

**33127**

RECEIVED AND PLACED ON FILE – BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
DECEMBER 1, 2016

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**WYCC MONTHLY SUMMARY  
EXPENSE INCURRED**

**THE CHANCELLOR**

**REPORTS** that the following Software License Agreement and Professional Services Agreement have been approved in accordance with District purchasing and contracting policies and pursuant to legal review:

	<b>CAMPUS/DEPT.</b>	<b>TYPE OF AGRMT</b>	<b>CONSULTANT</b>	<b>EXPENSE</b>	<b>TERM</b>
1.	WYCC	Software License	Enco, Inc.	\$13,140.00	7/1/16-6/30/17
2.	WYCC	Professional	Delisa Lee & Associates	\$22,000.00	7/1/16-6/30/17
			<b>TOTAL EXPENSES</b>	<b>\$35,140.00</b>	

**December 1, 2016**

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

A summary of the agreements are attached hereto.

**SCOPE OF SERVICES**

**Enco, Inc.**

WYCC will be given access to the Company's enCaption system (software and hardware) for closed captioning services as required by the FCC for locally produced and external programming content.

## **SCOPE OF SERVICES**

### **Delisa Lee & Associates**

Company will provide professional broadcast quality makeup artist services on an as-needed basis to include both locally produced studio shows and off-site remote production shoots.