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**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
FEBRUARY 4, 2016**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**COMPUTER/AUDIO VIDEO EQUIPMENT AND SERVICES
PACE SYSTEMS, INC.
CDW-GOVERNMENT, LLC
OFFICE OF INFORMATION TECHNOLOGY
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to authorize the execution of an agreement with Pace Systems, Inc. and CDW-G on an as needed basis, for the purchase and/or installation of computer hardware technology, network equipment, audio/video equipment, various software products and related services for District-wide use for the period from February 16, 2016 through February 15, 2017, at a total cost not to exceed \$15,000,000.

VENDOR: Pace System Inc.
2040 Corporate Lane
Naperville, Illinois 60563

CDW-Government, LLC. (CDW-G)
300 North Milwaukee Avenue
Vernon Hills, Illinois

USER: District Wide

TERM:

The term of the agreement shall commence no sooner than February 16, 2016 and will continue through February 15, 2017.

SCOPE OF SERVICES:

Pace Systems, Inc. and CDW-G will sell various IT products and related services to the City Colleges of Chicago (CCC) at pricing derived from RFP KD1501. Products and services include desktops and laptops, monitors, projectors, network equipment, audio/video equipment, various software products, infrastructure equipment services and installation as well as support services for certain hardware and technical services and sales support.

BENEFIT TO CITY COLLEGES OF CHICAGO:

This solution will authorize CCC to order various IT products and related services at the best available cost based pricing derived from RFP KD1501, which will include manufacturer's discounts, educational software and volume discount incentives.

VENDOR SELECTION CRITERIA:

Specifications prepared by District Office Procurement staff were publicly advertised October 8, 2015 as Request for Proposal (RFP) KD1501. Said RFP was sent to forty-six (46) vendors and a pre-proposal conference was held on October 15, 2015, after which responsive and responsible proposals were received from the following four (4) vendors: 1) CDW-Government, LLC., 2) Netech, 3) Pace Systems, Inc., and 4) Sierra Public Safety Group, LLC. The recommended vendors were selected through a competitive procurement process that evaluated responses in the following areas:

- 1) Proposed plan of action for the execution of the requested scope of services.
- 2) Firm and staff’s qualifications and experiences.
- 3) Fees in relation to the Scope of Services.
- 4) Past experience with similar services for educational institutions or government agencies.
- 5) MBE/WBE Compliance plan.

Subsequently, it is recommended that Pace Systems, Inc. and CDW-G both be awarded a contract to provide on an as needed basis computer hardware technology, network equipment, audio/video equipment, various software products and related services for the district. Pace Systems, Inc. will be the primary supplier based on their pricing schedules submitted and CDW-G will be the secondary supplier. This will ensure that the District has the most competitive pricing solutions.

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Compliance has reviewed the proposed purchase and has determined the Vendors are in compliance with the Board Approved Participation Plan:

Pace Systems

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Pace Systems 2040 Corporate Ln. Naperville, IL 60563	MBE	92	Direct	Cook County
Techserv Corporation 4513 Lincoln Ave. Lisle, IL 60532	WBE	7	Direct	City of Chicago
Evergreen Supply 9901 S. Torrence Ave. Chicago, IL 60617	WBE	1	Direct	City of Chicago

CDW-Government, LLC. (CDW-G)

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
KBS Information Technology 8056 166th St. Tinley Park, IL 60487	MBE	25	Direct	CMSDC
The William Everett Group 35 E. Wacker Dr. Chicago, IL 60601	WBE	2	Direct	City of Chicago
Barrister Global Services Network 14042 Barrister Way Hammond, LA 70403	WBE	5	Direct	WBENC

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$15,000,000

Charge to: District Wide

Source of Funds: Education Fund

FY16: 530000-00003-0023004-80000-0000000;
530000-00003-80000-0023005-0000000;
540000-00003-0023004-80000-0000000;
540000-00003-80000-0023005-0000000;
530000-92015-80000-1060300 to 7060300-901101408 to 901701515

Respectfully submitted,

Cheryl L. Hyman

February 4, 2016 - Office of Information Technology