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ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MARCH 9, 2017

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

RENEWAL OF ELECTRICAL LOW VOLTAGE-JOB ORDER CONTRACTING AGREEMENT MUNDO ELECTRIC CO PACE SYSTEMS, INC. COURTESY ELECTRIC, INC. OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES (RENEWAL) DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute the option to renew with the pool of firms listed below to provide electrical low voltage work that includes, but is not limited to, electrical, power, IT/AV, and low voltage systems, as well as the installation and maintenance of security products, access control, turnstiles, and CCTV District wide for the period commencing no sooner than April 9, 2017 through April 8 2019. Each vendor will be awarded work not to exceed \$1,000,000 per year, per vendor of the contract term with a minimum guarantee of \$25,000 in an effort to support the capital plan. The Board authorizes a total appropriation for JOC projects not to exceed \$6,000,000 for the contract term.

VENDORS: Mundo Electric Co
5313 Natoma Avenue
Chicago, Illinois 60638

Pace Systems, Inc.
2040 Corporate Lane
Naperville, Illinois 60563

Courtesy Electric, Inc.
6535 North Olmsted Avenue
Chicago, Illinois 60631

USER: District Wide

ORIGINAL TERM:

The term of the agreement shall commence no sooner than April 9, 2015 and will continue through April 8, 2017 with two options to renew for two additional 24 month terms.

OPTIONAL/RENEWAL TERMS:

The renewal term for the Electrical Low Voltage-JOB Order Contracting Agreement will commence on April 9, 2017 and end on April 8, 2019.

SCOPE OF SERVICES:

The scope of services is determined as the need arises. Generally, it will be for the selected contractor to provide and install electrical, power, IT/AV and low voltage systems, as well as the installation and maintenance of security products, access control, turnstiles, and CCTV District wide and assist the JOC construction vendors on miscellaneous repair projects. The total cost of each project is not to exceed \$500,000.

As directed by CCC, the vendors will provide timely pricing for selected projects based on the pre-priced construction catalogue developed by the Gordian Group. Upon pricing and Board approval, the selected vendors will immediately commence work and complete all projects in a workmanlike manner in accordance with CCC’s schedule.

The recommended contractors are required to hold a current City of Chicago electrical contractor’s license for all work performed.

BENEFIT TO CITY COLLEGES OF CHICAGO:

JOC is a system that is employed by government entities throughout the country and within the City of Chicago and its sister agencies to accomplish construction improvements in a timely and cost effective manner. It has worked very effectively for City Colleges of Chicago (CCC) over the past several years by allowing CCC to renovate spaces quickly in reaction to academic and administrative needs. The program reduces start to finish construction time by approximately 50% and is necessary to support the District’s capital plan.

VENDOR SELECTION CRITERIA:

Pursuant to Board Report # 32607 adopted on April 9, 2015, the Board authorized the Chair to execute agreement with Mundo Electric Company, Pace Systems, Inc., and Courtesy Electric, Inc to provide Low-Voltage Job Order Contracting Services on an as needed basis. On February 6, 2015 Sealed Bid # RG1502 was advertising for Electrical Low Voltage - Job Order Contracting services. Forty firms were notified and on February 12, 2015 a pre-proposal conference was held. The following six (6) contractors responded to the bid: Mundo Electrical, Pace Systems, Inc., Kamaltech Inc., Courtesy Electric Inc., Salem Security Inc., LiveWire Electrical Inc.

Firms bid factors off the book price established by the Gordian Group for regular time, non-regular time, and non-prepriced items. Published mathematical formulas were applied to the factors resulting in a final Combined Adjustment Factor.

<u>Firm</u>	<u>Combined Adjustment Factor</u>
Mundo Electric Co.	0.8927
Pace Systems	0.8998
Kamaltech Inc	1.0756
Courtesy Electrical	1.1115
Salem Security	1.2108
LiveWire Electrical	1.3500

From the responses submitted, CCC determined that it would be in its best interest to offer contracts to the following firms with the lowest Combined Adjustment Factors that submitted all required documents:

1. Mundo Electric Co.
2. Pace Systems
3. Courtesy Electric, Inc.

Kamaltech, Inc, Salem Security and LiveWire Electrical were deemed non-responsive for failing to submit responses accordance with the bid submittal requirements.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has secured the commitment of each proposed firm to comply with the Board Approved MBE/WBE Board Participation Plan upon subsequent contract awards. Each vendor will be evaluated for aggregate compliance on their respective contracts.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article II, Section 2.6.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$6,000,000

Charge to: Office of Administrative and Procurement Services

Source of Funds: Operations & Maintenance Fund

FY17: 580000-05501-xx05031-70000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

March 9, 2017 – Administrative and Procurement Services