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ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JUNE 2, 2016

5.02

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

LIBRARY CONSORTIA MEMBERSHIPS
AND SOLE PURCHASES FOR ALL LIBRARIES
CONSORTIUM OF ACADEMIC RESEARCH LIBRARIES IN ILLINOIS
NETWORK OF ILLINOIS LEARNING RESOURCES IN COMMUNITY COLLEGES
OFFICE OF STRATEGY AND ACADEMIC GOVERNANCE
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board approve the issuance of purchase orders to the vendors listed below for library consortia memberships and sole purchases for access to online database services for libraries at all colleges and satellite campuses districtwide for the period from July 1, 2016 to June 30, 2019, at a total cost not to exceed \$415,000 annually.

VENDORS:

University of Illinois –Urbana Champaign
Consortium of Academic and Research Libraries in Illinois (CARLI)
100 Trade Centre Drive, Suite 303
Champaign, Illinois 61820-7233

Network of Illinois Learning Resources in Community Colleges (NILRC)
P.O. Box 120
Blanchardville, Wisconsin 53516

USERS: All libraries District wide.

TERM:

The term of the purchase will commence on July 1, 2016 and will end on June 30, 2019.

SCOPE OF SERVICES:

The aforementioned vendors will provide: 1) library system support services and resources; 2) increased efficiency of library access (such as inter-library loan and off-campus student access); 3) state-wide purchasing power and leverage to negotiate lower costs with library vendors; and 4) assistance in enhancing collection development of both print and electronic resources (databases and e-books). These memberships and sole purchases, previously the responsibility of each college, are now centrally acquired and managed District wide.

BENEFIT TO CITY COLLEGES OF CHICAGO:

All City Colleges of Chicago (CCC) libraries benefit from membership and the purchases offered by these leading library consortia. These organizations offer services that improve access for students, faculty and staff. All CCC college libraries are expected to provide resources that support the curriculum, and it is necessary to continue to provide students with these resources.

The majority of the cost savings are realized by utilizing library consortia to acquire electronic resources, such as online databases and e-books, at a leveraged cost while increasing the diversity of resources made available to the students, faculty and staff. Purchasing through the library consortia saves the District an estimated 13% (\$60,000) annually.

VENDOR SELECTION CRITERIA:

Pursuant to State Law, contracts for goods and services procured from another governmental agency is exempt from the District's competitive bidding requirements.

The Board will be provided monthly spending reports on the usage and activities of each consortium.

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Contract Compliance has reviewed the above-referenced purchase order request and recommends a waiver of the Board Approved Participation Plan due to the nature of the purchase (access to online database) and lack of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$1,245,000 (The Board will be provided monthly spending reports on the usage and activities of each consortium).

Annual Cost: \$340,000 University of Illinois –Urbana Champaign

Annual Cost: \$75,000 Network of Illinois Learning Resources in Community Colleges (NILRC)

Charge to: District Office and Various Colleges

Source of Funds: Education and Grant/Restricted Funds

FY17 – FY19: 540000-00003-0000126-20000-12121

**Respectfully submitted,
Cheryl L. Hyman
Chancellor**

June 2, 2016 – Office of Strategy and Academic Governance