THE CHANCELLOR RECOMMENDS:
that the Board of Trustees authorizes the Chair to execute an agreement with Schindler Elevator Corporation to provide elevator preventative maintenance services at District Office commencing no sooner than July 1, 2017 through June 30, 2018, at a total cost not to exceed $35,000.

VENDOR: Schindler Elevator Corporation
100 South Wacker Drive, Suite 1575
Chicago, IL 60606

USER: District Office

ORIGINAL TERM:
The term of the agreement shall commence no sooner than July 1, 2017 and continue through June 30, 2018.

SCOPE OF SERVICES:
Schindler Elevator Corporation will provide monthly preventative maintenance services to the elevators at the District Office. This service includes examining, lubricating, adjusting, and repairing components, as well as safety testing.

BENEFIT TO CITY COLLEGES OF CHICAGO:
The district will be able to take advantage of the economy of scale from the purchasing consortiums pricing while providing a consistent methodology for maintaining this critical elevator equipment. This program will ensure the operational use of the elevator equipment for daily student, faculty and staff use.

VENDOR SELECTION CRITERIA:
The contracts being utilized as a part of the Educational and Institutional Purchasing Cooperative (E&I).

Schindler Elevator Corporation was awarded in accordance with the procurement procedures as detailed in RFP# 683319, and approved under Educational and Institutional Purchasing Cooperative (E&I) contract document #CNR-01436.
MBE/WBE COMPLIANCE:
The Office of Contract Compliance has reviewed the proposed agreement and recommends a waiver of the Board Approved Participation Plan due to the lead agency's having no similar contract terms.

GENERAL CONDITIONS:
Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable Provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:
Total: $35,000
Charge to: Office of Administrative and Procurement Services
Sources of Funds: Operations & Maintenance Fund
FY18: 530000-05501-00005031-70000

Respectfully submitted,

Juan Salgado
Chancellor

October 5, 2017 – Office of Administrative and Procurement Services