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RECEIVED AND PLACED ON FILE – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 1, 2016

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK STATE OF ILLINOIS**

**AGREEMENTS APPROVED BY
THE COLLEGE PRESIDENTS AND THE EXECUTIVE VICE CHANCELLOR/SENIOR ADVISOR**

**MONTHLY SUMMARY
EXPENSE INCURRED**

THE CHANCELLOR

REPORTS that the following Advertising Agreement, Website Subscription Agreement, Professional Services Agreements, Recruitment Advertising Agreement, Software License Agreements, Service Agreement, Online Subscription Agreement, and License Agreement have been approved in accordance with District contracting policies:

	CAMPUS/ DEPT	COMPANY/ CONSULTANT TYPE OF AGMT	DESCRIPTION	EXPENSE	TERM
1.	Office of Institutional Advancement	DNAinfo.com Advertising	The agreement covers the cost of digital advertising on the DNAinfo.com Chicago website and production services.	\$450.00	10/24/16- 3/15/17
2.	HR	HigherEd Jobs Website Subscription	Human Resources will post jobs on the vendor's website for a twelve-month period.	\$6,740.00	10/12/16- 10/12/17

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3.	HR	NSN Employer Services, Inc. Professional	The Company will provide unemployment tax management services. Some of the services include: (1) Review and record past and present payroll reports, tax rate notices and benefit charges; (2) Review payroll procedures to assure that proper consideration has been given to sick pay, vacation pay, and other forms of remuneration which may be nontaxable; (3) Process all unemployment claims for benefits; (4) Conduct pre-hearing conferences; and (5) Audit benefit charge statements and protest questionable and/or erroneous charges.	\$5,900.00	11/1/16-10/31/17
4.	HR	The Chronicle for Higher Education Recruitment Advertising	Human Resources will have unlimited job posting capabilities for a one-year period.	\$6,400.00	12/1/16-11/20/17
5.	HR	HUB International Midwest, Ltd. Professional	Consultant will redesign the current CCC benefits webpage content.	\$18,300.00	9/1/16-6/30/17
6.	HR	Benefit Express Services, LLC Professional	Consultant will provide administrative services for employees' and dependents' health care Flexible Spending Account (FSA) for the 2017 calendar year.	\$22,000.00	1/1/17-12/31/17

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7.	TR	A Knock at Midnight Professional	Consultant will provide truancy services to Truman Middle College including home visits, in-school shadowing, mentoring and wrap around support services for students at risk of truancy or educational displacement. Consultant's staff also works with students' families and key school staff to support retention efforts.	\$17,000.00	9/15/16-6/10/17
8.	TR	Community TV Network Professional	A Community TV video instructor will teach classes in digital media production to students of Truman Middle College (a member of the Youth Connection Charter Schools) for the 2016-2017 school year. Students will learn to build literacy and critical thinking skills by utilizing a hands-on video-production process and learn how to cultivate story-telling skills. They will also use the medium to enrich reading, writing and organizational skills and to learn journalism skills.	\$9,745.00	8/24/16-6/23/17
9.	HW	Glowacki Music Service Professional	Consultant will provide repair and tuning services for 13 pianos at a rate of \$65 per visit (4 visits per year); two piano regulations two times per year at \$250 each; and climate control pads once a year for no additional charge.	\$3,880.00	7/1/16-6/30/17

	CAMPUS/ DEPT	COMPANY/ CONSULTANT TYPE OF AGMT	DESCRIPTION	EXPENSE	TERM
10.	OIT on behalf of DO, Workforce & Economic Development	Career Dimensions, Inc. Software License	This renewal is for the continued use of the Company's on-line, self-guided program <i>Focus 2</i> , which is used to help students explore and make decisions about their career goals and areas of study to validate their pre-determined career direction.	\$6,000.00	7/1/16-6/30/17
11.	Academic Governance	Springshare, LLC Software License	The libraries at all seven campuses will have access to vendor's LibGuides, a hosted web-based solution for creating library research guides. Librarians will be able to use it to curate knowledge and share information by creating online Guides on any topic, subject, course, or process. Each campus will be able to brand its site with its own name and campus colors.	\$6,999.00	9/1/16-8/31/17
12.	KK	P.R. Streich & Sons Service	Vendor will maintain, service and inspect the above-ground hydraulic lifts for the College's Automotive Department	\$1,251.00	8/2/16-8/2/17

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13.	WR	West Group Online Subscription	The West subscription will be used to provide online access to legal research, libraries, and as an instructional aid for the Paralegal Program. Access to a legal research tool is required by the American Bar Association.	\$8,599.44	10/1/16-9/30/17
14.	WR	Planning, Implementation & Evaluation Consulting, Inc. Professional	Consultant will act as the external evaluator for the Title V Grant. In this capacity, Consultant will review all data elements for the grant with project personnel and grant Advisory Council; define routines for data collection; consult with program leads on evaluation and projects and with staff on ways to interpret data for the Annual Performance Report; and support all reporting processes to campus, district, and partner constituents.	\$13,000.00	10/1/16-9/30/17
15.	AS	PC Rebuilders & Recyclers (PCRR) Professional	PCRR will pick up any computer equipment at campuses and learning centers and destroy the digital data. Any retired equipment will either be refurbished and reused in programs or responsibly recycled.	\$2,495.00	9/1/16-8/31/17

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16.	OH	Carol Myford Professional	Consultant, considered an expert in the field of assessment, was selected by the Assessment Committee to implement three professional development workshops to enhance the knowledge and skills of the College's faculty and their assessment of student learning.	\$4,500.00	2/5/16-3/4/16
17.	OH	Swank Motion Pictures, Inc. License	The agreement entitles the College to receive two pre-home DVD releases and four home DVD releases along with the appropriate public viewing licenses. Each release will be presented during activity periods to provide a positive environment on campus, leading to reflective conversation and increasing cultural awareness.	\$2,468.00	8/1/16-6/1/17
18.	OH	Manhood Shelter, Inc. Professional	Consultant will deliver truancy intervention and student development services to Olive-Harvey Middle School whose overall attendance rate is below 95%. Manhood Shelter will implement an Attendance Improvement Plan and Behavior Modification Program in Absenteeism and Truancy, Prevention Education, and Character Development to support a goal whereby 75% of students will have a 90% or higher attendance rate.	\$10,023.24	10/3/16-5/30/17

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19.	DO-Athletics Dept.	Krossover Intelligence, Inc. Professional	The Company will provide a game film analysis for the Athletics Department. CCC will receive free hosting of all video athletic activity, 24-48 hour turnaround of edited game film, and statistical analysis per college. Krossover will also provide a platform for uploading, storing, and sharing game film. They will offer technical support as well as training assistance.	\$22,500.00	8/1/16-7/31/19
20.	Marketing	IBM Software License	IBM will deliver to the Marketing and Communications Department a digital marketing platform that will make it easy for CCC to integrate segments and events across key platforms. This will allow CCC to reach students on social media and group messaging platforms in an automated, targeted and secure way.	\$17,307.00	9/1/16-3/1/17
21.	MX	TAB through Midwest Office Interiors, Inc. Software License	The College is seeking an enhancement to TAB Products' Fusion RMS imaging system. Midwest is the vendor approved by TAB Products for the purpose of document imaging using the Fusion RMS, the system used by the College to capture student records. The enhancements will allow TAB administrators to control TAB'S access to all users within the College to protect all electronic student records. The enhancements are essential to improve document security and document annotation for daily operations of Registrar services and document retention.	\$15,000.00	11/1/16-10/31/17

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			TOTAL EXPENSES	\$200,557.68	

December 1, 2016

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**