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**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JULY 5, 2018**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**PURCHASE AND DELIVERY OF NEW SECURITY UNIFORMS
VCG UNIFORM
OFFICE OF SAFETY AND SECURITY
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes approval for the issuance of purchase orders for the purchase of new uniforms for the Office of Safety and Security, on an as needed basis, for a three (3) year period from July 5, 2018 through June 30, 2021, with an option to extend for an additional two (2) year period, at a total estimated amount not to exceed \$300,000. The total estimated amount is based on number of security personnel.

VENDORS: VCG Uniform
505 W. Irving Park Road
Chicago, IL 60641

USERS: Office of Safety and Security – District Wide

TERM:
The term of the purchase shall commence on July 5, 2018 and end on June 30, 2021, with an option to renew for an additional two (2) year period.

SCOPE OF SERVICES:
The identified vendor will supply and deliver security uniforms throughout the District.

BENEFIT TO CITY COLLEGES OF CHICAGO:
The security uniforms will keep the security staff looking professional at all times.

DELIVERABLES:
The vendor will provide uniforms to security personnel throughout the District as identified in the bid that are new and measured for fitness.

VENDOR SELECTION:
Specifications were prepared by District Procurement Services staff and a Request for Sealed Bid #MWJ1802 was publicly advertised on May 4, 2018 and issued to thirteen (13) companies. Two (2) companies submitted bids on May 22, 2018: 1) Silk Screen Express and 2) VCG Uniforms who submitted 2 bids. One (1) no-bid was received from Lechner & Sons.

All bids and uniform samples were reviewed by staff from the Office of Safety and Security. Based on the lowest responsive and responsible bid submitted and the quality of the bid samples, staff recommends the acceptance of the bid from VCG Uniforms.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has reviewed the purchase request and has determined the vendor complies with the Board Approved Participation Plan with recommended partial waivers of the MBE and WBE goals.

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Direct or Indirect</u>	<u>Certifying Agency</u>
Excel Screen Printing & Embroidery 10507 Delta Parkway Schiller Park, IL 60176	MBE	5	Direct	City of Chicago
Progressive Industries 4131 W. Belmont Chicago, IL 60641	WBE	1	Indirect	State of IL--CMS
AREM Container & Supply Co. 6153 West Mulford Niles, IL 60714	WBE	1	Indirect	State of IL--CMS

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable Provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$300,000

Charge to: Office of Safety and Security, the Colleges

Source of Fund: Education Fund

FY19: 540000-00003-0015003-70000

540000-00003-XX70400-70000

Respectfully submitted,

Juan Salgado
Chancellor

July 5, 2018 – Office of Safety and Security