

33374

**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 7, 2017**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508
COUNTY OF COOK AND STATE OF ILLINOIS**

**PURCHASE OF TRANSIT CARDS FOR DISTRICT PROGRAMS AND GRANTS
VENTRA
OFFICE OF ACADEMIC AND STUDENT AFFAIRS
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of purchase orders to Ventra for the purchase of regular fare Ventra cards and reduced fare Ventra cards for Middle College and District programs and grants for the period commencing no sooner than January 1, 2018 and continuing through December 31, 2022, for a total cost not to exceed \$300,000.

VENDOR: Ventra
165 North Jefferson Street
Chicago, IL 60661

USER: The following programs and/or grants may require the purchase of Ventra transit cards for students:

Adult Education
Career & Technical Grants and Programs
Child Development Grants
Dual Credit and Dual Enrollment Grants and Programs
Employment and Training Programs and Grants
Gear Up Program and Grants
Upward Bound Program
WIOA Funded Grants and Programs

TERM:

The term of the purchase shall commence no sooner than January 1, 2018 and will continue through December 31, 2022.

SCOPE OF SERVICES:

Ventra fare cards are purchased and used within the District as incentives to support retention and recruitment efforts District wide and are also used by and included in the budget of the aforementioned programs and grants.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The purchase of Ventra regular fare cards provides support services to City Colleges of Chicago students for transit transportation during enrollment in various educational and training programs and will assist in ensuring student success in retention and completion.

VENDOR SELECTION CRITERIA:

Ventra is the payment system for Pace and CTA and is a dual purpose card for traveling on the City of Chicago's public transportation authority. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District's competitive bidding requirements. Furthermore, pursuant to State law, goods which are economically procurable from only one source are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has reviewed the above referenced purchase and recommends a waiver of the Board Approved Plan due to the nature of the purchase (transit cards).

GENERAL CONDITIONS:

Inspector General - It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability - Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$300,000

Charge to: Office of Academic and Student Affairs

Sources of Funds: Education Fund

FY18: 530000-00003-X000150-30000
530000-00003-X050000-30000

Respectfully submitted,

**Juan Salgado
Chancellor**

December 7, 2017 – Office of Academic and Student Affairs