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ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
SEPTEMBER 3, 2015

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

STUDENT COSMETOLOGY SUPPLIES
THE BURMAX COMPANY
MARIANNA INDUSTRIES, INC.
OFFICE OF ACADEMIC AFFAIRS
TRUMAN COLLEGE
(RATIFICATION)

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the issuance of purchase orders to The Burmax Company and Marianna Industries, Inc., to provide cosmetology supplies for students enrolled in the Truman College cosmetology program for the period commencing on August 6, 2015 through July 30, 2018, at a total cost not to exceed \$233,760.35.

VENDORS: The Burmax Company
28 Barretts Avenue
Holtsville, New York 11742

Marianna Industries, Inc.
11222 I Street
Omaha, Nebraska 68137

USER: Truman College
Cosmetology Department

TERM:

The term commenced on August 6, 2015 and will end on July 30, 2018 with an option to renew for an additional two (2) year period.

SCOPE OF SERVICES:

The Burmax Company and Marianna Industries, Inc. will provide cosmetology supplies for the students enrolled in the Cosmetology Program in Class 101 – 106 and Class 201-202 at Truman College. Necessary supplies include: Tote Bag; Trigger Sprayer & Bottle; Extra-Deep Manicure Bowl; Manicure Brush; Toenail Clipper, Styling Brush, Hair Cutting Comb; Styling Comb; Double Decker Tint Bowl Adjustable Mannequin Holder; Dual Purpose Clips, Single Prong Clips, Magnetic Roller Kit; Manicure Kit; Shampoo Comb; Rattail Comb Round Compact Make-Up Kit; Butterfly Clips; Nail Polish Kit; and Hair Net.

BENEFIT TO CITY COLLEGES OF CHICAGO:

These supplies are necessary for the students enrolled in the Cosmetology Program to receive thorough training in the art, skill and applied science used in treatment of hair, nails and skin.

VENDOR SELECTION CRITERIA:

Sealed bid CJ1502, was prepared and publicly advertised on July 1, 2015 and emailed to ten (10) companies. Two (2) bid responses and samples were received. The two responses and their samples were reviewed by Staff both firms have been selected based upon the most responsive and responsible bidders' unit price per item that met the required specifications, product quality and durability.

COSMETOLOGY 101 – 106 and 201- 202		
Vendor	Estimated Annual Amount	Item Description
The Burmax Co., Inc. Holtsville, NY	FY16: \$62,039.70 FY17: \$77,379.65	Tote Bag; Sprayer & Bottle; Extra-Deep Manicure Bowl; Manicure Brush; Toenail Clipper; Styling Brush, Hair Cutting Comb; Styling Comb; Double Decker Tint Bowl; Clairol Pro Applicator Bottle; Mini Nano Titanium ½" Straightening Iron; Kizure Thermal Curling Iron 3/16"; Kizure Thermal Curling Iron 7/17"; Soft'N Style 5/8" Long Pink Rubber Rods; Concave 2" Short Orchid Perm Rods, Selena Manikin
Marianna Industries, Inc. Omaha, NE	FY16: \$43,542.00 FY17: \$50,799.00	Adjustable Mannequin Holder; Dual Purpose Clips, Single Prong Clips, Magnetic Roller Kit; Manicure Kit; Shampoo Comb; Rattail Comb; Scalpmaster Operator Apron; Applicator Brush; Concave 3" Long Orchid Perm Rods, Concave 3" Long Pink Perm Rods; Concave 2" Short Gray Perm Rods; Concave 2" Short Pink Perm Rods; Concave 2" Short White Perm Rods, Suzie Kim Manikin

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Contract Compliance has reviewed the proposed purchase orders and recommends a waiver of the Board Approved Participation due to the nature of the purchase orders ("cosmetology supplies") and the absence of further subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General - It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total FY16 – FY18: \$233,760.35

Charge To: Cosmetology Program, Truman College

Source of Funds: Education Fund

FY16: 540000-00003-4030250-10000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

September 3, 2015 – Office of Academic Affairs—Truman College