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RECEIVED AND PLACED ON FILE – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
APRIL 7, 2016

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK STATE OF ILLINOIS**

**AGREEMENTS APPROVED BY
THE COLLEGE PRESIDENTS AND THE EXECUTIVE VICE CHANCELLOR/SENIOR ADVISER**

**MONTHLY SUMMARY
EXPENSE INCURRED**

THE CHANCELLOR

REPORTS that the following Professional Services Agreements, 3rd Amendment to Professional Services Agreement, 1st Amendment to Construction Agreement, Software License Agreements, Training Agreement, License Agreement, and Advertising Agreements have been approved in accordance with District contracting policies:

	CAMPUS/ DEPT	COMPANY/ CONSULTANT TYPE OF AGMT	DESCRIPTION	EXPENSE	TERM
1.	DO/W&ED	Elaine Robbins Harris Professional	Consultant assisted in the development of a curriculum for the Workforce Academy that can be re-purposed for current and future clients.	\$1,200.00	2/1/16-2/29/16

	CAMPUS/ DEPT	COMPANY/ CONSULTANT TYPE OF AGMT	DESCRIPTION	EXPENSE	TERM
2.	DO	Freeman Pictures, Inc. Professional	Consultant will coordinate a photo shoot and event photography at three separate locations: Malcolm X College, Kennedy-King College, and at the CCC commencement ceremony on April 30, 2016 at UIC Pavilion.	\$4,900.00	2/17/16- 4/30/16
3.	AA	Training, Inc., N.A./JF Distributors Software License	Company will provide CCC access to its web-based business simulation, JK Distributors, and its related documentation. The company is designed to teach older youth and adults the “soft” skills necessary for employment through immersion in a “culture of work” by applying for and holding positions in a virtual distribution company.	\$10,315.00	11/1/15- 10/31/18
4.	DA	Connecticut Center for Advanced Technology, Inc. (CCAT) Software License	CCAT will provide to the College a license for an online curriculum for the Young Manufacturers Academy. The online package will include the curriculum, recruitment and tracking tools and administrative materials for the operation of short camps or academies to increase awareness of and interest in manufacturing careers.	\$2,499.00	12/1/15- 6/30/16

	CAMPUS/ DEPT	COMPANY/ CONSULTANT TYPE OF AGMT	DESCRIPTION	EXPENSE	TERM
5.	HW	Oxford University Press License	The renewal of the license agreement will give the College continued access to the Company's product "Grove Music Online." The subscription includes campus and remote access to the database resources for all of the Colleges current students, faculty, and staff.	\$4,750.00	3/1/16- 2/28/17
6.	KK	LLS Partnerships Professional	The Company coordinated a student recruiting and outreach program targeting individuals with SAP holds for Kennedy-King College. The program included distribution of literature to 150 pre-identified households, promotion of CCC offerings, and assistance to canvassing teams promoting Spring 2016 enrollment.	\$7,000.00	1/18/16- 1/29/16

	CAMPUS/ DEPT	COMPANY/ CONSULTANT TYPE OF AGMT	DESCRIPTION	EXPENSE	TERM
7.	KK	Inter-Industry Conference on Auto Collision Repair (I-CAR) Software License	This is a renewal of the I-CAR software that students in the Automotive Collision Department at the College use to obtain their NATEF and I-CAR certification, which are industry-recognized certifications. The College will specifically access I-CAR's Professional Development Program Education Edition (PDP-EE) and Platinum certificates and recognition curriculum for graduates of the Automotive Collision program.	\$1,100.00	7/1/15- 6/30/16 ¹
8.	MARKETING	Comcast Spotlight Advertising	The agreement is for television advertising to promote CCC and help bolster enrollment.	\$19,000.00	1/27/16- 2/28/16
9.	MARKETING	Total Outdoor Advertising	The Company provided outdoor advertising and production services at a Clark Street location near the "El," just north of Belmont Avenue.	\$11,375.00	1/11/16- 2/7/16

¹ This contract was delayed because there were miscommunications with the vendor, legal, and requestor at the College about the terms of the contract initially and there was a delay in submitting the contract request form.

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10.	MARKETING	Best Imaging Solutions, Inc. Advertising	The company fully wrapped two CTA buses that were donated to Olive-Harvey College and installed and printed two bus kins on one side of each bus. The wrap will last five years.	\$17,994.13	2/20/16- 3/20/16
11.	MARKETING	Jasculca Terman Strategic Communications Professional	Company provided event planning and management services to support a two-day conference at CCC. Company provided event logistics, on-site coordination with vendors, develop an online registration system and coordinate speaker travel and accommodation arrangements.	\$20,000.00	3/23/16- 3/31/16
12.	OIT	Collins, Sarah Professional	Consultant assisted the District in creating the necessary requirements for a new CCC website. This included providing materials to guide internal teams and help them reach consensus on the mission and goals of the new website, and an external development shop to achieve those goals.	\$24,625.00	1/7/16- 3/31/16

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13.	OIT	Catalyst Consulting Group Master Services	The services the Company will perform include but are not limited to: (1) providing space in the Company's Tier 3 Data Center environment for CCC's applications and systems; (2) configure firewall to ensure sound security of all systems associated with this service; (3) configure all LAN and WAN/Internet access to ensure accessibility to CCC systems from both internal supporting systems and external access resources; and (4) perform a monthly maintenance routine to ensure that applications and systems have all current critical security and software updates including the installation of applicable service packs.	\$24,924.00	3/1/16- 2/28/17
	TOTAL EXPENSES			\$149,682.13	

April 7, 2016

Respectfully Submitted,

Cheryl L. Hyman
Chancellor