

32826

ADOPTED – BOARD OF TRUSTEES

COMMUNITY COLLEGE DISTRICT NO. 508

NOVEMBER 5, 2015

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**LIBRARY SECURITY SYSTEMS
THE 3M COMPANY
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an agreement with The 3M Company to maintain the library security systems for City Colleges of Chicago - District Wide for a three (3) year period from December 11, 2015 through December 10, 2018, at a total cost not to exceed \$146,617.

VENDOR: The 3M Company (3M)
3M Center
225-4N-14
St. Paul, Minnesota 55144

USER: District Wide

TERM:

The term of this agreement shall commence no sooner than December 11, 2015 and continue through December 10, 2018.

SCOPE OF SERVICES:

3M International will provide maintenance for a three (3) year period for the library security systems for the City Colleges of Chicago. 3M will also relocate the existing Malcolm X College library system gates to the new building. The maintenance of the library security systems will include parts and labor need to maintain the systems in proper working condition. The colleges will also be able to procure the needed accessories (i.e., detection stations for checking books in and out, detection tape (tattle tape) for the books).

BENEFIT TO CITY COLLEGES OF CHICAGO:

The execution of this service agreement will provide maintenance for a three (3) year period for the library security systems for the City Colleges of Chicago by providing a mechanism of maintenance and further reduce the current theft of books District Wide.

VENDOR SELECTION CRITERIA:

3M is the worldwide sole reseller and authorized service provider for Checkpoint Models, Signature, Strata

EX Plus, PX and QX Detection Systems security gate systems.

EnvisionWare, Inc., Duluth, GA and MK Solutions, Inc. Bloomfield, CT were contacted to determine if they could provide maintenance services to the existing library security system. Both firms cannot maintain the security system we already own.

Pursuant to State Law, contracts for the maintenance or servicing of, or provision of repair parts for, equipment which are made with the manufacturer or authorized service agent of that equipment where the provision of parts, maintenance or servicing can best be performed by the manufacturer or authorized service agent, are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Contract Compliance has reviewed the above-referenced agreement and recommends a waiver of the Board Approved Plan due to the nature of the services (replacement and maintenance of library security systems) and the absence of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$146,617

Charge to: Various Campuses

FY16: \$25,617 Transition to new building

FY16-18: \$91,000 3-Year Maintenance Agreement

FY16-18: \$30,000 Supplies

Sources of Funds: Education Fund

530000-00003-xx50300-10000

530000-00003-7050300-30000

530000-00003-xx50300-20000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

November 5, 2015 – Office of Administrative and Procurement Services