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ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
APRIL 6, 2017

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**COACH BUS TRANSPORTATION
INFINITY TRANSPORTATION MANAGEMENT, LLC
OFFICE OF STRATEGY AND ACADEMIC GOVERNANCE
(RENEWAL)
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an agreement with Infinity Transportation, LLC to provide coach bus transportation services locally and out-of-state trips for a period commencing no sooner than May 15, 2017 through May 14, 2018, at a total cost not to exceed \$650,000 annually.

VENDOR: Infinity Transportation Management, LLC
2250 East Devon Avenue, Suite #247
Chicago, IL 60018

USER: District Wide

ORIGINAL TERM:

The term of the agreement commenced on April 15, 2015 and will continue through May 14, 2017 with an option to renew for two (2) additional one (1) year periods.

OPTION/RENEWAL TERM:

The term of this agreement shall commence no sooner than May 15, 2017 and continue through May 14, 2018 with an option to renew for an additional one (1) year period.

SCOPE OF SERVICES:

Infinity Transportation Management, LLC will provide coach bus transportation services throughout the year for various college programs, including travel for athletic sport teams, various conferences, student and college events, college tours and trips throughout the year for District-Wide participation.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Utilizing coach transportation services from Infinity Transportation Management, LLC will enable the District to meet travel needs of various student academic and athletic programs for a reasonable cost.

VENDOR SELECTION CRITERIA:

Specifications were prepared by District Procurement staff and Sealed Bid CJ1404 was publicly advertised January 30, 2015. Thirteen firms were notified for the solicitation. A pre-proposal meeting was conducted on Friday, February 6, 2015. Four (4) firms responded to the sealed bid on Tuesday, February 17, 2015: 1) Infinity Transportation; 2) Ideal Charter Transportation; 3) Windy City Limousine Transportation; and 4) American Sightseeing Chicago, as detailed below:

Infinity Transportation							
Coach Bus Size	Hourly Billing Rate			Coach Bus Size	Hourly Billing Rate		
	YR1	YR2	YR3		YR1	YR2	YR3
<u>23 Passenger</u>				<u>28 Passenger</u>			
1-50 MILES	\$53.00	\$55.00	\$57.00	1-50 MILES	\$55.00	\$57.00	\$59.00
Per Mileage Rate-over 50mi/Cost	\$0.37	\$0.38	\$0.39	Per Mileage Rate-over 50mi/Cost	\$0.37	\$0.38	\$0.39
Ideal Charter							
Coach Bus Size	Hourly Billing Rate			Coach Bus Size	Hourly Billing Rate		
	YR1	YR2	YR3		YR1	YR2	YR2
<u>23 Passenger</u>				<u>28 Passenger</u>			
1-50 MILES	\$75.00	\$ 76.00	\$77.00	1-50 MILES	\$75.00	\$76.00	\$77.00
Per Mileage Rate-over 50mi/Cost	\$0.50	\$0.50	\$0.50	Per Mileage Rate-over 50mi/Cost	\$0.50	\$0.50	\$0.50

Windy City Limousine				
Coach Bus Size	<u>Hourly Billing Rate</u>		Coach Bus Size	<u>Hourly Billing Rate</u>

<u>23 Passenger</u>	YR1	YR2	YR3	<u>28 Passenger</u>	YR1	YR2	YR3
1-50 MILES	\$98.00	\$ 98.00	\$101.00	1-50 MILES	\$109.00	\$109.00	\$112.00
Per Mileage Rate-over 50mi/Cost	\$4.27	\$ 4.32	\$4.37	Per Mileage Rate- over 50mi/Cost	\$4.30	\$4.35	\$4.40

American Sightseeing Chicago							
Coach Bus Size	<u>Hourly Billing Rate</u>			Coach Bus Size	<u>Hourly Billing Rate</u>		
<u>23 Passenger</u>	YR1	YR2	YR3	<u>28 Passenger</u>	YR1	YR2	YR3
1-50 MILES	\$380.00	\$390.00	\$400.00	1-50 MILES	\$390.00	\$400.00	\$410.00
Per Mileage Rate-over 50mi/Cost	\$3.50	\$3.70	\$3.90	Per Mileage Rate- over 50mi/Cost	\$3.75	\$3.85	\$3.95

Staff recommends award to Infinity Transportation Management, LLC. as the lowest responsive and responsible bidder to provide coach bus transportation services on as needed basis.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has reviewed the proposed renewal and has determined that the Vendor is in compliance with the Board Approved Participation Plan:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Direct or Indirect</u>	<u>Certifying Agency</u>
DGO Premium Services 10006 Holly Ln. Des Plaines, IL 60016	MBE	25	Indirect	City of Chicago

Gladys R. Wilson & Associates 3439 N. Harlem Chicago, IL 60634	WBE	7	Indirect	City of Chicago
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GENERAL CONDITIONS:

Inspector General - It shall be the duty of each party to the agreement to cooperate with the Inspector General for the City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable Provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$650,000 Annually

Charge to: Office of Strategy and Academic Governance

Source of Funds: Education Fund

FY17: 550000-00003-Various

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

April 6, 2017 – Office of Strategy and Academic Governance