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**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
SEPTEMBER 3, 2015**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**SITE PLANTING AND TOPSOIL
CHRISTY WEBBER & COMPANY
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
NEW MALCOLM X COLLEGE OF HEALTH AND SCIENCES**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an agreement with Christy Webber Landscapes to perform planting and topsoil installation services for the period commencing no sooner than September 3, 2015 through September 2, 2018, at a total cost not to exceed \$1,499,500 with an option to renew for one additional year.

VENDOR: Christy Webber & Company
d/b/a Christy Webber Landscapes
2900 West Ferdinand Street
Chicago, Illinois 60612

USER: Malcolm X College

TERM:

The term of the agreement shall commence no sooner than September 3, 2015 and will continue through September 2, 2018 with an option to renew for one additional year.

SCOPE OF SERVICES:

Christy Webber Landscapes will furnish and place topsoil, fertilizer and sod and perform all operations in connection with sodding, including harvesting and inspection and repair and maintenance services for the New Malcolm X College Campus, located at 1900 West Jackson Boulevard, Chicago, Illinois. Christy Webber Landscapes will also furnish, install and maintain all plants and shrubbery at the College, including green roof planting and other plant material.

City Colleges anticipates that campus planting will occur in a minimum of three phases:

- **Fall Planting:** Woody plant materials, shrubs and tree species tempered for Fall transplanting should be planted and well protected. Where spring dug plants and sensitive ground covers are indicated on the planting plan the planting contractor shall propose and provide temporary plantings or sod that can protect the soil and be easily removed.
- **Winter Landscape:** All plantings and soil installations will be well protected and stabilized to withstand winter conditions. Temporary features such as cut evergreens and colorful shrub stems shall be arranged and placed in ample quantities to provide vertical accents and enclosure where spring plantings are anticipated. At all times the campus will maintain a manicured, finished and lushly planted appearance.

- Spring Planting: During the Spring the balance of the plant material will be tagged, approved and planted according to the Landscape documents. Once owner acceptance is obtained, the 2 year, specified, maintenance warranty period can begin.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Numerous studies have proven that there are many human emotional and physical health benefits to a pleasant setting; therefore, it is important to create an enjoyable, passive, peaceful, relaxing outdoor environment for faculty, staff, students and visitors. Utilizing the services of Christy Webber Landscapes will ensure the campus contains a diverse population of trees and ornamental plantings, promoting an attractive campus and discouraging insect infestations and disease.

VENDOR SELECTION CRITERIA:

Specifications were prepared by District Procurement staff and Sealed Bid #JM1504-Site Planting and Top Soil for Malcolm X College was publicly advertised on June 16, 2015. Seventy Five (75) firms were notified for the solicitation. A Pre-Bid Conference was conducted on June 19, 2015. On June 30, 2015 two (2) bids were received for the Site Planting and Top Soil for Malcolm X College with the following results:

Vendor	Total Base Bid
Christy Webber Landscapes	\$1,499,500
Moore Landscapes, Inc.	\$2,130,000

No bids were received from four (4) companies. Staff reviewed and evaluated the bid responses and recommends that the lowest responsive and responsible bidder Christy Webber Landscapes be selected to provide the site planting and top soil for the new Malcolm X College.

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Compliance has reviewed the proposed agreement and has determined the Vendor is in compliance with the Board Approved Participation Plan:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Christy Webber Landscapes 2900 W. Ferdinand St. Chicago, IL, 60612	WBE	75%	Direct	City of Chicago
Mendoza Inc. 3121 S. Wells Chicago. IL 60616	MBE	13.3	Direct	City of Chicago
Royal Crane Service 9635 S. Harlem Chicago Ridge, IL 60415	MBE	2.1	Direct	State of IL--CMS
Briar Patch Landscaping 2923 N. Milwaukee Chicago, IL 60618	MBE	9.67	Direct	City of Chicago

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$1,499,500

Charge to: Malcolm X College

Source of Funds: Capital Fund

FY16: 530000-92015-3005031-70000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

September 3, 2015 - Office of Administrative and Procurement Services