Pursuant to provisions of the Illinois Public Community College Act, as amended of the State of Illinois, County of Cook, an Academic Affairs and Services Committee meeting of the Board of Trustees of Community College District No. 508 was held on Friday, June 10, 2016 at 11:00 A.M., District Office, 226 W. Jackson Boulevard, Room 301, Chicago, Illinois 60606.

ATTENDEES

TRUSTEES
Marisela Lawson, Committee Chair
Clarisol Duque
Isaac S. Goldman
Gary Gardner, Vice Chair
Charles R. Middleton, Chair

OFFICERS OF THE DISTRICT
Craig Lynch—Chief of Staff and Enterprise Services
Rasmus Lynnerup—Executive Vice Chancellor and Chief Strategy Officer
Laurent Pernot—Executive Vice Chancellor and Senior Adviser
Beatrice O’Donnell – Vice Chancellor, Safety and Security

ASSISTANT BOARD SECRETARY
Bethany Myles

CHIEF ADVISOR TO THE BOARD
Tracey B. Fleming

CHANCELLOR
Cheryl L. Hyman

GENERAL COUNSEL
Eugene Munin
I. CALL TO ORDER

Committee Chair Lawson called the June 10, 2016 Academic Affairs and Student Services Committee meeting to order at 11:02 A.M.

II. ROLL CALL

The Chief Advisor to the Board called roll:

Clarisol Duque Present
Gary Gardner Present
Marisela Lawson Present
Charles R. Middleton Present

III. COMMITTEE CHAIR REMARKS

Committee Chair Lawson thanked the trustees for their attendance and participation and thanked Executive Vice Chancellor Lynnerup and staff for their efforts in preparing the meeting materials.

IV. CHANCELLOR REMARKS

Chancellor Hyman introduced the coming presentations from the Office of Strategy and Academic Governance. The Chancellor thanked the EVC Lynnerup and team for their work and noted the marked improvements in the areas of advisement and STAR partnerships.

V. AGENDA ITEMS

The full presentation of agenda items can be viewed here.

Speakers: Executive Vice Chancellor and Chief Strategy Officer, Rasmus Lynnerup; Senior Associate Vice Chancellor, Charles Ansell; Senior Associate Vice Chancellor Scott Martyn; and Senior Associate Vice Chancellor, Nancy Chavez.

1. Reinvention Update

EVC Lynnerup briefly outlined the meeting’s agenda including updates on Student GPS, assessing
incoming students and Compass, recent HLC reaccreditation visit, and One-Stop Shops.

- **Follow-Up From Last Sub-Committee Meeting**
  
  **Student GPS**
  Senior Associate Vice Chancellor Ansell provided an update on technical and process enhancements to Student GPS.

  **STAR Partnerships**
  SAVC Ansell and EVC Lynnerup discussed efforts to expand the STAR Scholarship program and “2 + 2 Agreements”.

  Chair Middleton asked whether or not students participating in “2 + 2 Agreements” must apply to the four-year institution or if their admission is automatic.

  EVC Lynnerup stated it varies by institution. Chair Middleton asked for further institution-specific information on the STAR partnerships. EVC Lynnerup said that information would be supplied to the Board.

  SAVC Ansell discussed academic advising staffing and recent student retention efforts.

  Vice Chair Gardner asked if the academic advising statics presented varied by college.

  SAVC Ansell responded that there is some slight variability as a couple of the colleges seems to be better equipped to handle and advise some of the higher-risk students.

  Chair Lawson asked about the ratio of advisors to students, district wide.

  EVC Lynnerup answered that it is currently 1:275. Chancellor Hyman stated it was previously as high as 1:1,300 and that advising has been an area of significant investment.

  Chair Lawson asked Senior Associate Vice Chancellor Ansell to name the two colleges with particularly successful advising programs.

  SAVC Ansel said Truman College and Kennedy-King were the two he was alluding to in his earlier remarks. He attributed their advising successful to various factors including a more complete staff of advisors due to staff turnover and the subsequent filling of vacancies ahead of fall registration.

  Trustee Duque asked about the retention and academic performance of STAR scholars, specifically GPA requirements.

  Chancellor Hyman stated that the average GPA for STAR scholars is 2.93 GPA and that to remain in the program students must continue to meet City Colleges of Chicago’s academic standards, per the *Student Academic Handbook*. 
Chair Middleton discussed national GPA trends of transfer students.

Student Placement Testing
EVC Lynnerup reminded the Committee that the student placement testing previously used by the District--COMPASS--is being discontinued. EVC Lynnerup then asked Senior Associate Vice Chancellor Martyn to present an update on placement testing.

SAVC Martyn discussed how a committee made up of representatives across the District, including faculty, selected the new placement testing vendor, McCann and provided an update on the work of the committee to implement the new product before November, when COMPASS will become obsolete.

Chair Lawson asked the working relationship between the placement testing subcommittee and McCann and whether or not the products were being purchased “out of the box” or were being specially modified for CCC.

EVC Lynnerup responded that certain features of the products were contracted out. SAVC Martyn said that only the basic platform and the specific components of the McCann product that were needed were purchased by the District.

SAVC Martyn discussed additional features of the product including faculty workflow alerts and remote access. SAVC Ansell also reported on ALEKS, the new math placement testing tool.

Vice Chair Gardner discussed a remediation tool developed by faculty at Daley College.

HLC Reaccreditation Visit
EVC Lynnerup discussed the preparation for the HLC visit and the positive result of the Kennedy-King visit.

Chair Middleton asked which college the HLC would visit next.

EVC Lynnerup stated Malcom X would be evaluated next.

Chair Middleton requested a calendar of accreditation visits for all the colleges.

Chair Lawson asked when an official response to the Kennedy-King evaluation visit would come.

EVC Lynnerup stated he believed a formal report would be available in June 2016.

Chair Middleton asked if any focus visits were requested.
EVC Lynnerup said no.

One-Stop Shops
Associate Vice Chancellor Claudia Mercado discussed One-Stop Shops and how they are aimed at enhancing student experiences and improving the registration process. AVC Mercado also addressed some of the special and operational considerations encountered as One-Stop Shops are being designed and implemented. AVC Mercado stated August or September roll-out dates are anticipated for One-Stop Shops throughout the District.

Chair Lawson asked for clarification on the time line for One-Stop Shop completions.

AVC Mercado discussed some of the unique construction and design issues experienced at each campus resulting in differing timelines for completion at each college.

- **Next Steps**
  Senior Associate Vice Chancellor Ament discussed some items that would be before the Board in July including a resolution for two new certificate programs and the purchase of library materials.

  EVC Lynnerup stated the Office of Strategy and Academic Governance would continue to focus on the four priorities outlined earlier in the year: Student GPS, Learning and Assessment, Policy Revamp and Placement.

VI. **ADJOURNMENT**

Committee Chair Lawson asked for a motion to adjourn.

<Motion> Chair Charles R. Middleton
<Second> Trustee Clarisol Duque

Motion Carried.

Meeting Adjourned 11:49 a.m.

Clarisol Duque
Secretary
Board of Trustees

Submitted by – Bethany Myles, Assistant Board Secretary