

**32884**

RECEIVED AND PLACED ON FILE – BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
FEBRUARY 4, 2016

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK STATE OF ILLINOIS

AGREEMENTS APPROVED BY  
THE COLLEGE PRESIDENTS AND THE EXECUTIVE VICE CHANCELLOR/SENIOR ADVISER

MONTHLY SUMMARY  
EXPENSE INCURRED

**THE CHANCELLOR**

**REPORTS:** that the following Professional Services Agreements, Service Agreements, Software License Agreement, Amendment to Professional Services Agreement, and Recruitment Advertising Agreement have been approved in accordance with District contracting policies:

	<b>CAMPUS/ DEPT</b>	<b>COMPANY/ CONSULTANT TYPE OF AGMT</b>	<b>DESCRIPTION</b>	<b>EXPENSE</b>	<b>TERM</b>
1.	OH	Manhood Shelter, Inc.  Professional	The Consultant will provide Student Development and Truancy Services to the Middle College Program whose overall attendance rate is below 75%. The Company will implement an Attendance Improvement Plan and Behavior Modification Program in absenteeism and truancy, prevention education, and character development. The goal is to have 75% of students with a 90% or higher attendance rate.	\$9,700.86	11/2/15- 5/26/16

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2.	OH	SimplexGrinnell LP Service	The renewal covers the maintenance of the master time clock at the College.	\$3,479.00	11/1/15- 10/31/16
3.	WR	Kenny Stubbs Professional	Consultant will provide services as a scoreboard, scorebook, and scoreboard clock operator, with the direction and advice of the basketball floor officials. Consultant will control the basketball scoreboard electronically, posting individual scores, team scores, individual fouls, team fouls, time outs, time outs remaining in the first half and in the second half, and all substitutes entering and leaving the game and record all in the official book during the game. Consultant will start and stop the game clock at appropriate times and at the direction of the floor officials. Additionally, as the shot clock official, Consultant will set the time of ball possession of the teams and will be responsible for informing the floor officials if there has been a violation of the time rules during the possession.	\$1,700.00	10/20/15- 3/31/16
4.	WR	Richard French Professional	Same as above	\$1,700.00	10/20/15- 3/31/16

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5.	WR	David Harris Professional	Same as above	\$1,700.00	10/20/15- 3/31/16
6.	WR	Bernard Dufner Professional	Same as above	\$1,700.00	10/20/15- 3/31/16
7.	WR	Orkin, LLC Professional	Orkin will provide pest activity monitoring and treatments for 25 interior and 29 exterior campus areas.	\$3,989.00	11/1/15- 10/31/16
8.	WR	Michael Van Howe Professional	The Consultant, a Scenic Artist, will collaborate with the Scenic Designer (faculty member) on the fall and spring theatrical plays at the College. Consultant will instruct and supervise student workers and painters and paint scenic elements as laid out by the Scenic Designer.	\$1,000.00	11/9/15- 4/15/16
9.	WR	Nicole Malmquist Professional	Consultant will design, program and assist in the execution of lighting design for Stage Wright's production of <i>Columbinus</i> in the fall and a musical to be determined for the spring.	\$1,000.00	11/9/15- 4/15/16

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10.	Office of Institutional Advancement	CNR Consulting, LLC Professional	Consultant will be retained by the Board to perform the following services: 1) develop legislative strategies; 2) present legislation; 3) identify and retrieve information on state programs which may benefit the District; and 4) communicate the Institution's position to the legislature.	\$20,000.00	1/1/16-5/31/16
11.	Office of Institutional Advancement	MJS Associates Professional	Same as above.	\$20,000.00	1/1/16-5/31/16
	AA	Limelight Networks Professional	The Company will provide Content Delivery Network (CDN) Bandwidth Services during the 2015 Commencement Ceremony at the UIC Pavilion. Services will include: flash streaming encoding; a conference bridge during the live event; war room services; and network engineering. Limelight will also deliver event planning/kickoff, network, and encoding testing prior to the event.	\$7,058.00	4/29/16-4/30/16

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	FIN	ProEducation Solutions, LLC  Professional	ProEd will review student financial aid files at Kennedy-King College to assess compliance with federal regulations. The Company will prepare mock interviews designed to prepare CCC staff and students for the U.S. Department of Education Program Review interviews.	\$7,260.00	12/1/15- 12/7/15
	HW	TimeTrade Systems  Software License	TimeTrade provides customized, on-line appointment scheduling software and on-demand solutions to various organizations, including higher education institutions. The software is used by all online students Districtwide to schedule mandatory proctored exams. The software is unique in that it is fully integrated with the CCC student portal and provides identity verification. The cost includes the annual software license and the hosting services fee.	\$5,200.00	11/1/15- 10/31/16
	HW	Glowacki Music Service  Professional	Consultant will repair and tune 13 pianos at a rate of \$55.00 per visit (4 visits per year); two piano regulations 2x per year at a rate of \$250.00 each; and climate control pads once a year for an additional \$50.00.	\$3,930.00	9/5/15- 6/30/16

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12.	HR	TSA Consulting Group  Amendment to Professional Services Agreement	TSA is City Colleges' third party administrator for the 403(b) Deferred Compensation Plan for governmental employees. The Amendment will extend the term of the agreement for an additional year.	\$15,000.00	1/1/16-12/31/16
13.	HR	The Chronicle of Higher Education  Recruitment Advertising	Human Resources will have unlimited job posting capabilities for a one-year period.	\$6,000.00	11/6/15-11/5/16
	HR	NSN Employer Services, Inc.  Service	NSN, a third party vendor for unemployment tax management services, will provide review and recording of past and present payroll reports; review of payroll procedures; processing of all unemployment claims for the District; and assistance with the pre-hearing conferences related to unemployment disputes.	\$5,900.00	11/1/15-10/31/16
14.	Student Services	SCS Productions  Professional	SCS will provide video and audio staging, garage audio equipment, as well as generator equipment and transportation and labor for the 2016 Commencement Ceremony.	\$18,591.00	4/29/16-4/30/16

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15.	Student Services	Jermaine L. Anderson Enterprises  Professional	The Company will provide four professional readers to read the names of each of the graduates at the CCC 2016 Commencement.	\$5,400.00	4/29/16- 4/30/16
16.	KK	Durrell Foundation  Professional	Durrell will host an 8-week ACT/SAT prep-based course. The program will prepare students for the ACT/SAT examination by giving them extensive practice drills along with computerized instruction that will promote a mastery of test concepts, strategies and critical thinking.	\$2,400.00	10/1/15- 12/12/15
17.	MARKETING	Mike Kelly Photography  Professional	Consultant will provide professional photography services for two four-(4-)hour photo shoots at Wright College and Truman College for the "CCC Made it Happen" campaign. The images will be shot on white sweep background and downloaded onto CCC hard drives after each day's shoot.	\$1,700.00	11/23/15- 11/24/15
	<b>TOTAL EXPENSES</b>			<b>\$144,407.86</b>	

February 4, 2016

Respectfully submitted,

Cheryl L. Hyman  
Chancellor