

33207
ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
May 4, 2017

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

COACH BUS TRANSPORTATION
THE FREE ENTERPRISE SYSTEM, INC.
OFFICE OF STRATEGY AND ACADEMIC GOVERNANCE
(RENEWAL)
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an agreement with The Free Enterprise System, Inc., to provide coach bus transportation services locally and out-of-state trips for a period commencing no sooner than May 14, 2017 through May 15, 2018, at a total cost not to exceed \$650,000 annually.

VENDOR: The Free Enterprise System, Inc.
One Sodrel Drive
Jeffersonville, Indiana 47130

USER: District Wide

ORIGINAL TERM:

The term of these agreements shall commence no sooner than May 15, 2014 and continue through May 14, 2017 with an option to renew for an additional two (2) one (1) year periods.

RENEWAL TERM:

The term of the Agreement shall commence no sooner than May 14, 2017 and continue through May 15, 2018 with an option to renew for an additional one (1) year period.

SCOPE OF SERVICES:

The Free Enterprise System, Inc. will provide coach bus transportation services throughout the year for various college programs, including travel for athletic sport teams, various conferences, student and college events, college tours and trips throughout the year for District Wide participation.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Utilizing coach transportation services from The Free Enterprise System, Inc. will enable the District to meet travel needs of various student academic and athletic programs for a reasonable cost.

VENDOR SELECTION CRITERIA:

Pursuant to Board Report # 32274 adopted May 1, 2014 the Board authorized an agreement with Free Enterprise System, Inc. to provide bus transportation services as needed. Specifications were prepared by District Procurement staff and Sealed Bid SL1401 was publicly advertised January 24, 2014. Thirteen firms were notified for the solicitation. A pre-proposal meeting was conducted on Thursday, January 30, 2014. Four (4) firms responded to the sealed bid on Monday, February 10, 2014: 1) Olson Transportation 2) The Free Enterprise System, Inc. 3) Chicago Mini Bus Travel, Inc. and 4) Aries Charter Transportation, Inc. as detailed below:

The Free Enterprise								
Coach Bus Size	Hourly Billing Rate			Coach Bus Size	Hourly Billing Rate			
40 Passenger:	YR1	YR2	YR3	55 Passenger	YR1	YR2	YR3	
1-50 MILES	\$75	\$77	\$80	Over 50 miles	\$85	\$87	\$90	
Min base on 3hr	\$500	\$520	\$550	Min Base on 3hr	\$650	\$670	\$700	
Daily Max	\$1,025	\$1,059	\$1,110	Daily Max	\$1,280	\$1,320	\$1,375	
*Additional	\$3.75	\$3.85	\$3.95	* Additional	\$4.30	\$4.40	\$4.50	
Aries Charter								
Coach Bus Size	Hourly Billing Rate			Coach Bus Size	Hourly Billing Rate			
40 Passenger	YR1	YR2	YR3	55 Passenger	YR1	YR2	YR3	
1-50 MILES	\$126.80	\$130.60	\$135.00	1-50 Miles	\$126.80	\$130.60	\$135.00	Based on 5hr min
Over 50 MILES	\$3.95	\$4.00	\$4.00	Over 50 Miles	\$3.95	\$4.00	\$4.00	Based on 150 miles one-way
Chicago Mini Bus								
Coach Bus Size	Hourly Billing Rate			Coach Bus Size	Hourly Billing Rate			
40 Passenger	YR1	YR2	YR3	55 Passenger	YR1	YR2	YR3	
1-50 MILES	\$90.00	\$92.50	\$94.50	1-50 Miles	\$99.00	\$102.00	\$104.50	
Over 50 MILES	\$99.00	\$101.50	\$103.50	Over 50 Miles	\$110.00	\$112.50	\$114.50	

Olson Transportation							
Coach Bus Size	Hourly Billing Rate			Coach Bus Size	Hourly Billing Rate		
<u>40 Passenger</u>	YR1	YR2	YR3	<u>55 Passenger</u>	YR1	YR2	YR3
1-50 MILES	\$100.00	\$105.00	\$110.00	1-50 Miles	\$100.00	\$105.00	\$110.00
Over 50 MILES	\$3.90	\$4.10	\$4.30	Over 50 Miles	\$3.90	\$4.10	\$4.30

Aries Charter (WBE) was deemed non-responsive due to failure to comply with the bid submittal requirements. All bid responses were reviewed, and bid tabulations were analyzed by Procurement staff and the Offices of Academic Affairs.

The staff recommends award to the top two lowest responsive and responsible bidders, The Free Enterprise System, Inc. and Chicago Mini Bus Travel, Inc. to provide Coach Bus Services to City Colleges of Chicago campuses, District-wide on an as needed basis.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has reviewed the renewal agreement and has determined the Vendor is in compliance with the Board Approved Participation Plan. Additionally, the Office of Contract Compliance recommends a waiver of the WBE goal at this time.

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Direct or Indirect</u>	<u>Certifying Agency</u>
Petro Mex 14702 S. Hamlin Ave. Midlothian, IL 60445	MBE	25	Direct	City of Chicago

GENERAL CONDITIONS:

Inspector General - It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable Provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$650,000

Charge to: Office of Strategy and Academic Governance

Source of Funds: Education Fund

FY18: 550000-00003-Various

Respectfully submitted,

**Juan Salgado
Chancellor**

May 4, 2017 – Office of Strategy and Academic Governance