

33050

ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
AUGUST 4, 2016

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

ADULT EDUCATION TEXTBOOKS VARIOUS VENDORS OFFICE OF STRATEGY AND ACADEMIC GOVERNANCE DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of additional purchase orders for adult education textbooks for a three (3) year period from August 4, 2016 through July 31, 2019, at a total cost not to exceed \$540,000 annually.

<u>VENDORS:</u>	<u>Annual Cost</u>
CTB/McGraw Hill (plus subsidiaries) 20 Ryan Ranch Road Monterey, California 93940	\$100,000
Burlington English 4800 N. Federal Hwy Suite #207 Boca Raton, FL 33431	\$150,000
Grassroots Press 6520 – 82 Avenue, Main Floor Edmonton, AB, Canada T6B 0E7	\$40,000
Heinle Cengage/Cengage Learning/ National Geographic Learning (plus subsidiaries) 10650 Toebben Drive Independence, Kentucky 41051	\$250,000
TOTAL COST:	\$540,000

USER:
District Wide

TERM:
The term of this purchase shall begin on August 4, 2016 and will continue through July 31, 2019.

SCOPE OF SERVICES:

The vendors listed provide various textbooks to support the District's Adult Education programs.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Adult education classes are required by state and federal policies to charge no tuition for most classes. Consequently, the District must purchase the textbooks it intends to use in classroom instruction. Textbooks continue to be an important part of preparing students to move on to college-level work and increase the rigor of our curriculum.

VENDOR SELECTION CRITERIA:

Pursuant to state law, goods or services that are procurable from only one source are exempt from the District's competitive bidding requirements. The vendors have provided the copyright and/or patents or they are the authorized reseller for the items we will procure.

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Contract Compliance has reviewed the above referenced purchase request and recommends a waiver of the Board Approved Participation Plan due to the nature of the purchases (adult education textbooks from sole providers) and the absence of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$540,000

Charge To: Office of Strategy and Academic Governance

Source of Funds: Education and Grant/Restricted Funds

FY17:

1. 540000-00003-Various
2. 540000-21000-Various

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

August 4, 2016 – Office of Strategy and Academic Governance