

32977

ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JUNE 2, 2016

4.09

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**PREPARATION AND DELIVERY OF MEALS FOR CHILD DEVELOPMENT LABORATORY SCHOOLS
TAHER, INC.
(RENEWAL)
OFFICE OF BUSINESS ENTERPRISE
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to exercise the option to renew the agreement with Taher, Inc. to provide food purchases, preparation and delivery of meals for the Child Development Laboratory Schools for the period from July 9, 2016 through June 30, 2017, at a total cost not to exceed \$300,000. This expense is offset by some revenue from the Illinois State Board of Education (ISBE).

VENDOR: Taher, Inc.
5570 Smetana Drive
Minnetonka, Minnesota 55343

USER: Daley College
Arturo Velasquez Institute
Olive-Harvey College
Truman College
Malcolm X College
Kennedy-King College (food purchases)

ORIGINAL TERM:

The original term of the agreement for food purchases, preparation and delivery of meals commenced on July 9, 2015 and ends on July 8, 2016 with an option to renew for an additional four (4) one (1) year periods.

RENEWAL TERM:

The first renewal term of agreement for the preparation and delivery of meals for the Child Development Laboratory Schools will begin on July 9, 2016 and will end on June 30, 2017 with an option to renew for an additional three (3) one (1) year periods.

Under Illinois State Board of Education Child and Adult Care Food Program (CACFP) requirements, once the District has completed the competitive procurement process using invitation to Bid and Contract, the initial contract is for one-year and may be renewed by mutual agreement for four consecutive one-year periods.

SCOPE OF SERVICES:

Taher, Inc. shall prepare and deliver hot and cold family-style meals daily for breakfast, lunch and supplement/snacks to the Child Development Laboratory Schools, comply with the Illinois State Board of Education Child and Adult Care Food Program (CACFP) requirements, Head Start Performance Standards and State of Illinois and City of Chicago Licensing requirements for children ages 3-5 years old at Malcolm X College, Olive-Harvey College, Daley College and AVI and for children ages 2-5 years old at Truman College. The table below reflects the services to be contracted for at each location:

Colleges	Daley College	Malcolm X College	Olive Harvey College	Truman College	Arturo Velasquez Institute	Totals
Maximum # of Children	60	37	60	56	55	268
Maximum # of Service Days	238-245	238-245	238-245	238-245	238-245	
Breakfast	Yes	Yes	Yes	Yes	Yes	
Lunch	Yes	Yes	Yes	Yes	Yes	
Supplement/Snack	No	Yes	Yes	Yes	Yes	

BENEFIT TO CITY COLLEGES OF CHICAGO:

Services provided will benefit the children of students, staff, and the community’s children by providing childcare meals to the Child Development Lab Schools which are compliant with Illinois State Board of Education-Child Care and Adult Care Food Program requirements. Taher will meet the programs federal, state, and city regulations; they would perform to the satisfaction of City Colleges of Chicago and adhered to the city’s health and safety standards. In addition, Taher, Inc. would continue to provide the following items as part of the contract cost: 1) on location preparation of food; 2) staff that have a Food Service Certification; 3) utilization of the kitchen that meets state requirements; 4) family style serving; and 5) staff who maintain and sanitize the kitchen.

VENDOR SELECTION CRITERIA:

Specifications were prepared by District Procurement staff and Request for Proposal (RFP) #SL1501 Cafeteria, Vending, Catering, Kiosk and Invitation for a Sealed Bid Childcare Food Services. The RFP/Bid was publicly advertised on March 20, 2015. Six (6) firms were notified for the solicitation. A pre-proposal/bid meeting was conducted at City Colleges of Chicago District Office on Thursday, March 26, 2015 at 10:00 am, conference room 309-310. Three firms responded to the RFP and Bid

on Friday, May 1, 2015: 1) Compass USA/Canteen; 2) Taher, Inc.; and 3) Avcoa Vending. Avcoa Vending was deemed non-responsive due to failure to comply with RFP requirements.

All qualifications were reviewed, evaluated and ranked by staff and evaluation committee members that included Office of Institutional Advancement, Finance and Business Enterprises, Faculty, Student Government Association representing Harold Washington College, Wilbur Wright College, Daley College, Kennedy-King College, Truman College, Olive-Harvey College and Malcolm X College.

Based on the evaluation scoring, the evaluation committee recommended the acceptance of the proposal from Taher, Inc. to provide cafeteria, Kiosk, vending, catering, food purchases, and childcare meals to City Colleges of Chicago District wide.

Childcare meals were submitted as separately sealed bids that were opened and recorded on May 1, 2015, in accordance with Illinois State Board Education requirements.

In accordance with the Illinois State Board Education requirements, once we have completed the competitive procurement process using invitation to Bid and Contract, the initial contract may be renewed by mutual agreement for four consecutive one-year periods. Taher submitted their rates, and the price increases do not exceed the current consumer price index of 7%.

Meal Rates	Renewal Rates
Breakfast	\$1.73
Lunch	\$3.15
Supplemental/Snack	\$0.83

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Contract Compliance has reviewed the above referenced renewal and has determined that the vendor is in compliance with the Board Approved Participation Plan by utilizing the following vendors:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Embroidery for You 3521 Elmwood Pl. Minnetonka, MN 55345	WBE	9.36	Indirect	City of St. Paul
Gilly Vending 990 NW 166 St. Miami, Fl. 33169	MBE	45	Direct	NMSDC
Wisepak LLC 4225 N. Pulaski Rd.	MBE	7.5	Direct	NMSDC

Chicago, IL 60641				
Totally Temps 200 S. Wacker Dr. Chicago, IL 60606	MBE	7.5	Direct	Cook County

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$300,000

Charge to: Various Colleges

Source of Funds: Enterprise and Grant Funds

FY17: 530000-07504-XX65000-60000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

June 2, 2016 – Office of Business Enterprise