

**33330**  
**ADOPTED – BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**OCTOBER 5, 2017**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**PURCHASE OF COSMETOLOGY TEXTBOOKS AND SUPPLIES**  
**CENGAGE LEARNING**  
**HARRY S TRUMAN COLLEGE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the issuance of purchase orders to Cengage Learning to provide textbooks and supplies as needed beginning October 5, 2017 through June 30, 2019 at a total annual cost not to exceed \$100,000 annually.

**VENDOR:** Cengage Learning  
P O Box 6904  
Florence, KY 41022-6904

**USER:** Harry S Truman College

**TERM:**

The term of the agreement shall commence no sooner than October 5, 2017 and continue through June 30, 2019.

**SCOPE OF WORK:**

Cengage Learning will provide the various textbooks and supplies to support classroom instruction at Harry S Truman College Cosmetology Department.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

City Colleges of Chicago will benefit from fixed priced, pre-negotiated contracts. It has been determined that is more feasible for the District to leverage the buying power of the purchasing consortium to maximize the economy of scale. The Colleges will have sources available to supply all their required classroom supplies for basic classroom instruction.

**VENDOR SELECTION CRITERIA:**

Pursuant to Board Report #29816 and #32583, the Board approved the use of the Education and Institutional Cooperative Services (E&I), Illinois Higher Education Cooperative (IPEC), and US Communities Governmental Purchasing Alliance. Pursuant to State Law, the purchase of goods and

services from another governmental agency is exempt from the District's competitive bidding requirements.

Cengage Learning will provide classroom textbooks. This purchase request is being utilized as part of a joint purchasing agreement and awarded in accordance with the state procurement procedures from the Illinois Higher Education Cooperative (IPHEC) Bulletin SoleSource #TextbookCengageFY16. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District's competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

The Office of Contract Compliance has reviewed the purchase request referenced above and recommends a waiver of the Board Approved Participation Plan due to the nature of the purchase (textbooks) and the absence of subcontracting opportunities.

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total:** \$100,000 annually

**Charge To:** Truman College

**Source of Funds:** Education Fund

**FY18:** 540000-00003-4030250-10000

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**October 5, 2017 – Harry S Truman College**