

**33294**

**ADOPTED – BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
AUGUST 3, 2017**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**VARIOUS VENDORS  
CHILD CARE PURCHASES OF EDUCATIONAL LEARNING MATERIALS AND PRODUCTS  
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES  
DISTRICT WIDE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair to formalize the execution of agreements with the following vendors to provide educational materials and educational products from August 3, 2017 through June 30, 2019, at a total cost not to exceed \$200,000.

**VENDORS:** Kaplan Early Learning Center  
1310 Lewisville-Clemmons Rd.  
Lewisville, NC 27023

Lakeshore Learning Materials  
2695 E. Dominguez Street  
Carson, CA 90895

**USER:** District Wide Child Development Centers

**TERM:**

The term of the agreement shall commence on August 3, 2017 and continue through June 30, 2019.

**SCOPE OF SERVICES:**

The above listed vendors will provide educational learning materials, furniture and accessories as required. Kaplan Early Learning Center and Lakeshore Learning Materials are approved providers of product services that enhanced children learning and a leading international in the field of early care education with a cutting edge assessments and teacher resource materials.

Some the types of things that are purchased through these vendors are as follows:

- Materials for dramatic play, such as dolls, dress-up clothes, pretend food, pretend housekeeping furniture etc.
- Art materials such as glue, paint, construction paper, scissors, clay, etc.
- Block play materials such as, geometric unit blocks, large hollow blocks, block play people, cars. Trucks, etc.

- Math/Problem solving manipulatives such as, legos, puzzles, unifix cubes, gears and gadgets, geo boards, etc.
- Large motor and outdoor equipment such as, tricycles, balls, scooters, jump ropes, etc.

In addition, both vendors typically offer a higher quality product that tends to be more durable than other vendors.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

The Office of Administrative and Procurement Services has determined that it is more feasible and cost effective to utilize the consortium contracted vendors to level the economy of scale. A benefit of continuing use of these vendors is that all 5 child development program purchases materials form them and also the child development academic departments use them as vendors to purchase items to use with students in class. Furthermore, when we are able to purchase in larger quantities from these vendors we receive discounts and free shipping costs. Finally, each of these vendors provide our programs with opportunities for technical assistance and professional development for our staff.

**VENDOR SELECTION CRITERIA:**

Pursuant to Board Report #29816 and #32583, the Board approved the use of the National IPA/TCPN. Pursuant to State Law, the purchase of goods and services from another governmental agency is exempt from the District's competitive bidding requirements.

Kaplan was awarded to provide early child care educational material/products in accordance with the procurement procedures as detailed in RFP# 14-16, and approved under National IPA/TCPN purchasing consortium contract document #R141603. Seventy six responses were received and 16 firms were awarded a contract based on the evaluation committee recommendation and bid responses. Kaplan was one of the eight firms awarded.

Lakeshore Learning was awarded to provide early child care learning materials/products in accordance with the procurement procedures as detailed in RFP# 14-16, and approved under educational school products and supplies. Lakeshore Learning Materials was one of the firm awarded in accordance with the procurement procedures as detailed in RFP 14-16, and approved under National IPA/TCPN purchasing consortium TCPN # R141604.

**MBE/WBE COMPLIANCE:**

The Office of Contract Compliance has reviewed the proposed purchase order request and recommends a waiver of the Board Approved Participation Plan due to the nature of the purchase (learning products and materials) and the absence of subcontracting opportunities.

**GENERAL CONDITIONS:**

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable Provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total:** \$200,000

**Charge to:** Office of Business Enterprises and Colleges Child Care

**Sources of Funds:** Auxiliary & Enterprise Fund

**FY18:** 540000-07504-0016006-60000

540000-07504-X065000-60000

**Respectfully submitted,**

**Juan Salgado,  
Chancellor**

**August 3, 2017 – Office of Administrative and Procurement Services**