marisela Lawson  
<Motion> Trustee Deborah Telman

Motion Carried.

The Chief Advisor to the Board called the roll,

Clare Zentner  
Aye

Gary Gardner  
Aye

Darrell Griffin  
Aye

Karen Kent  
Aye

Marisela Lawson  
Aye

Deborah Telman  
Aye

Student Trustee Alexa Cruz  
Aye (advisory)

Charles R. Middleton  
Aye

There were seven ayes, zero nays and no recusals or abstentions.
There were seven ayes, zero nays and no recusals or abstentions.

**Section 6 - Legal Invoices**

Chair Middleton asked for a review and discussion of Legal Invoices 6.00. General Counsel Munin presented Legal Invoices 6.00.

Hearing no questions or comments, Chair Middleton asked for a motion to approve Legal Invoices 6.00.

<Motion> Trustee Deborah Telman
<Motion> Trustee Karen Kent

Motion Carried.

**X. MOTION FOR CLOSED SESSION**

Pursuant to the Illinois Open Meetings Act, Chair Middleton asked for a roll call vote to hold Closed Session at 10:11 a.m. for the discussion of exceptions: 2(c)(1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body”; 2(c)(5) “the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; 2(c)(6), “setting of a price for sale or lease of property owned by the public body”; and 2(c)(7) “the sale or purchase of securities, investments or investment contracts”.

Chair Middleton asked for a motion to take a roll call vote to enter closed session.

<Motion> Secretary Clarisol Duque
<Second> Trustee Deborah Telman

Motion Carried.
The Chief Advisor to the Board called the roll,

- Clarisol Duque Aye
- Gary Gardner Aye
- Darrell Griffin Aye
- Karen Kent Aye
- Marisela Lawson Aye
- Deborah Telman Aye
- Student Trustee Alexa Cruz Aye (advisory)
- Charles R. Middleton Aye

There were seven ayes, zero nays and no abstentions or recusals.

XI. RETURN FROM CLOSED SESSION

Closed Session ended at 11:33 a.m. Upon the Board’s return, the Chair reconvened the July 6, 2017 Board meeting and noted that no action was taken by the Board during Closed Session.

However, Chair Middleton noted that the board did discuss another matter covered by an exception to the Illinois Open Meetings act, 2(c)(2) “collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees”.

Next, Chair Middleton asked for a clarification regarding board report 5.01. Chief Advisor Fleming noted that the term referenced by Vice Chancellor Minor, one year, was incorrect due to a typographical error. Chief Advisor Fleming noted that the board report reviewed and submitted to the board was accurate, reflecting a three-year term for the purchase of chemicals.

XII. MOTION TO ADJOURN

Chair Middleton asked for a motion to adjourn the meeting.

<Motion> Trustee Deborah Telman
<Second> Trustee Karen Kent

Motion Carried.

The meeting adjourned at 11:36 a.m.
Submitted by – Tracey B. Fleming, Chief Advisor to the Board of Trustees