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**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
AUGUST 4, 2016**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**WINDOW CLEANING SERVICES
CORPORATE CLEANING SERVICES
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the execution of an agreement with Corporate Cleaning Services to provide exterior and interior window cleaning services at each City Colleges of Chicago campus building including the District office, for the period from August 4, 2016 through August 3, 2019, at a total cost not to exceed \$500,000 which allows for additional window cleanings, based on need.

VENDOR: Corporate Cleaning Services
21 East Elm Street
Chicago, Illinois 60610

USER: District Wide

TERM:

The term of this agreement will commence on August 4, 2016 and shall end on August 3, 2019.

SCOPE OF SERVICES:

Corporate Cleaning Services will provide routine exterior cleaning of windows for all campus buildings at least twice a year by an experienced contractor to improve and preserve the appearance of City Colleges of Chicago (CCC) properties.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Administrative and Procurement Services, upon review, has determined that it is more feasible and cost effective to utilize the above detailed contractors under joint purchasing, selected on a competitive basis by the Chicago, Transit Authority (CTA) a sister agency to CCC. The request for window cleaning services by CCC Engineers, would be authorized from the above vendor and will reduce delay times for scheduling, non-standardized pricing as well as support the continued

efficient operations of District facilities.

VENDOR SELECTION CRITERIA:

The contract being utilized as a part of the joint purchasing agreement has been advertised and awarded in accordance with the procurement procedures of the Chicago Transit Authority (CTA), a sister agency to CCC through a bid issued and awarded under specification # 3579-13 and contract #B13FR00006 for the purchase of window cleaning services.

Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has reviewed the proposed agreement and recommends a partial waiver of the Board Approved Participation Plan and acceptance of the lead agency's (Chicago Transit Authority) Compliance Plan:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Inter City Supply 8830 S. Dobson Ave. Chicago, IL 60619	MBE	6	Direct	City of Chicago

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$500,000

Charge to: District Office

Sources of Funds: Operations and Maintenance Fund

FY17: 530000-05501-00005031-70000

Respectfully submitted,
Cheryl L. Hyman
Chancellor

August 4, 2016 – Office of Administrative and Procurement Services