THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to approve the issuance of purchase orders to the firm identified below to provide medical supplies, simulators and manikins on an as needed basis for all medical and athletic programs for the period commencing no sooner than August 3, 2017 through June 30, 2019, at a total cost not to exceed $200,000.

VENDOR: Pocket Nurse Enterprises, Inc.
   d/b/a Pocket Nurse
   610 Frankfort Road
   Monaca, PA 15061-2218

USER: District Wide

ORIGINAL TERM:
The term of the agreement shall commence no sooner than August 3, 2017 and continue through June 30, 2019.

SCOPE OF SERVICES:
Pocket Nurse will provide on an as needed basis to Malcolm X College, Wellness Centers and Athletic departments district wide a source to procure necessary medical related instructional items, medical supplies, and accessories for the Health Science and Wellness Centers. Pocket will also provide the Athletic departments a resource for training supplies for the intramural sports programs.

BENEFIT TO CITY COLLEGES OF CHICAGO:
The district will be able to take advantage of the economy of scale from the purchasing consortiums pricing while providing a consistent resource for instructional use.

VENDOR SELECTION CRITERIA:
Pursuant to Board Report #29816 and #32583, the Board approved the use of the National IPA/TCPN. Pursuant to State Law, the purchase of goods and services from another governmental agency is exempt from the District's competitive bidding requirements.

This is a Cooperative Contract Awarded Supplier through the National IPA contract # (R140102).

MBE/WBE COMPLIANCE:
The Office of Contract Compliance has reviewed the proposed purchase order request and recommends a waiver of the Board Approved Participation Plan due to the nature of the purchase (medical products and supplies) and the absence of subcontracting opportunities.

GENERAL CONDITIONS:
Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable Provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:
Total: $200,000
Charge to: Malcolm X College, All Colleges Wellness Centers and Athletic Departments
Sources of Funds: Education Fund
FY18: 540000-00003-3XXXXXX-10000
       540000-00003-X061100-30000
       540000-00003-X060930-60000

Respectfully submitted,

Juan Salgado,
Chancellor

August 3, 2017 – Office of Administrative and Procurement Services