

33172

**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MARCH 9, 2017**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**LIBRARY SECURITY SYSTEM
BIBLIOTHECA, LLC (3M)
(AMENDMENT TO BOARD REPORT #32826 ADOPTED NOVEMBER 5, 2015)
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
HAROLD WASHINGTON COLLEGE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to amend the existing agreement with The Bibliotheca (3M Company) to replace the library security systems at Harold Washington College, at a cost not to exceed \$16,500 with a total not exceed cost of \$163,117.

VENDOR: Bibliotheca, LLC (3M)
3169 Holcomb Bridge Road, NW, Suite 200
Norcross , GA, 30071

USER: Harold Washington College

TERM:

The term of this purchase and maintenance agreement shall commence no sooner than March 20, 2017 and will continue through December 31, 2018.

SCOPE OF SERVICES:

The City Colleges of Chicago currently has a maintenance agreement with The 3M Company - Board Agreement 32826 for the maintenance of all library book security systems.

Unfortunately, the library security system at Harold Washington College is currently obsolete and cannot be maintained under the existing maintenance contract. The system is currently non-functional. Additionally, the current library security system is not ADA compliant.

The replacement system will be provided by Bibliotheca, the owner and supplier of library security systems of the 3M Company Library Systems North American business.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Currently, the Library security system at Harold Washington College is inoperable and unrepairable. The Library is noticing that reference books are leaving the library. There is a cost for replacement of reference and non-reference books as well as a cost to the students who are denied the use of reference and non-reference books.

This purchase relates to CCC's goal of improving operational discipline with a focus on high performance standards including excellent financial management. This purchase relates to CCC's goal of Improve operational discipline with a focus on high performance standards including excellent financial management and also in support of CCC's goal to increase the quality and effectiveness of student services and support.

VENDOR SELECTION CRITERIA:

3M is the worldwide sole reseller and authorized service provider for Checkpoint Models, Signature, Strata2 EX Plus, PX and QX Detection Systems security gate systems.

Pursuant to State Law, contracts only available from a single source are exempt for the District's competitive bidding process.

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Contract Compliance has reviewed the above-referenced agreement and recommends a waiver of the Board Approved Plan due to the nature of the services (replacement and maintenance of library security systems) and the absence of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$16,500

Charge to: Harold Washington College

Source of Funds: Education Fund

FY17: 540000-00003-2070600-70000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

March 9, 2017 – Office of Administrative and Procurement Services and Harold Washington College