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ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
OCTOBER 5, 2017

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**CLAIMS ADMINISTRATION SERVICES
VISION SERVICE PLAN (VSP)
OFFICE OF HUMAN RESOURCES AND STAFF DEVELOPMENT
(RENEWAL OPTION)
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to exercise the option to renew the agreement with Vision Service Plan (“VSP”) to provide claims administration services for the City of Chicago (“CCC”) self-insured Group Vision Plan for eligible full-time active and retired employees for the period commencing January 1, 2018 through December 31, 2018, at a total cost not to exceed \$80,000.

VENDOR: Vision Service Plan (“VSP”)
3333 Quality Drive
Rancho Cordova, CA

USER: All Eligible Employees, Retirees, and their dependents

ORIGINAL TERM:

The original term of this agreement began on January 1, 2014 and ended on December 31, 2016 with the option for two one (1) year extensions.

FIRST RENEWAL TERM:

The first renewal term covered January 1, 2017 through December 31, 2017.

FINAL RENEWAL TERM:

The final renewal term shall begin on January 1, 2018 and end on December 31, 2018.

SCOPE OF SERVICES:

VSP provides self-insured vision claims administration services for eligible active and retired employees of the City colleges of Chicago.

BENEFIT TO CITY COLLEGES OF CHICAGO:

VSP continues to offer CCC a competitive rate based upon a percentage of claims processed for CCC’s employees and retirees.

VENDOR SELECTION CRITERIA:

All Sister Agencies participated in the City Healthcare Coalition Request for Proposal (“RFP”) process. Members of the Coalition include: City of Chicago, Chicago Public Schools, Chicago Park District, Chicago Housing Authority, Chicago Transit Authority, and the City Colleges of Chicago. Specifications were prepared by Chicago Public Schools (CPS) Procurement staff and were publicly advertised on April 26, 2013 as Request for Proposal #13-250046.

Competitive bids were obtained from six (6) vendors. The Coalition Evaluation Committee individually scored each RFP submitted. Three firms were selected as shortlist finalists and invited for oral presentations: 1) EyeMed; 2) Davis (Blue Cross Blue Shield of Illinois); and 3) VSP.

Based upon the overall score results, City Colleges of Chicago selected VSP to provide claims administration services for the District's Vision Plan.

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Contract Compliance has reviewed the recommended renewal and has determined that Vision Service Plan is in compliance with the Board Approved Participation Plan and will utilize the MBE vendor noted below. A partial waiver of the Plan (WBE goal) based on the firm's efforts and due diligence is recommended as well.

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Commerce Printing 322 N. 13 th St. Sacramento, CA	MBE	25	Indirect	National Minority Supplier Development Council

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$80,000

Charge to: Office of Human Resource and Staff Development

Source of Funds: Education Fund

FY18: 520000-00003-0025006-80000

Respectfully submitted,

Juan Salgado
Chancellor

October 5, 2017 – Office of Human Resources and Staff Development