

**33494**

**ADOPTED – BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
JUNE 7, 2018**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**STUDENT COSMETOLOGY SUPPLIES  
THE BURMAX COMPANY  
MARIANNA INDUSTRIES, INC.  
OFFICE OF ACADEMIC AFFAIRS  
HARRY S TRUMAN COLLEGE  
(RENEWAL OPTION)**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the extension of the Bid # CJ1502 for the period commencing June 7, 2018 and ending June 30, 2020 and issuance of certain purchase orders on an as needed basis to The Burmax Company and Marianna Industries, Inc., to provide cosmetology supplies for students enrolled in the Truman College Cosmetology program for an annual total cost not to exceed \$466,000.

**VENDORS:** The Burmax Company  
28 Barretts Avenue  
Holtsville, New York 11742

Marianna Industries, Inc.  
11222 I Street  
Omaha, Nebraska 68137

**USERS:** Harry S Truman College

**ORIGINAL TERM:**

The original term of the agreement commenced on April 9, 2015 and ended on April 30, 2018.

**RENEWAL TERM:**

The renewal term of the agreement shall commence on June 7, 2018 and end on June 30, 2020.

**SCOPE OF SERVICES:**

The Burmax Company and Marianna Industries, Inc. will provide cosmetology supplies for the students enrolled in the Cosmetology Program in Class 101 – 106 and Class 201-202 at Truman College. Necessary supplies include: Tote Bag; Trigger Sprayer & Bottle; Extra-Deep Manicure Bowl; Manicure Brush; Toenail Clipper, Styling Brush, Hair Cutting Comb; Styling Comb; Double Decker Tint Bowl Adjustable Mannequin Holder; Dual Purpose Clips, Single Prong Clips, Magnetic Roller Kit; Manicure Kit; Shampoo Comb; Rattail Comb Round Compact Make-Up Kit; Butterfly Clips; Nail Polish Kit; and Hair Net.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

These supplies are necessary for the students enrolled in the Cosmetology Program to receive thorough training in the art, skill and applied science used in treatment of hair, nails and skin.

**VENDOR SELECTION:**

Pursuant to Board Report 32778, the Board approved issuance of purchase orders to the vendors listed above. Specifications were prepared by District Procurement staff and Sealed Bid #CJ1502 was prepared and publicly advertised on July 1, 2015. Ten (10) companies were contacted and two (2) bid responses and samples were received on July 9, 2015. The two responses and their samples were reviewed by staff and both firms were selected based upon the most responsive and responsible bidders' unit price per item that met the required specifications, product quality and durability. Estimated quantities are subject to increase or decrease based on student enrollment.

**MBE/WBE COMPLIANCE:**

The Office of Contract Compliance has reviewed the proposed renewal and recommends a continued waiver of the Board Approved Participation Plan due to the nature of the purchases (cosmetology supplies) and the absence of subcontract opportunities.

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total:** \$466,000

**Charge to:** Harry S Truman College

**Source of Fund:** Education Fund

**F18:** 540000-00003-4030250-10000

**Respectfully submitted,**

**Juan Salgado**  
**Chancellor**

**June 7, 2018 – Harry S Truman College**