

33206
ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
May 4, 2017

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

PREPARATION AND DELIVERY OF MEALS FOR CHILD DEVELOPMENT LABORATORY SCHOOLS
TAHER, INC.
OFFICE OF BUSINESS ENTERPRISES
(RENEWAL OPTION)
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to exercise the second option to renew the agreement with Taher, Inc. to provide food purchases, preparation and delivery of meals for the Child Development Laboratory Schools and child care program at AVI for the period from July 1, 2017 through June 30, 2018, at a total cost not to exceed \$300,000. This expense is offset by some revenue from the Illinois State Board of Education (ISBE).

VENDOR: Taher, Inc.
5570 Smetana Drive
Minnetonka, Minnesota 55343

USER: District Wide

ORIGINAL TERM:

The original term of the agreement for food purchases, preparation and delivery of meals commenced on July 9, 2015 and ended on July 8, 2016 with an option to renew for an additional four (4) one (1) year periods.

FIRST RENEWAL TERM:

The first renewal term of agreement for the preparation and delivery of meals for the Child Development Laboratory Schools began on July 9, 2016 and will end on June 30, 2017 with an option to renew for an additional three (3) one (1) year periods.

SECOND RENEWAL TERM:

The second renewal term of agreement for the preparation and delivery of meals for the Child Development Laboratory Schools will begin on July 1, 2017 and will end on June 30, 2018 with an option to renew for an additional two (2) one (1) year periods. Under Illinois State Board of Education Child and Adult Care Food Program (CACFP) requirements, once the District has completed the competitive procurement process using invitation to Bid and Contract, the initial contract is for one-year and may be renewed by mutual agreement for four consecutive one-year periods.

SCOPE OF SERVICES:

Taher, Inc. shall prepare and deliver hot and cold family-style meals daily for breakfast, lunch and supplement/snacks to the Child Development Laboratory Schools and child care program at AVI, comply

with the Illinois State Board of Education Child and Adult Care Food Program (CACFP) requirements, Head Start Performance Standards and State of Illinois and City of Chicago Licensing requirements for children ages 3-5 years old at Malcolm X College, Olive-Harvey College, Daley College and for children ages 2-5 years old at Truman College.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Services provided will benefit the children of students, staff, and the community's children by providing childcare meals to the Child Development Lab Schools and the child care program at AVI which are compliant with Illinois State Board of Education-Child Care and Adult Care Food Program requirements. Taher will meet the programs federal, state, and city regulations; they would perform to the satisfaction of City Colleges of Chicago and adhere to the city's Health and safety standards. In addition, Taher, Inc. would continue to provide the following items as part of the contract cost: 1) on location preparation of food; 2) staff that have a Food Service Certification; 3) utilization of the kitchen that meets state requirements; 4) family style serving; and 5) staff who maintain and sanitize the kitchen.

VENDOR SELECTION CRITERIA:

Pursuant to Board Report # 30726 and 32977 respectively, the Board authorized an agreement with Taher to provide meals for the child care programs district wide. Specifications were prepared by District Procurement staff and Request for Proposal (RFP) #SL1501 Cafeteria, Vending, Catering, Kiosk and Invitation for a Sealed Bid Childcare Food Services. The RFP/Bid was publicly advertised on March 20, 2015. Six (6) firms were notified for the solicitation. A pre-proposal/bid meeting was conducted at City Colleges of Chicago District Office on Thursday, March 26, 2015 at 10:00 am, conference room 309-310. Three firms responded to the RFP and Bid on Friday, May 1, 2015: 1) Compass USA/Canteen; 2) Taher, Inc.; and 3) Avcoa Vending. Avcoa Vending was deemed non-responsive due to failure to comply with RFP requirements.

All qualifications were reviewed, evaluated and ranked by staff and evaluation committee members that included Office of Institutional Advancement, Finance and Business Enterprises, Faculty, Student Government Association representing Harold Washington College, Wilbur Wright College, Daley College, Kennedy-King College, Truman College, Olive-Harvey College and Malcolm X College.

Based on the evaluation scoring, the evaluation committee recommended the acceptance of the proposal from Taher, Inc. to provide cafeteria, Kiosk, vending, catering, food purchases, and childcare meals to City Colleges of Chicago District wide.

Childcare meals were submitted as separately sealed bids that were opened and recorded on May 1, 2015, in accordance with Illinois State Board Education requirements.

In accordance with the Illinois State Board Education requirements, once we have completed the competitive procurement process using invitation to Bid and Contract, the initial contract may be renewed by mutual agreement for four consecutive on-year periods. Taher submitted their rates, and the price increases do not exceed the current consumer price index of 2.1%.

Meal Rates	Renewal Rates
Breakfast	\$1.766
Lunch	\$ 3.216
Supplemental/Snack	\$.847

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has reviewed the above renewal and has determined the vendor is in Compliance with the Board Approved Plan:

Vendor	MBE or WBE	%	Direct or Indirect	Certifying Agency
Embroidery for You 3521 Elmwood Pl. Minnetonka, MN 55345	WBE	3.5	Indirect	City of St. Paul
Gilly Vending 990 NW 166 St. Miami, Florida 33169	MBE	84	Direct	NMSDC
Gerber & Company Foods 12818 Covington Manor Farms Fort Wayne , IN 46814	WBE	3.5	Direct	State of Indiana

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$300,000

Charge to: Office of Business Enterprises

Source of Funds: Auxiliary & Enterprise Fund

FY18: 530000-07504-XX65000-60000

Respectfully submitted,

**Juan Salgado
Chancellor**

May 4, 2017 - Office of Business Enterprises