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**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
AUGUST 3, 2018**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COOK OF COUNTY AND STATE OF ILLINOIS**

**LIBRARY ELECTRONIC SUBSCRIPTIONS
FOR ALL LIBRARIES
ILLINOIS LIBRARY AND INFORMATION NETWORK (ILLNET)
ONLINE COMPUTER LIBRARY CENTER (OCLC)
OFFICE OF ACADEMIC AND STUDENT AFFAIRS
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the issuance of a purchase order for the vendor listed below for library electronic subscriptions for the Libraries/Learning Resource Centers and other academic programs at all colleges and satellite campuses District wide for the period from July 1, 2018 to June 30, 2020, at a total cost not to exceed \$50,000 annually.

VENDOR: Illinois Library and Information Network (ILLINET)
Online Computer Library Center (OCLC)
6565 Frantz Road
Dublin, OH 43017

USER: District Wide

TERM:

The term commences on July 1, 2018 and will end on June 30, 2020.

SCOPE OF SERVICES:

All City Colleges of Chicago (CCC) Libraries and Learning Resource Centers are expected to provide information and research resources that support the curriculum. CCC's subscriptions via ILLINET/OCLC allow the libraries and resource centers to share online cataloging records with each other and with over 72,000 libraries that also use OCLC services at the national and international level. In addition to cataloging resources, the subscriptions also provide interlibrary loan resources for borrowing and lending with other libraries throughout the country and access to WorldCat, which allows a single access point for the discovery of bibliographic data for approximately 1.5 billion digital, electronic, and physical resources from libraries around the world.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Library electronic subscriptions provide CCC students with access to online resources to further augment, enhance, and complete their studies. Additional usage of electronic subscriptions is anticipated for due to expansion of programs and centralization of electronic resource offerings.

VENDOR SELECTION CRITERIA:

The subscription resources are only available through the ILLINET, established in 1975, is a statewide library alliance, representing over 3,000 academic, public, school and special libraries that are members of Illinois' [library systems](#) (RAILS, IHLS and CPLS). With the support of the Illinois State Library and the library systems, ILLINET libraries collectively provide a strong foundation for statewide resource sharing to meet the diverse information needs of Illinois citizens.

The online consortial catalogs, known as Local Library System Automation Programs (LLSAPs) and the Illinois statewide Library delivery service (ILDS) funded by the Illinois State Library through grants to IHLS, RAILS and ILDS, which is managed by CARLI are key components of statewide resource sharing. LLSAPs contain the holdings of ILLINET library collections, and provide access to circulation and interlibrary loan services. Online access to library collections, coupled with statewide delivery ensures a strong network of resource discovery and fulfillment throughout Illinois.

The ILLINET ILL Code (rev. 2015), approved by the Illinois State Library Advisory Committee, endorsed by the Illinois Library Systems, and adopted by the State Library governs interlibrary loan policy within ILLINET. The ILL Code is based on the 2008 version of the American Library Association (ALA) Interlibrary Loan Code for the United States.

Pursuant to state law, goods that are procured from another governmental agency are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Contract Compliance has reviewed the above referenced purchase request and recommends a waiver of the Board Approved Participation Plan due to the nature of the services ("electronic subscriptions") and the absence of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$50,000 Annually

Charge to: Office of Academic and Student Affairs

Source of Funds: Education Fund

FY19: 540000-00003-0000126-20000

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Respectfully submitted,

**Juan Salgado
Chancellor**

August 3, 2018 – Office of Academic and Student Affairs