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ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 1, 2016

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

PRE-QUALIFICATION OF ARCHITECTS AND ENGINEERS OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES (RENEWAL OPTION) DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to exercise the option to renew the list of Pre-Qualified Architects and Engineers that meet the District's evaluation criteria established to enable the firms to respond to solicitations for work by the District for the period from December 10, 2016 through December 11, 2017.

VENDOR: Various - See Appendix A – List of seventy-five (75) Pre-qualified firms

USER: Office of Administrative and Procurement Services

TERM:

The effective date of this Pre-Qualified List shall commence on December 10, 2016, and it shall remain effective for a period of twelve months with the remaining option to renew for one (1) additional one-year period, subject to the Board's approval.

SCOPE OF SERVICES:

The architects and engineers will provide full architectural, space planning, engineering, landscaping, environmental, construction management/administrative services and project management services that include design, planning, and oversight through project completion for new construction, maintenance and repairs conducted throughout the District. Additionally, the architects and engineers will develop maintenance and repair plans, provide commissioning services when needed and prepare construction and repair documents for bidding, city permitting, construction phase services and site observation services during the subsequent construction of miscellaneous exterior and interior renovation work identified in the FY 2017 Capital Plan, and subsequent FY 2018 Capital Plan. Construction Administrators and Project Managers will facilitate the administration and execution of capital projects on an "as needed" basis.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Selecting architects and engineers requires an extensive and time consuming review of qualifications and required licenses. Conducting these time consuming activities in advance enables the District to implement capital projects in a more time efficient manner.

DELIVERABLES:

When work needs to be performed, Administrative and Procurement Services will provide detailed project descriptions to the firms in the designated area of expertise. We will request that the firms provide a more detailed project scope and pricing for their services. Pricing will be based on the standard policies followed by the Illinois Capital Development Board and City Colleges of Chicago. Following proposal review and interviews, the evaluation committee will recommend the architectural or engineering firm most qualified to provide the required services for the specific project.

VENDOR SELECTION CRITERIA:

Pursuant to Board Report #32436 adopted on October 2, 2014, the Board approved the Pre-Qualified Pool of Firms to provide architectural and engineering services as needed. Specifications were prepared by District Procurement staff and a Request for Qualifications (RFQ) #MWJ1401 – Public Notice for Pre-Qualification of Architectural and Engineering Firms was publically advertised on February 3, 2014. One-hundred sixty-eight (168) companies were contacted. One-hundred eleven (111) companies responded to the RFQ on March 14, 2014.

All responses were reviewed, evaluated, and ranked by staff which included the Offices of Administrative & Procurement Services, Operations and MBE/WBE Contract Compliance.

The evaluation criteria outlined in RFQ #MWJ1401 included:

1. Institutional experience, qualifications and past performance
2. Individual experience, qualifications and past performance
3. MBE/WBE Compliance Commitments

Based on the renewal submission documents, it has been determined that seventy-five companies remain qualified to continue to be included in the pre-qualification pool referenced in Appendix A. The following firms either opted not to participate or were deemed non-responsive to the submittal requirements:

FIRMS OPTING OUT OF POOL (2)		
1	Forum Studio, Inc.	35 E. Wacker Dr., Suite 1300, Chicago, IL 60601
2	Harley Ellis Devereaux (HED)	1 E. Wacker Dr., Suite 200, Chicago, IL 60601
FIRMS NON-RESPONSIVE (11)		
1	Bauer Latoza Studio, Ltd.	2241 S. Wabash Ave., Chicago, IL 60616
2	BSA Lifestructures, Inc.	35 E. Wacker Drive, Suite 800, Chicago, IL 60601
3	Conecta Group, Inc.	2450 W. Division St., Chicago, IL 60622
4	Environmental System Design, Inc. (ESD)	175 W. Jackson Blvd., Suite 1400, Chicago, IL 60604
5	Henneman Engineering, Inc. (MBE)	200 S. Wacker Dr., Suite 850,

		Chicago, IL 60601
6	HOH Architects, Inc.	55 E. Jackson Blvd., Suite 600, Chicago, IL 60604
7	IHC Construction Companies, LLC	1500 Executive Dr., Elgin, IL 60123
8	MRA Architects, Ltd. (WBE)	111 N. Wabash Ave., Suite 2111, Chicago, IL 60602
9	StructureTec Group	1121 Lake Cook Rd., Suite 3, Deerfield, IL 60015
10	Terra Engineering , Ltd. (WBE)	225 W. Ohio St., 4th Floor, Chicago, IL 60654
11	Walker Parking Consultants/Engineers, Inc. d/b/a Walker Restoration Consultants	505 Davis Road, Elgin, IL 60123

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Contract Compliance has reviewed the proposed renewal and has ensured the renewed commitment of each pre-qualified firm to comply with the Board Approved MBE/WBE Participation Plan upon subsequent contract awards.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – The Board’s Ethics Policy adopted January 7, 1993, as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

There are no costs associated with this recommendation.

Charge to: N/A

Source of Funds: N/A

Respectfully submitted:

**Cheryl Hyman
Chancellor**

December 1, 2016 – Office of Administrative and Procurement Services

Appendix A
List of Seventy-Five (75) Pre-Qualified Architectural and Engineering Firms

	Name of Firms (75 Firms)
1	AECOM Services Illinois, Inc. 303 E. Wacker Dr., Suite 1400 Chicago, IL 60601
2	Altus Works, Inc. 4224 N. Milwaukee Ave. Chicago, IL 60641
3	Arcadis US, Inc. 120 S. LaSalle St., Suite 1350 Chicago, IL 60603
4	The Architects Enterprise, Ltd. (TAEL) (MBE) 303 W. Madison Ave., Suite 750 Chicago, IL 60606
5	Architrave, Ltd. (MBE) 1128 W. Chicago Ave., 2nd Flr. Chicago, IL 60642
6	Ardmore Associates, LLC (MBE) 33 N. Dearborn, Suite 1720 Chicago, IL 60602
7	Bailey Edward Design, Inc. d/b/a Bailey Edward Architecture, Inc. (WBE) 35 E. Wacker Dr., Suite 2800 Chicago, IL 60601
8	BKL Architecture, LLC 225 N. Columbus Dr., Suite 100 Chicago, IL 60601
9	BLDD Architects 833 W. Jackson Blvd., Suite 100 Chicago, IL 60607
10	Brailsford & Dunlavey, Inc. (MBE) 444 N. Michigan Ave., Floor 29, Suite 2940 Chicago, IL 60611
11	Cannon Design 225 N. Michigan Ave., Suite 1100 Chicago, IL 60601
12	Carnow, Conibar & Associates, Ltd. (WBE) 600 W. Van Buren St., Suite 500 Chicago, IL 60607
13	B&A Engineers, Ltd. d/b/a CCJM Engineers, Ltd. (MBE) Two N. Riverside Plaza, Suite 1050 Chicago, IL 60606
14	Cotter Consulting, Inc. (WBE) 100 S. Wacker Dr., Suite 920 Chicago, IL 60606
15	Construction Technology Laboratories, Inc.

	d/b/a CTLGroup
	5400 Old Orchard Rd.
	Skokie, IL 60077-1030
16	dbHMS (Nestbuilders) (MBE)
	303 W. Erie, Suite 510
	Chicago, IL 60654
17	Demonica Kemper Architects
	125 N. Halsted St., Suite 301
	Chicago, IL 60661
18	d'Escoto, Inc. (MBE)
	420 N. Wabash, Suite 200
	Chicago, IL 60611
19	DLR Group, Inc.
	333 West Wacker Drive, Suite 400
	Chicago, IL 60606
20	Deborah Doyle d/b/a Doyle & Associates (WBE)
	800 S. Wells St., Suite 503
	Chicago, IL 60607
21	DuSable, Inc. (MBE)
	300 W. Adams St., Suite 612
	Chicago, IL 60606
22	Environmental Design International, Inc. (EDI) (MBE)
	33 W. Monroe St., Suite 1825
	Chicago, IL 60603
23	exp US Services, Inc.
	205 N. Michigan Ave., Suite 3600
	Chicago, IL 60601
24	Fanning/Howey Associates, Inc.
	600 2nd St., Suite 103
	Oak Brook, IL 60523
25	FGM Architects, Inc.
	200 W. Jackson Blvd., Suite 1040
	Chicago, IL 60606
26	Ghafari Associates, LLC
	122 S. Michigan Ave., Suite 1500
	Chicago, IL 60603
27	Globetrotters Engineering Corporaton d/b/a GEC Design Group (MBE)
	300 S. Wacker Dr., Suite 400
	Chicago, IL 60606
28	Goettsch Partners, Inc.
	224 S. Michigan Ave., 17th Floor
	Chicago, IL 60604
29	GSG Consultants, Inc. (MBE)
	855 W. Adams, Suite 200
	Chicago, IL 60607
30	Harding Partners

	224 S. Michigan Ave., Suite 245 Chicago, IL 60604
31	Hitchcock Design Group 180 N. Wacker Dr., Suite 003 Chicago, IL 60606
32	Holabird & Root, LLC (MBE) 140 S. Dearborn, Suite 500 Chicago, IL 60603
33	Infrastructure Engineering, Inc. (MBE) 33 W. Monroe St., Suite 1540 Chicago, IL 60603
34	Jacobs Project Management Company 525 W. Monroe St., Suite 200 Chicago, IL 60661
35	Johnson & Lee, Ltd. (MBE) 1 E. 8th St., Suite 200 Chicago, IL 60605
36	Kaltsouni Mehdi, Inc. (WBE) 223 W. Jackson Blvd., Suite 1010 Chicago, IL 60606
37	Knight E/A, Inc. 221 N. LaSalle St., Suite 300 Chicago, IL 60601
38	KOO, LLC (MBE) 53 W. Jackson Blvd., Suite 215 Chicago, IL 60604
39	Larson Engineering, Inc. 1488 Bond St., Suite 100 Naperville, IL 60563
40	Legat Architects, Inc. 651 W. Washington Blvd., Suite 1 Chicago, IL 60661
41	Lothan Van Hook DeStefano Architecture, LLC 57 W. Grand Ave., Suite 300 Chicago, IL 60654
42	MEP Infrastructure System (MBE) 180 N. Stetson Ave., Suite 1500 Chicago, IL 60601
43	Milhouse Engineering & Construction, Inc. (MBE) 60 E. Van Buren, Suite 1501 Chicago, IL 60605
44	Moreno Architects, Ltd. d/b/a JGMA (MBE) 218 S. Wabash, Suite 200 Chicago, IL 60604
45	Muller & Muller, Ltd. (WBE) 700 N. Sangamon Chicago, IL 60642
46	Myefski Architects, Inc.

	630 Davis St., 5th Floor Evanston, IL 60201
47	Nagle Hartray Architecture, Ltd. 55 W. Wacker Dr., Suite 302 Chicago, IL 60601
48	Perimeter Architects Professional Corporation 1700 W. Hubbard St., Suite 2S Chicago, IL 60622
49	Perkins & Will, Inc. 330 N. Wabash Ave., Suite 3600 Chicago, IL 60611
50	Primera Engineers, Ltd. (MBE) 100 S. Wacker Dr., Suite 700 Chicago, IL 60606
51	RADA Architects, Ltd. (WBE) 233 N. Michigan Ave., Suite 2320 Chicago, IL 60601
52	Ratio Architects, Inc. 455 N. Cityfront Plaza Dr., Suite 1800 Chicago, IL 60611
53	R.M. Chin & Associates, Inc. (MBE) 500 W. 18th St., Suite 200 Chicago, IL 60616
54	Rodriguez & Associates, Inc. (MBE) 65 E. Wacker Place, Suite 501 Chicago, IL 60601
55	Ross Barney Architects, Inc. (WBE) 10 W. Hubbard St. Chicago, IL 60654
56	Roula Associates Architects, Chartered d/b/a Roula Associates Chtd. (WBE) One E. Superior St., Suite 205 Chicago, IL 60611
57	Rubinos & Mesia Engineers, Inc. (RME) (MBE) 200 S. Michigan Ave., Suite 1500 Chicago, IL 60604
58	Singh & Associates, Inc. (MBE) 230 W. Monroe St., Suite 1400 Chicago, IL 60606
59	Site Design Group, Inc. (MBE) 888 S. Michigan Ave., Suite 1000 Chicago, IL 60605
60	SmithGroup JJR, Inc. 35 E. Wacker Dr., Suite 2200 Chicago, IL 60601
61	SMNG A, Ltd. 936 W. Huron St. Chicago, IL 60642
62	Solomon Cordwell & Buentz & Associates, Inc. d/b/a Solomon Cordwell Buentz 625 N. Michigan Ave., Suite 800

	Chicago, IL 60611
63	SPAAN Tech, Inc. (MBE) 311 S. Wacker Dr., Suite 2400 Chicago, IL 60606
64	Stanley Consultants, Inc. 8501 W. Higgins Rd., Suite 730 Chicago, IL 60631
65	Stantec Architecture, Inc. (acquired VOA Architects) 224 S. Michigan Ave., Suite 1400 Chicago, IL 60604
66	STL Architects, Inc. (MBE) 808 N. Dearborn St. Chicago, IL 60614
67	STR Partners, LLC (MBE) 350 W. Ontario St., Suite 200 Chicago, IL 60654
68	Studio GC, Inc. 233 W. Jackson Blvd., Suite 1200 Chicago, IL 60606
69	STV Architects, Inc. 200 W. Monroe St., Suite 1650 Chicago, IL 60606
70	Tilton, Kelly & Bell, LLC (WBE) 55 W. Monroe St., Suite 1975 Chicago, IL 60603
71	Kathleen O'Donnell d/b/a Tripartite, Inc. (WBE) 4720 N. Virginia Ave. Chicago, IL 60625
72	Upland Design, Ltd. (WBE) 24042 W. Lockport St., Suite 200 Plainfield, IL 60544
73	Urban Works, Ltd. (MBE) 213 W. Institute Place, Suite 710 Chicago, IL 60610
74	V3 Companies of Illinois, Ltd. 7325 Janes Ave. Woodridge, IL 60517
75	Wight & Company 211 N. Clinton St., Suite 300N Chicago, IL 60661