

**33495**

**ADOPTED – BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
JUNE 7, 2018**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**PURCHASE OF NEW UNIFORMS FOR THE COSMETOLOGY PROGRAM  
VCG UNIFORM  
HARRY S TRUMAN COLLEGE  
(EXTENSION OPTION)**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the extension of the Bid # MWJ1501 for the period commencing June 7, 2018 and ending June 30, 2020 and issuance of certain purchase orders on an as needed basis for the purchase of new uniforms for the Cosmetology Program at Truman College, at a total cost not to exceed \$70,000.

**VENDORS:** VCG Uniform  
505 W. Irving Park Road  
Chicago, IL 60641

**USERS:** Cosmetology Department/Truman College

**ORIGINAL TERM:**

The original term of this purchase commenced on April 9, 2015 and ended on April 30, 2018.

**RENEWAL TERM:**

The renewal term of the agreement shall commence on June 7, 2018 and end on June 30, 2020.

**SCOPE OF SERVICES:**

The identified vendor will supply and deliver uniforms for students enrolled in the Cosmetology Program at Truman College that are new and measured for fitness. The cost of the uniforms are based on student enrollment and is subject to increase or decrease based on enrollment. The cost of the uniforms are part of the students' fees and are collected and held until the uniforms are purchased.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

Utilizing the vendor listed above will ensure that students enrolled in the Cosmetology Program are dressed in accordance with the program's uniform policy.

**VENDOR SELECTION:**

Pursuant to Board Report 32621, the Board approved issuance of purchase orders to the vendor listed above. Specifications were prepared by District Procurement staff and Bid #MWJ1501 was publicly advertised on December 29, 2014. Twenty-four (24) companies were contacted. Five (5) companies submitted bids on February 6, 2015: 1) Aramark Uniform Services; 2) Just Uniforms, LLC; 3) Kale Uniforms, Inc.; 4) Pro Biz Products, LLC; and 5) VCG Uniforms. Aramark Uniform Services was deemed non-responsive for failure to comply with requirements in the specifications.

All bids and uniform samples were reviewed by staff from Truman College. Based on the lowest responsive and responsible bid submitted and the quality of the bid samples, staff recommends acceptance of the bid from VCG Uniforms for the Cosmetology Uniforms for Truman College.

**MBE/WBE COMPLIANCE:**

The Office of Contract Compliance has reviewed the proposed renewal and has determined the Vendor complies with the Board Approved Participation Plan with the compliance below and a recommended waiver of the WBE participation.

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Direct or Indirect</u>	<u>Certifying Agency</u>
Stitch Me 329 West 18 <sup>th</sup> Street Chicago, IL 60616	MBE	8.8	Direct	City of Chicago

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total:** \$70,000

**Charge to:** Harry S Truman College

**Source of Fund:** Education Fund

**FY18:** 540000-00003-4030250-10000

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**June 7, 2018 – Harry S Truman College**