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ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
FEBRUARY 9, 2017

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

COMPUTER/AUDIO VIDEO EQUIPMENT AND SERVICES PACE SYSTEMS, INC. AND CDW-GOVERNMENT LLC OFFICE OF INFORMATION TECHNOLOGY DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to authorize the execution of an agreement with Pace Systems, LLC. and CDW-Government, LLC., on an as needed basis, for the purchase and/or installation of computer hardware technology, network equipment, audio/video equipment, various software products and related services for District-wide use for the period from February 15, 2017 through June 30, 2017, at a total cost not to exceed \$3,000,000.

VENDOR: Pace Systems, Inc.
2040 Corporate Lane
Naperville, Illinois 60563

CDW-Government, LLC,
300 North Milwaukee Avenue
Vernon Hills, Illinois

USER: District Wide

TERM:

The term of the agreement shall commence no sooner than February 15, 2017 and will continue through June 30, 2017 with one (1) additional one year optional renewal.

SCOPE OF SERVICES:

Pace Systems, LLC. and CDW-Government, LLC., will sell various IT products and related services to the City Colleges of Chicago (CCC) at pricing derived from RFP#MWJ1606. Products and services include desktops and laptops, monitors, projectors, network equipment, audio/video equipment, various software products, infrastructure equipment services and installation as well as support services for certain hardware and technical services and sales support.

BENEFIT TO CITY COLLEGES OF CHICAGO:

This solution will authorize CCC to order a wide range of IT equipment, software and services that are essential to technology enabled classrooms, labs, libraries and other learning spaces, as well as, the overall operation of District. The IT products and related services will be purchased at the best available cost based pricing derived from RFP# MWJ1606, which will include manufacturer's discounts, educational software and volume discount incentives.

VENDOR SELECTION CRITERIA:

Specifications prepared by District Office Procurement staff were publicly advertised November 21, 2016 as Request for Proposal (RFP) #MWJ1606. Said RFP was sent to Thirty- Five (35) vendors. On December 16, 2016 the following four (4) firms responded: 1) CDW-Government, LLC.; 2) Pace Systems, Inc.; 3) Woodlake Technologies, LLC; 4) Arcutek. Chessman Technologies submitted a no bid. Arcutek is deemed as non-responsive for not submitting in accordance with the submittal requirements.

The recommended vendors were selected through a competitive procurement process that evaluated responses in the following areas:

1. Firm’s and staff’s qualifications and experiences with specified equipment and services.
2. Proposed plan of action for installation, integration and support as it pertains to the specified equipment and services.
3. Past experience with similar services for educational institutions or government agencies.
4. Prices in relations to the scope of services for the specified equipment and services.
5. MBE/WBE Compliance plan

Subsequently, it is recommended that Pace Systems, LLC. and CDW-Government, LLC., both be awarded a contract to provide on an as needed basis computer hardware technology, network equipment, audio/video equipment, various software products and related services for the district. Pace Systems, LLC. will be the primary supplier based on their pricing schedules submitted and CDW-Government, LLC., will be the secondary supplier. This will ensure that the District has the most competitive pricing solutions.

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Compliance has reviewed the proposed agreements and has determined the Vendors are in compliance with the Board Approved Participation Plan:

Pace Systems, Inc.

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Pace Systems, Inc. 2040 Corporate Lane Naperville, Illinois 60563	MBE	93	Direct	City of Chicago
Tech Serv 4513 Lincoln Ave. Lisle, IL 60532	WBE	7	Direct	City of Chicago

CDW-G

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
KBS Information Technology Services 8058 186 th Street Tinley Park, IL 60487	MBE	25	Indirect	CMSDC
The William Everett Group 35 East Upper Dr. Chicago, IL 60601	WBE	2	Direct	City of Chicago
Barrister Global Services Network 14041 Barrister Way Hammond, LA 70403	WBE	5	Direct	WBENC

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$3,000,000

Charge to: Office of Information Technology

Source of Funds: Educational and Capital Fund; Various Departments

FY17: 530000-00003-0023004-80000

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Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

February 9, 2017 - Office of Information Technology