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**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 7, 2017**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**VARIOUS VENDORS
PRE-QUALIFICATION OF ARCHITECTS AND ENGINEERS
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to approve the list of Pre-Qualified Architectural and Engineering Firms in order to respond to solicitations for work throughout the District for the period beginning December 7, 2017 through November 30, 2020.

VENDOR: See Appendix A – List of twenty-seven (27) Pre-qualified firms

USER: Administrative and Procurement Services

TERM:

The effective date of this Pre-Qualified List shall be December 7, 2017 and shall end on November 30, 2020.

SCOPE OF SERVICES:

The architects and engineers will provide full architectural, space planning, engineering, landscaping, environmental, construction management/administrative services and project management services that includes design, planning, and oversight through project completion for new construction, maintenance and repairs conducted throughout the District. Additionally, the architects and engineers will develop maintenance and repair plans, provide commissioning services when needed and prepare construction and repair documents for bidding, city permitting, construction phase services and site observation services during the subsequent construction of miscellaneous exterior and interior renovation work identified in the FY 2018 Capital Plan, and subsequent Fiscal Years' Capital Plans through FY 2021. Construction Administrators and Project Managers will facilitate the administration and execution of capital projects on an "as needed" basis.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Utilizing these pre-selected architects and engineers enables the District to implement capital projects in a more time efficient manner.

DELIVERABLES:

When work needs to be performed, Administrative and Procurement Services will provide detailed project descriptions to the firms in the designated area of expertise. We will request that the firms provide a more detailed project scope and pricing for their services. Pricing will be

based on the standard policies followed by the Illinois Capital Development Board and City Colleges of Chicago. Upon proposal review and interviews, the appropriate architect or engineering firm will be recommended to provide services for the respective project.

VENDOR SELECTION CRITERIA:

The vendors being utilized as part of the joint purchasing agreement has been advertised and awarded in accordance with the procurement procedures of the City of Chicago, a sister agency to CCC, through a Request for Qualification solicitation and a pool of Pre-Qualified Professional Architectural and Engineering Design firms were selected under specification #127930 and Requisition #94489. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has ensured the commitment of each proposed firm to comply with the Board Approved MBE/WBE Board Participation Plan upon subsequent contract awards.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

There are no costs associated with this recommendation.

Respectfully submitted:

**Juan Salgado
Chancellor**

December 7, 2017 – Office of Administrative and Procurement Services

Appendix A
List of twenty-seven (27) Pre-Qualified Architectural and Engineering Firms

	Name of Firms
1	Altamanu, Inc. (MBE/WBE) 1700 W. Irving Park Road, Suite 202 Chicago, IL 60613
2	AltusWorks, Inc. (WBE) 4224 N. Milwaukee Ave. Chicago, IL 60641
3	Bauer Latoza Studio, Ltd. (MBE) 2241 S. Wabash Ave. Chicago, IL 60616
4	B&A Engineers, Ltd. d/b/a CCJM Engineers, Ltd. (MBE) 303 E. Wacker Dr., Suite 303 Chicago, IL 60601
5	Environmental Design International, Inc. (EDI) (MBE/WBE) 33 W. Monroe St., Suite 1825 Chicago, IL 60603
6	A. Epstein & Sons International, Inc. (Epstein) 600 W. Fulton St., 9th Floor Chicago, IL 60661-1253
7	exp U.S. Services, Inc. (MBE) 205 N. Michigan Ave., Suite 3600 Chicago, IL 60601
8	Fox and Fox Architects, LLC 8 S. Michigan Ave., Suite 310 Chicago, IL 60603
9	Ghafari Associates, LLC 122 S. Michigan Ave., Suite 1500 Chicago, IL 60603
10	Globetrotters Engineering Corporation (MBE) 300 S. Wacker Dr., Suite 400 Chicago, IL 60606
11	Henneman Engineering, Inc. (MBE) 200 S. Wacker Dr., Suite 850 Chicago, IL 60606

12	Holabird & Root, LLC (MBE) 140 S. Dearborn, Suite 500 Chicago, IL 60603
13	Infrastructure Engineering, Inc. (MBE) 33 W. Monroe St., Suite 1540 Chicago, IL 60603
14	Living Habitats (WBE) 6575 N. Avondale Ave. Chicago, IL 60631
15	Milhouse Engineering & Construction, Inc. (MBE) 60 E. Van Buren, Suite 1501 Chicago, IL 60605
16	Muller and Muller, Ltd. (WBE) 700 N. Sangamon Chicago, IL 60642
17	Nagle Hartray Architecture, Ltd. 30 W. Monroe, Suite 900 Chicago, IL 60603
18	Primera Engineers, Ltd. (MBE) 100 S. Wacker Dr., Suite 700 Chicago, IL 60606
19	Ross Barney Architects, Inc. (WBE) 10 W. Hubbard St. Chicago, IL 60654
20	Rubinos & Mesia Engineers, Inc. (RME) (MBE) 200 S. Michigan Ave., Suite 1500 Chicago, IL 60604
21	Site Design Group, Ltd. (MBE) 888 S. Michigan Ave., Suite 1000 Chicago, IL 60605
22	SMNG-Architects, Ltd. 943 W. Superior St. Chicago, IL 60640
23	Terry Guen Design Associates, Inc. (WBE) 714 S. Dearborn, 5th Floor Chicago, IL 60605
24	Tilton, Kelly & Bell, LLC (WBE) 55 W. Monroe St., Suite 1975 Chicago, IL 60603

25	T.Y. Lin 200 S. Wacker Dr., Suite 1400 Chicago, IL 60606
26	Wight & Company 211 N. Clinton St., Suite 300N Chicago, IL 60661
27	Wiss Janney Elstner & Associates, Inc. 10 S. LaSalle St., Suite 2600 Chicago, IL 60603