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**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JUNE 2, 2016**

4.04

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**ADA COMPLIANCE SOFTWARE
DISABILITY ACCESS CONSULTANTS, LLC
(CONTRACT EXTENSION)
(AMENDMENT TO BOARD REPORT #31972 ADOPTED ON AUGUST 1, 2013)
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to extend the agreement with Disability Access Consultants, LLC, to provide ADA compliance software for the period June 2, 2016 to June 30, 2019, at no additional cost.

VENDOR: Disability Access Consultants, LLC
2243 Feather River Boulevard
Oroville, California 95965

USER: District Wide

INITIAL TERM:

The term of the agreement began on August 15, 2013 and shall end on August 14, 2016.

EXTENDED TERM:

The extended term of the agreement will continue through June 30, 2019.

SCOPE OF SERVICES:

Disability Access Consultants, LLC (DAC) will continue to provide specialized services to achieve compliance with Title II of the Americans with Disabilities Act of 1990. The DACTrak software combines all ADA regulations into one simple platform that can analyze barriers based upon simple measurements and create a transition plan report to assist the District with resource allocation. DAC will continue to provide licensing, training, inspection tools and support.

The extension is necessary to maintain the reported data until all compliance issues have been addressed.

BENEFIT TO CITY COLLEGES OF CHICAGO:

City Colleges of Chicago (CCC) will continue to be able to assess its ADA needs and compile an extensive report as required by the Justice Department. The DACTrak software also ensures CCC has firsthand knowledge of the impediments by enlisting CCC students with disabilities to assist with the study as part of a work study program.

VENDOR SELECTION CRITERIA:

Pursuant to State law, software purchases are exempt from the District’s competitive bidding requirements. The cost is will remain fixed for the next three years. Funds from the original project are being utilized to cover the annual licensing fee therefore no additional funds are being requested.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has reviewed the extension request and recommends a waiver of the Board Approved Participation Plan due to the nature of the agreement (software licensing) and the absence of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

No change in cost is associated with this time extension to Disability Access Consultants, LLC. The vendor will be paid as set forth in Board Report #31972 adopted August 1, 2013; total cost not to exceed \$60,000 for the contract term.

Total: \$0 – Time Extension

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

June 2, 2016 – Office of Administrative and Procurement Services