

32902

**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MARCH 3, 2016**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**REGISTRATION AND OTHER FEES
HIGHER LEARNING COMMISSION
OFFICE OF STRATEGY AND ACADEMIC GOVERNANCE
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the issuance of purchase orders to the Higher Learning Commission for the District's registration fees for the North Central Association-Higher Learning Commission Annual meeting, Academy for Assessment of Student Learning, and on-site visit fees for the period from March 4, 2016 through March 3, 2017, at a total cost not to exceed \$95,000.

VENDOR: Higher Learning Commission
230 South LaSalle Street
Suite 7-500
Chicago, Illinois 60604

USER: District Wide

TERM:

The term of this purchase will begin on March 4, 2016 and end on March 3, 2017.

SCOPE OF SERVICES:

The scope of services includes the cost of annual dues, registration fees, assessment accreditation and substantive change visits.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Participation in Higher Learning Commission meeting and assessment academies gives faculty and staff opportunities to learn more about the Open and Standard Pathways of continuous quality improvement. Participation in this initiative will assist in improving institutional assessment practices and preparing evidence-based practices for accreditation.

VENDOR SELECTION CRITERIA:

The Higher Learning Commission oversees the accreditation of degree-granting colleges and universities in the North Central region and is recognized by the United States Department of Education as the regional accrediting organization. Pursuant to State law, goods or services economically procurable from a single source are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Compliance has reviewed the proposed agreement and recommends a waiver of the Board Approved Participation Plan due to the nature of the services ("registration fees") and the absence of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$95,000

Charge to: Office of Strategy & Academic Governance/Colleges

Source of Funds: Education Fund

FY16: 550000-00003-0000133-80000

540000-00003-X000450-80000 -various

550000-00003-X000450-80000 - various

Respectfully submitted,

**Chery L. Hyman
Chancellor**

March 3, 2016—Office of Strategy and Academic Governance