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APPROVED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
FEBRUARY 4, 2016

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

MINUTES

REGULAR BOARD MEETING
THURSDAY, DECEMBER 10, 2015
DISTRICT OFFICE - 226 W. JACKSON BOULEVARD, ROOM 300

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, County of Cook, the regular meeting of the Board of Trustees of Community College District No. 508 was held on December 10, 2015 at 9:00 a.m., District Office, 226 W. Jackson Boulevard, Room 300, Chicago, Illinois 60606.

ATTENDEES

TRUSTEES

Charles R. Middleton, Chair
Gary Gardner, Vice Chair
Clarisol Duque, Secretary
Isaac S. Goldman
Darrell Griffin
Marisela Lawson

CHIEF ADVISOR TO THE BOARD

Tracey B. Fleming

CHANCELLOR

Cheryl L. Hyman

GENERAL COUNSEL

Eugene Munin

INSPECTOR GENERAL

John Gasiorowski

OFFICERS OF THE DISTRICT

Joyce Carson – Chief Financial Officer
Jim Frankenbach – Chief Operating Officer
Craig Lynch – Chief of Staff and Enterprise Services
Rasmus Lynnerup – Executive Vice Chancellor and Chief Strategy Officer
Jerrold Martin – Vice Chancellor, Information Technology
Diane Minor – Vice Chancellor, Administrative and Procurement Services
Beatrice O'Donnell – Vice Chancellor, Safety and Security
Laurent Pernot – Executive Vice Chancellor and Chief Adviser
Stephanie Tomino – Vice Chancellor, Human Resources

COLLEGE PRESIDENTS

President Jose Aybar, Daley College
President Margaret Martyn, Harold Washington College
President Arshele Stevens, Kennedy-King College
Interim President David Sanders, Malcolm X College
President Angelia Millender, Olive-Harvey College
President Reagan Romali, Truman College
President David Potash, Wright College

FACULTY COUNCIL PRESIDENT

Professor Jennifer Alexander, Daley College

OTHER ATTENDEES

Ralph G. Passarelli	CCC-District Office
Benita Hunter	Faculty, Richard J. Daley College
J.R. Dempsey	CCC-District Office
Kim Knutson	Faculty, Wilbur Wright College
William L. Scott	
Corey Hall	CCC-Kennedy-King College
Norma Ramirez	CCC-Richard Daley College
Mariama Hodari	CCC-Kennedy-King College
Bonnie Alexander	
Maria Kossakowski	CCC-Malcolm X College
Tony Johnston	Local 1600
Todd Lakin	CCC-Malcolm X College
Zach Poulos	Local 1600
Bonnie King	CCC-District Office
B. Hupten	
Laurie Alfaro	CCC-Wright College
Alishia Atkins	CCC-Kennedy-King College
Preston Harden	CCC-District Office
Roberto Valadez	CCC-Truman College
Audrey Butler	Local 1708
Zuleima Munoz	Student, Daley College
Israel Chavez	Student, Daley College
Delores Withers	Local 1708

I. CALL TO ORDER REGULAR BOARD MEETING

Chair Middleton called to order the December 10, 2015 Regular Board Meeting at 9:01 a.m.

II. ROLL CALL

The Chief Advisor to the Board called roll:

Clarisol Duque	Present
Gary Gardner	Present
Isaac S. Goldman	Present
Darrell Griffin	Present
Karen Kent	Absent
Charles R. Middleton	Present
Marisela Lawson	Present
Eliana Blancas (Student Trustee)	Absent

III. REMARKS FROM CHAIR MIDDLETON

Chair Middleton thanked everyone for attending the meeting. Chair Middleton noted that he, Vice Chair Gardner and Trustee Kent took an information tour of the new Malcolm X College for Health and Sciences and expressed his amazement about the facility, his congratulations to Chancellor Hyman and his appreciation to President Sanders for bring this project to fruition.

Chair Middleton thanked Vice Chair Gardner for joining him for a campus visit to Wright College where they met with students, staff and faculty. Chair Middleton noted his appreciation for the opportunity to hear directly from these groups, particularly the students and valued their comments. Chair Middleton also visited Kennedy-King College to hear about their preparations for the Higher Learning Commission's reaccreditation visit in 2016.

Finally, Chair Middleton expressed gratitude to Secretary Duque for attending the Chair Review meeting for the December board packet and noted that during the Chair review meetings the members go into a detailed review of the items planned for consideration at the monthly board meeting.

Secretary Duque commented on the November 10, 2015 Committee on Finance and Administrative Services meeting where the 2015 annual audit was discussed in depth. Secretary Duque noted that the auditors presented an unmodified report indicating no significant or material weaknesses and management presented plans to address six control deficiencies noted in the report.

IV. CHANCELLOR'S UPDATES

The Chancellor began her remarks noted that December 10th marks the final day of tests for the semester and the final day of testing in the old Malcolm X building. Beginning next semester the new Malcolm X College building across the street from the old building will be open. This building was a collaborative process and CCC worked with the community to ensure that 37 percent of the contractor awards and commitments have gone to minority-owned businesses and 7 percent have gone to women-owned businesses. Approximately 40% of the work done on the building was completed by community residents. Chancellor Hyman thanked interim President David Sanders for his work on the Malcolm X project. Chancellor Hyman also thanked CFO Joyce Carson for her work on the bond deal that allowed for funding this work and COO Jim Frankenbach for his efforts to make sure the project completed on-time.

Next, Chancellor Hyman indicated that CFO Joyce Carson would present on the current status of the CCC budget and President David Potash will provide an update on progress and key initiatives underway at Wright College.

V. DISTRICT UPDATES

President David Potash presented the first district update on Wright College. President Potash's presentation can be found [here](#).

At the conclusion of his presentation, Secretary Duque congratulated President Potash for reaching out to the Hispanic Association of Colleges and University (HACU) and asked for President Potash to expand on how issues of diversity are addressed at Wright College. President Potash indicated that diversity and equity are very important and noted the challenge in helping students mitigate the mental and social barriers that prevent them from seeing themselves in particular roles, such as IT, even though they have the technical skills necessary. President Potash also noted that City Colleges are diverse across the district and as the student population continues to change the District will need to keep this issue top of mind. Chair Middleton expressed his support for Wright College's membership in AACU as its focus on educational quality and how schools make learning more exciting and stimulating is valuable.

Next, Vice Chancellor and CFO Joyce Carson spoke on the fiscal 2016 financial outlook for the district. Her presentation can be found [here](#).

Trustee Goldman asked if the percent reduction in revenue from the State mentioned by CFO Carson reflected all reductions or if that was just revenue expected from state sources. CFO Carson indicated that these dollars were only state dollars and that with the District is currently \$25 million into its reserves because of the delay in state funding. Further, as of December 10th, the District has received commitments of only \$2 million toward what was expected to be more than \$60 million in support for the current fiscal year. Secretary Duque asked if the guidelines at the state level for subsidized child care have been modified recently. CFO Carson confirmed that the income level changes for some are harsher now than they have been for some individuals over the past three years and this has reduced the amount of child care support provided to students. Trustee Goldman asked if there will be fewer people going to school because of this. CFO Carson indicated that the District is estimating lower enrollment than originally planned. Trustee Goldman asked if we risk a credit downgrade by going into our reserves. CFO Carson indicated that from a cash flow perspective this eventually might be true. Trustee Goldman asked about the timing of looking at the District's capital budget. CFO Carson indicated that the District is constantly looking at the capital budget and noted that capital expenditures are tapering down with the significant expenses around Malcolm X and Olive-Harvey coming to a close, with the remainder being ongoing maintenance. The remaining capital funds available are not enough to offset a complete reduction in funding from the state. Trustee Goldman asked if the District has assets that it could liquidate. CFO Carson indicated that the District has no mortgages and all of the District's property is attached to our academic programs. Chair Middleton asked whether the shortfalls from the State included MAP funds. CFO Carson indicated that the shortfalls referenced in her remarks do not directly reflect MAP funds as those dollars are paid to students who in turn pay City Colleges. Chair Middleton asked if an analysis was done to see how tuition revenue and enrollment have been impacted by changes in part-time versus full-time attendance by students in the latest semester. EVC Rasmus Lynnerup replied that an analysis is underway. Chair Middleton asked about patterns for first time students now compared to the past. EVC Lynnerup indicated that this information is still being tracked. Chair Middleton asked to be updated on this in the future.

Trustee Goldman asked for District leadership to provide the board with a more specific plan about what cuts can and are being made and how, in light of timing of when cuts are made the budget will be impacted. Trustee Goldman encouraged leadership to look at the total expense structure of the district. CFO Carson indicated that the structure is being reviewed. Chair Middleton asked on behalf of the board for regular updates on the

financial situation as it evolves.

VI. PUBLIC PARTICIATION

There were six (6) public participants.

1. Norma Ramirez addressed the board regarding the child development program.
2. William L. Scott, III addressed the board about student voter registration collaboration.
3. Anthony Johnson addressed the board regarding the child development program and an elected board for City Colleges.
4. Kim Knutson addressed the board about CCC faculty and accreditation.
5. Corey Hall addressed the board the future of Kennedy-King College.
6. Todd Lakin addressed the board about the role of the Board of Trustees.

VII. FACULTY COUNCIL REPORT

Professor Jennifer Alexander presented the faculty council report. The report can be found [here](#).

VIII. REVIEW AND APPROVAL OF THE NOVEMBER 5, 2015 REGULAR BOARD MEETING MINUTES

Chair Middleton asked for edits or comments on the minutes from the November 5th board meeting. With no questions or comments from the body, he asked for a motion to approve the November 5, 2015 Regular Board Meeting minutes.

<Motion> Trustee Isaac Goldman

<Second> Trustee Secretary Duque

Motion Carried

REVIEW AND APPROVAL OF AGENDA ITEMS

[Section 1 – Resolutions](#)

Chair Middleton asked for a review and discussion of [Resolution 1.00](#) and [Resolution 1.01](#).

Regarding Resolution 1.01 Trustee Goldman asked if this is simply a formulaic matter in that the Board has no role in setting the dollar amount of the tax levy. CFO Carson confirmed that the property tax revenue was approved with the City Colleges budget and does not reflect an increase. Hearing no further questions or comments, Chair Middleton asked for a motion to approve Resolution 1.00.

<Motion> Trustee Marisela Lawson
<Second> Secretary Duque

Motion Carried

Chair Middleton asked for a motion to approve Resolution 1.01.

<Motion> Trustee Darrell Griffin
<Second> Vice Chair Gardner

Motion Carried

Next, Chair Middleton asked for a review of [Resolution 1.02](#) by EVC Lynnerup. Trustee Goldman asked about the use of the word “appropriate” in the reference to Training Requirements for Teaching Online Courses. Chair Middleton suggested removing that word from the proposed update to the Academic and Student Policy.

Chair Middleton asked for a motion to approve removing the word “appropriate” from the language of Resolution 1.02.

<Motion> Trustee Isaac Goldman
<Second> Secretary Duque

Motion Carried

Hearing no further questions or comments, Chair Middleton asked for a motion to approve Resolutions 1.02 as edited.

<Motion> Trustee Isaac Goldman
<Second> Trustee Marisela Lawson

Motion Carried

[Section 2 - Personnel](#)

Chair Middleton asked if there were any questions or comments regarding [Personnel 2.00](#). With no questions

or comments, he asked for a motion to approve Personnel 2.00.

<Motion> Secretary Clarisol Duque
<Second> Trustee Marisela Lawson

Motion Carried. Trustee Isaac Goldman abstained.

Section 3 - Resource Development

Executive Vice Chancellor Pernot reported on [Resource Development 3.00](#). Chair Middleton asked for a motion to approve Resource Development 3.00.

<Motion> Trustee Isaac Goldman
<Second> Trustee Marisela Lawson

Motion Carried

Section 4 - Agreements

Chair Middleton asked for a presentation and discussion of Agreements 4.00-4.02. After the presentation of items 4.00 and 4.01, Trustee Goldman recused himself from the discussion and vote on item 4.01.

Subsequent to Trustee Goldman's recusal, Chair Middleton asked for a motion to approve a separate vote on item 4.01.

<Motion> Trustee Isaac Goldman
<Second> Secretary Clarisol Duque

Motion Carried. Trustee Isaac Goldman recused himself.

The Chief Advisor called the roll for item 4.01,

Clarisol Duque	Aye
Gary Gardner	Aye
Isaac S. Goldman	Recused
Darrell Griffin	Aye
Marisela Lawson	Aye
Charles R. Middleton	Aye

There were five ayes, zero nays and one recusal.

Chair Middleton asked for a motion to approve Agreements 4.00 and 4.02 with a roll call vote.

<Motion> Secretary Clarisol Duque
<Second> Trustee Darrell Griffin

Motion Carried

The Chief Advisor called the roll,

Clarisol Duque	Aye
Gary Gardner	Aye
Isaac S. Goldman	Aye
Darrell Griffin	Aye
Marisela Lawson	Aye
Charles R. Middleton	Aye

There were six ayes, zero nays and no abstentions.

Section 5 - Purchases

Chair Middleton asked for a presentation and discussion of items 5.00 - 5.02.

Chair Middleton asked if any trustee would like to consider any item separately. Secretary Duque requested that item 5.02 be considered separately. Chair Middleton asked for a motion to approve Purchases 5.00 and 5.01 with a single roll call vote.

<Motion> Trustee Darrell Griffin
<Second> Secretary Clarisol Duque

Motion Carried

The Chief Advisor called the roll,

Clarisol Duque	Aye
Gary Gardner	Aye
Isaac S. Goldman	Aye
Darrell Griffin	Aye
Marisela Lawson	Aye
Charles R. Middleton	Aye

There were six ayes, zero nays and no abstentions.

Next, Chair Middleton asked for a motion to approve 5.02 with a roll call vote.

<Motion> Trustee Darrell Griffin
<Second> Secretary Clarisol Duque

Motion Carried

The Chief Advisor called the roll,

Clarisol Duque	Recused
Gary Gardner	Aye
Isaac S. Goldman	Aye
Darrell Griffin	Aye
Marisela Lawson	Aye
Charles R. Middleton	Aye

There were five ayes, zero nays and one recusal.

Section 6 - Legal Invoices

Chair Middleton asked for a review and discussion of [Legal Invoices 6.00](#).

Hearing no further questions or comments, Chair Middleton asked for a motion to approve Legal Invoices 6.00.

<Motion> Secretary Clarisol Duque
<Second> Trustee Marisela Lawson

Motion Carried

IX. MOTION FOR CLOSED SESSION

Pursuant to the Open Meetings Act sections 2 (c) 1, 2 (c) 6, and 2 (c) 11 Chair Middleton asked for a roll call vote to hold Closed Session at 11:09 a.m. for the discussion of personnel, setting a price for sale or lease of property owned by the public body and litigation.

<Motion> Secretary Clarisol Duque
<Second> Trustee Marisela Lawson

Motion Carried

The Chief Advisor called the roll,

Clarisol Duque	Aye
Gary Gardner	Aye
Isaac S. Goldman	Aye

Darrell Griffin	Aye
Marisela Lawson	Aye
Charles R. Middleton	Aye

There were six ayes, zero nays and no abstentions.

X. RETURN FROM CLOSED SESSION

Closed Session ended at 12:31 p.m. Chair Middleton noted that the Trustees also discussed collective bargaining pursuant to section 2 (c) 2 of the Open Meetings Act. There was no action taken during closed session on any of these items.

XI. MOTION TO ADJOURN

Chair Middleton asked for a motion to adjourn the meeting.

<Motion> Trustee Isaac Goldman

<Second> Secretary Clarisol Duque

Motion Carried

The meeting adjourned at 12:33 p.m.

Clarisol Duque
Secretary, Board of Trustees

Submitted by – Tracey B. Fleming, Chief Advisor to the Board of Trustees