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**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
NOVEMBER 2, 2017**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**ELEVATOR REPAIR SERVICES FOR MALCOLM X COLLEGE
OTIS ELEVATOR COMPANY
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
(AMENDMENT TO BOARD REPORT # 33316, ADOPTED OCTOBER 5, 2017)**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to amend the agreement with Otis Elevator Company to provide emergency repair services for elevators at the New Malcolm X College and School of Health Sciences to cover additional repair work in an amount not to exceed \$250,000.

VENDOR: Otis Elevator Company
651 W Washington Suite 1n
Chicago, IL 60661

USER: Malcolm X College and School of Health Sciences

TERM:

The term of the agreement with Otis Elevator Company commenced on August 6, 2017 and will end no later than June 30, 2018.

SCOPE OF SERVICES:

Otis Elevator Company provided emergency services elevator equipment serving the Malcolm X College and School of Health Sciences. Currently, elevators #7 and #8 are off line and require structural repairs prior to bringing them back into service. Otis has opened a new permit with the Department of Buildings in order complete the elevator installation, inspection and permitting at Malcolm X College. This additional funding is necessary to address an array of complex issues discovered through Otis' efforts to date that were left by the previous contractor.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Administrative Services and Procurement Services has reviewed this request for services and has determined that it would be in the best interest of the District and Malcolm X College to contract for repair services directly without a markup to be added if it were included in the JOC renovation. With these repairs, the college will be better able to respond to elevator service outages and equipment issues.

VENDOR SELECTION CRITERIA:

Pursuant to Board Report 29816, the Board approved the use of National Intergovernmental Purchasing Alliance (National IPA) purchasing consortium. Otis Elevator Company was awarded via contract # 384899. The host bid agency was the Metropolitan Government of Nashville and Davidson County in Tennessee.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has reviewed the proposed agreement and recommends the lead agency’s compliance terms be accepted by CCC and in turn Otis Elevator Company would be in compliance with the Board Approved Plan. The Vendor affirmed “to attempt certain good faith efforts to solicit Minority-owned and Woman-owned business participation on projects and contracts in addition to regular and customary solicitation efforts,” and has committed the same to CCC.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$250,000

Charge to: Office of Administrative and Procurement Services, Malcolm X College

Sources of Funds: Capital Fund

FY18: 530000-92015-3005301-70000

Respectfully submitted,

**Juan Salgado
Chancellor**

November 2, 2017 – Office of Administrative and Procurement Services