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**APPROVED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
NOVEMBER 5, 2015**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

MINUTES

**REGULAR BOARD MEETING
THURSDAY, OCTOBER 1, 2015
DISTRICT OFFICE - 226 W. JACKSON BOULEVARD, ROOM 300**

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, County of Cook, the regular meeting of the Board of Trustees of Community College District No. 508 was held on October 1, 2015 at 9:00 a.m., District Office, 226 W. Jackson Boulevard, Room 300, Chicago, Illinois 60606.

ATTENDEES

TRUSTEES

Charles R. Middleton, Chair
Gary Gardner, Vice Chair
Clarisol Duque, Secretary
Isaac S. Goldman
Darrell Griffin
Karen Kent
Marisela Lawson

OFFICERS OF THE DISTRICT

Jim Frankenbach – Chief Operating Officer
Craig Lynch – Chief of Staff and Enterprise Services
Rasmus Lynnerup – Executive Vice Chancellor and Chief Strategy Officer
Jerrold Martin – Vice Chancellor, Information Technology
Beatrice O’Donnell – Vice Chancellor, Safety and Security
Laurent Pernot – Executive Vice Chancellor and Chief Adviser
Stephanie Tomino – Vice Chancellor, Human Resources

ASSISTANT BOARD SECRETARY

Candace Montgomery

CHIEF ADVISOR TO THE BOARD

Tracey B. Fleming

CHANCELLOR

Cheryl L. Hyman

GENERAL COUNSEL

Eugene Munin

INSPECTOR GENERAL

John Gasiorowski

COLLEGE PRESIDENTS

President Jose Aybar, Daley College
President Margaret Martyn, Harold Washington College
President Arshele Stevens, Kennedy-King College
Interim President David Sanders, Malcolm X College
President Angelia Millender, Olive-Harvey College
President Reagan Romali, Truman College
President David Potash, Wright College

FACULTY COUNCIL PRESIDENT

Professor Jennifer Alexander, Daley College

OTHER ATTENDEES

Leah Heinecke-Krumhus	CCC-District Office
Logan Deane	CCC-District Office
Ralph G. Passarelli	CCC-District Office
Maria Kossakowski	CCC-Malcolm X College
Bonnie Alexander	
J.R. Dempsey	CCC-District Office
Chris Kopp	CCC-District Office
Guadalupe Onis	Student, Harold Washington College
Carolina G.	Student, City Colleges of Chicago
Scott Martyn	CCC-District Office
Arlene V. Strong	CCC-District Office
Jennifer Meresman	Faculty, Harold Washington College
Victor Guzman	Student, Harold Washington College
Azjargal Ganbayar	Student, Harold Washington College
Angel L. Pineda Cabrera	Student, Harold Washington College
Diana Garcia	Student, Harold Washington College
Nicole Dax	CCC-District Office
Jason Pierce	
Kim Knutson	Faculty, Wilbur Wright College
Lavinia Owens	CCC-District Office
Sheila Johnson	CCC-District Office
Elena Sakopoulos	
Landy Esposito	Student, Harold Washington College
Shengfen Li	Student, Harold Washington College
Eddie Reed	
Min. M. Muhammad	
Marzette Fox	AACA
Audrey Butler	Local 1708
Omar Shareef	AACA
Mayra Mateo	
R.B. Harte Jr.	
Patricia Davis	Unique Casework
Angel L. Pineda Cabrera	Student, Harold Washington College
Margaret Fox	

I. CALL TO ORDER REGULAR BOARD MEETING

Chair Middleton called to order the October 1, 2015 Regular Board Meeting at 9:02 a.m.

II. ROLL CALL

The Assistant Board Secretary called roll:

Clarisol Duque	Present
Gary Gardner	Present
Isaac S. Goldman	Present
Darrell Griffin	Present
Karen Kent	Present
Marisela Lawson	Present
Charles R. Middleton	Present
Eliana Blancas (Student Trustee)	Absent

III. REMARKS FROM CHAIR MIDDLETON

Chair Middleton thanked presidents Martyn, Romali and Potash for his recent one-on-one visits to Harold Washington, Truman and Wright Colleges. He stated that he had a thoroughly wonderful time on each campus and stated that he looks forward to his final visit to Kennedy-King College, which, when finished, will complete his initial visits to each campus and meetings with the college presidents.

Chair Middleton expressed his appreciation to Trustee Lawson for attending the Chair Review meeting for the October board packet and for her active participation in the discussion there.

IV. COMMITTEE REPORT

Committee Chair Marisela Lawson reported on the September 18, 2015 Academic Affairs and Student Services Committee thanking the Chair and the Vice Chair for attending and participating in what was an engaging discussion with Executive Vice Chancellor Lynnerup and his team. The committee spent time reviewing the goals and objectives for the newly formed Office of Strategy and Academic Governance which has been reorganized to optimize the entire life cycle from the development of strategy to executing to monitoring progress. The committee also drilled down on specifics relating to Student GPS and learning assessments and how that drives and improves educational quality. The committee also discussed existing academic policies and how incoming students are assessed and received a preview of some changes to that process. Committee Chair Lawson indicated that the board members that attended felt that they were engaged and were able to participate in a discussion which led to better understanding by those in attendance and encouraged others to attend if possible.

V. CHANCELLOR'S UPDATES

Chancellor Hyman thanked everyone for attending the meeting and provided an overview of the district update topics for the October board meeting.

VI. DISTRICT UPDATES

Executive Vice Chancellor Rasmus Lynnerup presented an overview of our Reinvention initiative. The presentation can be found [here](#).

Chair Middleton stated that it is his understanding that the Associate Degree in Applied Science has historically not been transferrable to four-year institutions, a decision made by those four-year institutions, not City Colleges and therefore appropriate advising for students as they decide on their pathway toward long-term educational opportunity is critical. Executive Vice Chancellor Lynnerup confirmed the statement of the Chair is generally true, but that some four-year institutions are changing their practices in this regard.

President Margaret Martyn provided an update on Harold Washington College. The presentation can be found [here](#).

Chair Middleton asked President Martyn to share with the board information about the arts program at Harold Washington College. President Martyn indicated that Harold Washington has a robust studio and performing arts program. The College provides ceramic, lithography, painting and drawing classes. They also have music and jazz bands as well as a theatre program and a professional program call the "Loop Players" who will be having a play start soon. President Martyn indicated that there is a great artist and creative community at Harold Washington and that students come back to visit from four year institutions and that articulation agreements are in development with the School of the Art Institute of Chicago, Columbia College of Chicago, DePaul University and the University of Illinois at Chicago.

Inspector John Gasiorowski provided an overview of the Office of the Inspector General and a report on its recent activities. The presentation can be found [here](#).

VII. PUBLIC PARTICIATION

There were ten public participants.

1. Victor Guzman, addressed the Board and expressed concerns regarding the tuition increase for international students.
2. Angel L. Pineda Cabrera, addressed the Board and expressed concerns regarding the tuition increase for international students.
3. Landy Esposito, addressed the Board and expressed concerns regarding the tuition increase for international students.
4. Diana Garcia, addressed the Board and expressed concerns regarding the tuition increase for international students.

5. Azjargal Ganbayar, addressed the Board and expressed concerns regarding the tuition increase for international students.
6. Shengfen Li, addressed the Board and expressed concerns regarding the tuition increase for international students.
7. Guadalupe Onis, addressed the Board and expressed concerns regarding the tuition increase for international students.
8. Patricia Davis addressed the Board regarding MBE representation on the Malcolm X College construction project.
9. Omar Shareef addressed the Board regarding MBE representation on the Malcolm X College construction project.
10. Margaret Fox addressed the Board regarding MBE representation on the Malcolm X College construction project.

VIII. FACULTY COUNCIL REPORT

Professor Jennifer Alexander presented the faculty council report. The report can be found [here](#).

IX. REVIEW AND APPROVAL OF THE SEPTEMBER 3, 2015 BOARD MEETING MINUTES

Chair Middleton asked if there were any questions or comments regarding the September 3, 2015 Board Meeting regular board meeting minutes. With no questions or comments from the body, he asked for a motion to approve the September 3, 2015 Regular Board Meeting minutes.

<Motion>Trustee Karen Kent
<Second>Secretary Clarisol Duque

Motion Carried

REVIEW AND APPROVAL OF AGENDA ITEMS

[Section 1 – Resolutions](#)

Chair Middleton asked for a review and discussion of Resolutions 1.00 and 1.01.

Regarding board item 1.01, which would adopt revisions to Article 6 of the Board Policies and Procedures relating to the Acceptable Use Policy of the Office of Information Technology, Trustee Goldman recommended revising the language in section 6.8 of the policy to remove the reference to “repeated” in describing the results of failing to comply with said policy. Hearing no objection, the Chair noted that this change was agreed to by all Trustees.

Hearing no further questions or comments, Chair Middleton asked for a motion to approve Resolutions 1.00.

<Motion>Trustee Isaac Goldman

<Second>Trustee Karen Kent

Motion Carried

Section 2 - Personnel

Chair Middleton asked if there were any questions or comments regarding Personnel 2.00. With no questions or comments, he asked for a motion to approve Personnel 2.00.

<Motion>Secretary Clarisol Duque

<Second>Trustee Marisela Lawson

Motion Carried. Trustee Isaac Goldman abstained.

Section 3 - Resource Development

Chair Middleton asked if there were any questions or comments regarding Resource Development 3.00.

Hearing no further questions or comments, Chair Middleton asked for a motion to approve Resource Development 3.00.

<Motion>Trustee Karen Kent

<Second> Trustee Marisela Lawson

Motion Carried

Chair Middleton prefaced the discussion of Sections 4 (Agreements) and 5 (Purchases) of the October Board Packet with a statement indicating that the Board—in cooperation with and support from the administration—continues to make progress on organization and structural refinements to its deliberations relating to the presentation of materials for consideration and action by the Board. Chair Middleton asked Vice Chancellor Diane Minor to comment on the items being proposed for action by the Board at the October 2015 board meeting.

Vice Chancellor Minor stated that in accordance with the Ethics Policy of the City Colleges of Chicago Board of Trustees, no current Officer of the District involved in any of the contracts or agreements is a former employee of any these vendors. She further affirmed that there are no current City Colleges of Chicago employees who have contract management authority over any of these contracts that is a former employee of any of these vendors. Vice Chancellor Minor stated that Section 5.2.13 of the City Colleges ethics policy

is being complied with and there are no former City College of Chicago employees working for any of the vendors involved in the agreements and purchases presented to the Board in October 2015 who worked on the subject matter while they were employed by City Colleges of Chicago in the preceding year.

Chair Middleton asked Vice Chancellor Minor to confirm that the statement she made at or something similar would be included in writing in the board packet in the future. Vice Chancellor Minor confirmed a statement to this effect would be included in future materials shared with the Board.

[Section 4 - Agreements](#)

Chair Middleton asked for a review and discussion of Agreements 4.00-4.02.

Trustee Goldman pointed out the lack dollar amounts associated with the bids and the lack of ownership information for item [4.00 Electronic Student Refund and ATM Services](#) (subsequently, Trustee Goldman noted that the ownership information was included). Trustee Goldman also questioned the length of this agreement indicating that five-year contracts are bad because of potential changes in the competitive landscape over a five-year period.

Chair Middleton noted that additional bid information will be included in all agreements by the following board meeting.

Trustee Kent asked if all the fees associated with the Student Refund cards authorized by 4.00 are listed. Associate Vice Chancellor Dempsey confirmed that there are federal Department of Education rules which prevent any fees being charged to a student when City Colleges of Chicago issues a refund. Mr. Dempsey indicated that the vendor in this agreement Higher One is a member of the Allpoint ATM network and there would be no fees charged to a student who used one of the ATMs associated with this network, which are available at numerous locations.

Trustee Goldman pointed out the complexity involved in item [4.01 Professional Video Production Services](#) and the challenge in getting firms to even bid on work needed by the District.

Vice Chair Gardner asked a question about item [4.02 Television Commercial Production Services](#). He inquired if the vendors would be working with students. President Arshele Stevens noted that students do work directly with staff at WYCC and depending on union rules, students may or may not work with staff of the vendor proposed in this board report.

Vice Chair Gardner also asked if students would have opportunities to work on preparing the ads authorized by this board report. Executive Vice Chancellor Pernot indicated that the District has incorporated students in some of the post production work in the past and will explore doing so in the future.

Hearing no further questions or comments, Chair Middleton asked if any trustee would like to consider any item separately. A request to consider item 4.01 separately was made by Trustee Goldman.

Chair Middleton asked for a motion to approve Agreements 4.00 and 4.02 with a roll call vote.

<Motion> Trustee Darrell Griffin
<Second>Secretary Clarisol Duque

Motion Carried

The Assistant Board Secretary called roll:

Clarisol Duque	Aye
Gary Gardner	Aye
Isaac S. Goldman	Abstained
Darrell Griffin	Aye
Karen Kent	Aye
Marisela Lawson	Aye
Charles R. Middleton	Aye

There were six ayes, zero nays and one abstention.

Chair Middleton asked for a motion to approve Agreement 4.01 with a roll call vote.

<Motion> Trustee Karen Kent
<Second>Secretary Clarisol Duque

Motion Carried

The Assistant Board Secretary called roll:

Clarisol Duque	Aye
Gary Gardner	Aye
Isaac S. Goldman	Abstained
Darrell Griffin	Aye
Karen Kent	Aye
Marisela Lawson	Aye
Charles R. Middleton	Aye

There were six ayes, zero nays and one abstention.

[Section 5 - Purchases](#)

Chair Middleton asked for a review and discussion of items 5.00-5.03.

Chair Middleton asked a question about item [5.03 – Water Treatment Chemicals for Heating, Ventilation and Cooling \(HVAC systems\)](#). He asked how many swimming pools are there in the District. Vice

Chancellor Minor indicated that there are four or five pools across the colleges in the District. This was a joke to get a laugh; and it succeeded. Not a substantive part of the meeting.

Hearing no further questions or comments, Chair Middleton asked if any trustee would like to consider any item separately. Hearing no requests, Chair Middleton asked for a motion to approve Purchases 5.00-5.03 with a roll call vote.

<Motion>Trustee Secretary Duque
<Second>Trustee Marisela Lawson

Motion Carried

The Assistant Board Secretary called roll:

Clarisol Duque	Aye
Gary Gardner	Aye
Isaac S. Goldman	Aye
Darrell Griffin	Aye
Karen Kent	Aye
Marisela Lawson	Aye
Charles R. Middleton	Aye

There were seven ayes, zero nays and no abstentions.

[Section 6 - Legal Invoices](#)

Chair Middleton asked for a review and discussion of Legal Invoices 6.00.

Chair Middleton asked why we use what seems to be a large number of different law firms. General Counsel Munin indicated that depending on the type of legal matter there are some situations when the District is required by its insurance carriers to use a law firm on an approved list provided by that insurance company. Beyond that, General Counsel Munin indicated that he believes that having a larger pool of law firms from which to choose for a given legal matter provides for a competitive process in which no law firm believes they are guaranteed work and is healthy for the District. General Counsel Munin stated that most of the legal matters involving outside counsel are for employer liability matters and he believes it advantageous to spread this work around.

Hearing no further questions or comments, Chair Middleton asked for a motion to approve Legal Invoices 6.00.

<Motion>Vice Chair Gardner
<Second>Trustee Karen Kent

Motion Carried

Trustee Isaac Goldman abstained.

X. CLOSED SESSION

No Closed Session

XI. MOTION TO ADJOURN

Chair Middleton asked for a motion to adjourn the meeting.

<Motion> Trustee Karen Kent
<Second>Secretary Clarisol Duque

Motion Carried

The meeting adjourned at 11:07 a.m.

Clarisol Duque
Secretary, Board of Trustees

Submitted by – Tracey B. Fleming, Chief Advisor to the Board of Trustees