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**APPROVED—BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JUNE 7, 2018**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

MINUTES

**REGULAR BOARD MEETING
THURSDAY, FEBRUARY 1, 2018
DISTRICT OFFICE - 226 W. JACKSON BOULEVARD, ROOM 300**

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, County of Cook, the regular meeting of the Board of Trustees of Community College District No. 508 was held on February 1, 2018 at 9:00 a.m., District Office, 226 W. Jackson Boulevard, Room 300, Chicago, Illinois 60606.

ATTENDEES

TRUSTEES

Walter E. Massey, Chair
Elizabeth Swanson, Vice Chair
Clarisol Duque, Secretary
Darrell Griffin
Diana Campos, Student Trustee

CHIEF ADVISOR TO THE BOARD

Tracey B. Fleming

CHANCELLOR

Juan Salgado

**PROVOST AND CHIEF ACADEMIC
OFFICER**

Mark Potter

GENERAL COUNSEL

Eugene Munin

OFFICERS OF THE DISTRICT

Jeff Donoghue – *Chief of Staff*
Joyce Carson – *Vice Chancellor and Chief Financial Officer*
Diane Minor – *Vice Chancellor, Administrative and Procurement Services*
Beatrice O'Donnell – *Vice Chancellor, Safety and Security*
Eric B. Lugo – *Executive Vice Chancellor and Senior Advisor*
Kimberly Ross—*Chief Talent Officer and Vice Chancellor of Human Resources and Staff Development*
Jennifer Mason, *Vice Chancellor Legislative and Community Affairs*

COLLEGE PRESIDENTS

Interim President Eduardo Garza, Richard J. Daley College
Interim President Ignacio Lopez, Harold Washington College
Interim President David Sanders, Malcolm X College
Interim President Craig Lynch, Kennedy-King College
Interim President Shawn Jackson, Harry S Truman College
Interim President Felicia S. Davis, Olive-Harvey College
President David Potash, Wright College

OTHER ATTENDEES

Jennifer Alexander	Faculty Council
Samer Hassan	
Kai Love Davis	CCC District Office
Katheryn Hayes	CCC District Office
Arlene Strong	CCC District Office
Sabrina Mendez	
Fran Zell	Public City Bureau
Aidalys Nazario	Harold Washington College
Aleska Sever	Harold Washington College
Jovanie Vazquez	Member of the public
Andrew Zimmerman	Member of the public
Laura Puento	CCC District Office
Yidave Wu	
Maria Estrada	Local 1600
Analera Walker	Harold Washington College
Leslie Reyes	Harold Washington College
Audrey Butler	Local 1708
Maurice Rudge	Olive-Harvey College
Delores Withers	Local 1708
Ralph Passarelli	CCC District Office
Jonathan Jonasen	Harold Washington College
M. McGrath	CCC District Office
Lydia Stazen	CCC District Office
Kate Connor	Truman College
Jess Ramierez	Harold Washington College
Kelly Lin	Harold Washington College
Jinya Situ	Harold Washington College
Guangmin Zhang	Harold Washington College
Carrie Neystad	Harold Washington College
Sheila Johnson	CCC District Office
Paul Ugwal	
Richard Morales	CCC District Office
Vania Doss	CCC District Office
Patricia Rodriguez	

I. CALL TO ORDER REGULAR BOARD MEETING

Chair Massey began by calling to order the February 1, 2018 Regular Board Meeting at 9:02 a.m.

II. WELCOME

Noting that there was no quorum yet, as trustees were still arriving, Chair Massey began by sharing about the Trustee education session that he, Vice Chair Swanson, Secretary Duque,

Trustee Griffin, and Trustee Griffin participated in the week prior. Chair Massey clarified that no board business was discussed or conducted at this education session. The Chair did note that it was very informative and worthwhile, as the trustees learned about the laws that provide authority for the Board and issues that boards of this type should be conscious of.

Chair Massey also noted he and Vice Chair Swanson have scheduled meetings with some of the colleges, having already visited Malcolm X College.

III. CHANCELLOR'S UPDATES

Upon learning that Student Trustee Campos was on her way in, Chair Massey invited Chancellor Salgado to give the Chancellor's Updates prior to the Student Trustee Report.

Chancellor Salgado opened his remarks by congratulating Harold Washington College for hosting the gubernatorial candidate debate, noting the positive feedback received since then. The Chancellor continued his remarks by sharing the story of a veteran who was able to benefit from the veteran services provided by Kennedy King College.

Next, Chancellor Salgado spoke on the opportunities and potential of Dawson Technical Institute to have a greater impact in Chicago. During his remarks on Dawson, the Chancellor thanked Trustee Telman for connecting CCC with Johnson Controls and the opportunities for employment and growth moving forward. Chancellor Salgado also highlighted the early childhood education programs at Truman, alluding to the District Updates portion of the Board Meeting.

Chancellor Salgado went on to thank the college presidents for their planning to celebrate Black History Month, highlighting several events occurring at the colleges over the course of the month of February. In his closing comments, Chancellor Salgado noted that there was still a twelve week open registration for enrollment.

IV. STUDENT TRUSTEE REPORT

Student Trustee Campos spoke on student empowerment and student happiness, noting SGA's current work and goals towards achieving student empowerment and happiness. Student Trustee Campos remarked on the amazing resources available to students, such as the Wellness Center and Veterans Services. The problem, Student Trustee Campos noted, was that students do not address what is challenging them because they do not know where to go to get help. Student Trustee Campos also spoke about the fact that just because students are quiet, that does not mean they are happy, nor does it mean that students know what their rights are as students, as they juggle multiple jobs and their families on top of being a student. Student Trustee Campos closed her remarks by reiterating SGA and the student body's role as partners to CCC administration in order to achieve success.

V. ROLL CALL

Upon confirming the late arrival of trustees and establishing quorum at 9:22 a.m., Chair Massey asked the Chief Advisor to the Board to call the roll.

The Chief Advisor to the Board called roll:

Clarisol Duque	Present
Darrell Griffin	Present
Diana Campos	Present
Elizabeth Swanson	Present
Walter E. Massey	Present
Marisela Lawson	Absent
Deborah H. Telman	Absent

VI. PUBLIC PARTICIPATION

There was (1) request for public participation.

- 1) Patty Rodriguez spoke about her goals for Harold Washington College as a new member of the SGA.

VII. DISTRICT UPDATES

Provost Potter began the District Update by giving a brief outline of the full-time faculty tenure process. Next, Provost Potter went on to introduce Dean Kay Conner, Professor Carrie Nepstad, Professor Jen Asimov, and Instructor Sabrina Mendez. With the conclusion of the District Update, Chancellor Salgado congratulated Dr. Jackson and the rest of the early childhood education team present for the work that they accomplished.

Vice Chair Swanson reiterated Chancellor Salgado's praise, and noted that the work being done is cutting edge and can be a role model for others.

VIII. FACULTY COUNCIL REPORT

Professor Alexander thanked her child development colleagues for their presentation before giving the Faculty Council Report. The full Faculty Council Report can be found online.

IX. COMMITTEE REPORTS

Next, Secretary Duque gave the Finance and Administrative Services Committee report from

the committee's January 18, 2018 meeting. Secretary Duque began by sharing that CCC end-of-year forecast for Fiscal Year 2018 is at a break even, consistent with budgeted net revenue. Revenues, Secretary Duque reported, are about \$400,000 over budget due to investment income, bond sale, better-than-expected interest rates, and grants. Secretary Duque noted that expenses are forecasted to be slightly over budget pending the outcome of collective bargaining agreement settlements; however, CCC is currently forecasted to end the year with a net revenue of \$34million.

Moving on, Secretary Duque shared that outside financial advisors gave a presentation about the performance of the investment portfolio and what investment vehicles have been utilized or not utilized, noting that these are areas that can always be looked at afresh. Secretary Duque also spoke on the report from Internal Audit, including updates on previous or concluding audits. In her concluding remarks, Secretary Duque noted that the committee reviewed the Board Reports included in the consent agenda for today, with the exception of Agreement 4.01, which will be reported on separately later in the current meeting.

Next, Vice Chair Swanson reported on the January 19, 2018 meeting of the Academic Affairs and Student Services Committee. Vice Chair Swanson noted that the committee reviewed the Board Reports on the consent agenda at length. The Vice Chair shared about the discussion the committee had about the depth and breadth of services offered at the Wellness Center, not just for students but also for faculty and staff. Vice Chair Swanson also noted that the impact of the services offered at the Wellness Center dramatically increase the retention rates for students who utilize the Wellness Center, while also providing clinical learning opportunities for students.

Vice Chair Swanson did note that the committee reviewed and discussed the information that Dr. Potter and faculty representatives previously shared on early childhood programs during the District Updates, reiterating the impressive work being done.

Both Vice Chair Swanson and Secretary Duque thanked Dr. Potter and all those involved in putting together the materials, presentation, and work behind all of the exciting and energizing activities happening in the District.

Chair Massey asked for any Trustees to voice questions.

General Counsel Munin noted that an invoice was inadvertently left off of the legal invoice summary in the Board Packet, but was now included.

X. REVIEW AND APPROVAL OF THE FEBRUARY 1, 2018 REGULAR BOARD MEETING PACKET

Next, Chair Massey led the Board in a review and approval of the Consent Agenda items for the February 1, 2018 Regular Board Meeting.

<Motion> Vice Chair Elizabeth Swanson
<Second> Trustee Darrell Griffin

Motion Carried.

The Chief Advisor to the Board called the roll,

Clarisol Duque	Aye
Darrell Griffin	Aye
Diana Campos	Aye (advisory)
Elizabeth Swanson	Aye
Walter E. Massey	Aye

There were five ayes, zero nays and no abstentions or recusals.

XI. REVIEW AND APPROVAL OF AGREEMENT 4.01

The review of board reports continued with the review of the individual items for consideration.

Chair Massey asked General Counsel Munin to review **Agreement 4.01**.

Upon the conclusion of General Counsel Munin's report, Chair Massey asked for any questions before approving the Agreement.

Secretary Duque asked whether the previous agreement was nullified.

General Counsel Munin replied that yes, the previous agreement will be terminated.

Upon no further questions, Chair Massey entertained a motion to approve **Agreement 4.01** on a roll call vote.

<Motion> Secretary Clarisol Duque
<Second> Vice Chair Elizabeth Swanson

Motion Carried.

The Chief Advisor to the Board called the roll,

Clarisol Duque	Aye
Darrell Griffin	Aye
Diana Campos	Aye (advisory)
Elizabeth Swanson	Aye
Walter E. Massey	Aye

There were five ayes, zero nays and no abstentions or recusals.

XII. MOTION FOR CLOSED SESSION

Pursuant to the Illinois Open Meetings Act, Chair Massey asked for a roll call vote to hold Closed Session at 10:18 a.m. for the discussion of exceptions: 2(c)(1) “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity”; and 2(c)(11) “litigation when an action against, affecting, or on behalf of a particular public body has been filed and is pending before a court or administrative tribunal or when the body finds that an action is probable or imminent, in which case the basis for the finding shall be reported and entered into the minutes of the closed meeting”.

<Motion> Secretary Clarisol Duque
<Second> Vice Chair Swanson

Motion Carried.

The Chief Advisor to the Board called the roll,

Clarisol Duque	Aye
Darrell Griffin	Aye
Diana Campos	Aye (advisory)
Elizabeth Swanson	Aye
Walter E. Massey	Aye

There were five ayes, zero nays and no abstentions or recusals.

XIII. RETURN FROM CLOSED SESSION

Closed Session ended at 10:49 a.m. Upon the Board’s return, the Chair reconvened the February 1, 2018 Board meeting and noted that no action was taken by the Board during Closed Session.

XIV. MOTION TO ADJOURN

Chair Massey asked for a motion to adjourn the meeting.

<Motion> Vice Chair Elizabeth Swanson
<Second> Trustee Darrell Griffin

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Motion Carried.

The meeting adjourned at 10:50 a.m.

Clarisol Duque
Secretary, Board of Trustees

Submitted by – Ashley Kang, Assistant Board Secretary