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ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MAY 7, 2015

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

AUDIOVISUAL EQUIPMENT, INSTALLATION SERVICES FOR INTEGRATION, AND TRAINING
SERVICES FOR THE NEW MALCOLM X COLLEGE ACADEMIC BUILDING
WHITLOCK
OFFICE OF INFORMATION TECHNOLOGY
DISTRICT OFFICE
NEW MALCOLM X COLLEGE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an agreement with Whitlock to provide state-of-the-art Audiovisual (AV) equipment and installation services for the New Malcolm X College and School of Health Sciences for the period commencing no sooner than June 1, 2015 through June 30, 2017, at a total cost not to exceed \$8,529,780.

VENDOR: Whitlock
1000 East State Parkway
Suite F
Schaumburg, Illinois 60173

USER: Malcolm X College, District Office

TERM:

The term of this purchase shall commence no sooner than June 1, 2015 and will continue through June 30, 2017.

SCOPE OF SERVICES:

The New Malcolm X College (MXC) and School of Health Sciences is the designated healthcare hub for City Colleges of Chicago, and is at the forefront of meeting the growing need for healthcare professionals. AV capabilities will be available throughout the New MXC as follows:

The New MXC classrooms will have presentation capability with wired and wireless displays sources. A touchscreen display will be integrated into a lectern for annotation with on all sources. Active Learning Classrooms will have presentation capability on multiple displays with multiple wired and wireless displays sources, along with an installed OFE computer. A touchscreen display will be integrated into a lectern for annotation with on all sources.

- Laboratories will have presentation capability with wired and wireless displays sources, along with an installed OFE computer. A touchscreen display will be integrated into a lectern for annotation with on all sources.

- Breakout rooms will have similar functionality as Enhanced Classrooms. Competition Gymnasium will have audio and video presentation capability.
- Student areas such as enclave rooms will have presentation capability with wired and wireless display sources, along with an installed OFE computer. Group Study rooms will have presentation capability with wired and wireless display sources. Study Areas will have presentation capability with wired display source.
- Conference Rooms will have presentation capability with wired and wireless displays sources, along with an installed OFE computer and USB camera. A table mounted button panel will control the display and select active source.
- Auditorium (or Lecture Hall) and the three-section Conference Hall will have similar functionality as Enhanced Classrooms with additional sources and cameras, along with greater sound control and camera management. Full hardware based video conferencing will be allow be provided for these spaces.

The project deliverables include but are not limited to:

1. AV equipment and Owner Furnished Equipment (OFE) installation and labor, to create a fully functional system (per drawing and diagram) for the building
2. One year warranty on products and installation
3. Four preventive maintenance visits to make adjustment to video equipment and replace disposables (projector lamps)
4. AV assistance and training materials during owner training

The scope of the sealed bid included but is not limited to:

1. Equipment and installation labor, including installation of Owner Furnished Equipment (OFE) as noted on the drawings, for a fully functional system
2. Miscellaneous components, hardware, interconnections and terminations required for proper operation of all systems
3. All components or systems shown on the drawings, referenced in these specifications, or both
4. Verification of accuracy and completeness of equipment lists, dimensions, mounting details, and equipment compatibility
5. Accurate documentation of the equipment and installation
6. Warranty on equipment (3 years) and services (1 year)
7. Test equipment, tools, ladders, lifts and scaffolding required for installation
8. Daily and final cleanup of debris caused by installation
9. Assistance during owner AV training

BENEFIT TO CITY COLLEGES OF CHICAGO:

This technology ensures that students at the New MXC and School of Health Sciences at the City Colleges of Chicago are provided with access to state-of-the-art facilities and instructional support AV capabilities that support quality teaching and learning.

VENDOR SELECTION CRITERIA:

Specifications were prepared by District Procurement staff. Sealed Bid# TF1409 was publicly advertised on March 23, 2015. Nineteen (19) companies were contacted. Four (4) firms

responded to the Bid on April 7, 2015: 1) Whitlock, 2) Integrisys/Rex, 3) Conference Technologies and 4) AVI-SPL.

All proposals were reviewed, evaluated, and ranked by staff which included the consultant Waveguide, OIT, Administrative and Procurement Services and MBE/WBE Contract Compliance.

Bidders	AVI-SPL 2266 Palmer Drive Schaumburg, IL. 60173	Conference Technologies 1501 Ardmore Ave. Itasca, IL 60143	Integrisys/REX 200 W Monroe, Suite 1700 Chicago, IL 60606	Whitlock 1000 E State Parkway, Suite F Schaumburg, IL 60173
Grand Total 1 yr.	\$9,659,914.14	\$9,925,414.00	\$8,256,976.00	\$7,982,180.00
Alt #1 Grand Total 2 yrs.	\$9,872,526.61	\$9,485,116.00	\$8,300,176.00	\$8,102,780.00
Alt #2 Grand Total 3 yrs.	\$10,017,863.88	\$9,880,329.00	\$8,350,576.00	\$8,228,180.00
Alt #3 Training Rate hourly/weekly	\$95/\$3800	\$70/\$2800	\$105	\$16,800.00
Alt #4 Labor Rate	\$95	\$90	\$90	\$89

Based on the review of the specifications, responsiveness, qualifications, experience and cost, Waveguide recommended and OIT concurred, the acceptance of the Whitlock bid to provide the AV Integration products and services for the New Malcolm X College.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has reviewed the proposed agreement and has determined that the Vendor is in compliance with the Board Approved Plan:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
PACE Systems 2040 Corporate Lane Naperville, IL 60563	MBE	25	Direct	City of Chicago
TechServ 4513 Lincoln Ave. Lisle, IL 60532	WBE	7	Direct	City of Chicago

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$8,529,780

Charge to: Malcolm X College, District Office

Source of Funds:

FY15/FY16:580000 92015 3005031 70000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

May 7, 2015 - Office of Information Technology