

32655
ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MAY 7, 2015

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

PRE-EMPLOYMENT DRUG TESTING AND POST EMPLOYMENT FITNESS FOR DUTY SERVICES
MERCYWORKS OCCUPATIONAL HEALTH NETWORK
OFFICE OF HUMAN RESOURCES AND STAFF DEVELOPMENT
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an agreement with MercyWorks Occupational Health Network for the period commencing no sooner than July 1, 2015 and continuing through June 30, 2017 with the option for two (2) one-year extensions, to provide pre-employment and post-employment fitness for duty services . Years one and two will be at \$50,000 each with the renewal option year three at \$51,000 and year four at \$52,000, at a total cost not to exceed \$203,000.

VENDOR: MercyWorks Occupational Health Network (MercyWorks)
2525 South Michigan Avenue
Chicago, Illinois 60616

USER: District Wide

TERM:

The original term of the agreement shall commence no sooner than July 1, 2015 and will continue through June 30, 2017. If exercised, the first renewal term will begin no sooner than July 1, 2017 and end on June 30, 2018 and the second renewal term will begin no sooner than July 1, 2018 and end on June 30, 2019.

SCOPE OF SERVICES:

Services provided by MercyWorks will include:

- 1) Trained medical personnel to administer Non-NIDA 5-panel pre-employment drug tests;
- 2) Medical Review of positive drug tests by a Medical Review Officer;
- 3) Post-Employment Breath Alcohol Test Primary Blow;
- 4) Confirmation of Alcohol Test (if initial test is positive);
- 5) Hepatitis B vaccinations (series of three (3) injections);
- 6) Post exposure medical care and follow-up as defined by the Occupational Safety and Health Administration (OSHA) Blood borne Pathogens Standards; and

- 7) Administrative Support services during regular and extended work hours with the turnaround time from specimen collection being approximately 24 hours for a Negative Results and 72 hours for a Positive result.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Utilizing MercyWorks Occupational Health Network will enable the District Office of Human Resources and Staff Development to provide pre-employment drug testing and post-employment fitness for duty services for potential new employees and for current employees ensuring a safe learning environment so that all of our students can improve their outcomes.

VENDOR SELECTION CRITERIA:

Sealed Bid #CJ1501 was publicly advertised February 13, 2015, and a pre-proposal conference was conducted on February 24, 2015; and that two (2) firms responded to the Sealed Bid on March 3, 2015, 1) Mercy Works Occupational Health Network, and 2) Employment Background Investigations (EBI).

		Employment Background Investigations (EBI) 20 New Plant Court, Suite 200 Owings Mills, MD 21117	MercyWorks Occupational Health Network 2525 S Michigan Ave. Suite B691 Chicago, IL 60616
1	5-Panel Drug Screen	\$27.95 per screen	\$32.00 per screen
2	Breath Alcohol Test	\$40.00 per test	\$35.00 per test
3	Confirmation of Alcohol Test	\$0.00 per test	\$35.00 per test
4	Medical Review of Positive Drug Screens by Medical Review Office	\$0.00 per case	\$19.00 per case
5	After Hours Testing	\$47.95 per test	\$200.00 per test
6	Training Fee	\$0.00 per participant	\$25.00 per participant
7	Hepatitis B vaccinations (series of three injections)	\$105.00 per client	\$180.00 per client
	MOBILE DRUG TESTING		
1	Breath Alcohol Test Primary blow	\$60.00 per visit regular hours (minimum 10 per visit)	\$200.00 per visit regular hours
2	Breath Alcohol Test Primary blow	\$85.00 per visit after hours (minimum of 10 per visit)	\$200.00 per visit after hours
3	Confirmation of Alcohol Test	\$.0.00 per visit regular	\$50.00 per visit regular hours

	(if initial test is positive)	hours	
4	Confirmation of Alcohol Test (if initial test is positive)	\$0.00 per visit after hours	\$50.00 per visit after hours

Employment Background Investigations (EBI) was deemed non-responsive for failing to comply with the District's M/WBE participation goals.

The responsive bid was reviewed by Staff and that based on the review, staff recommends acceptance of the most responsible and responsive bid from MercyWorks Occupational Health Network, to provide pre-employment drug testing and post-employment fitness for duty services.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has reviewed the proposed agreement and has determined the Vendor is in compliance with Board Approved Participation Plan.

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Back to Health Chiropractic Medical Center 12647 S. Justine Calumet City, IL 60827	MBE	10	Direct	City of Chicago
Professional Dynamic Network 680 N. Lake Shore Dr. Chicago, IL 60629	MBE	10	Indirect	CMSDC
Excel Answering Service, Inc. 5742 S. Pulaski Chicago, IL 60461	MBE	5	Indirect	Cook County
Lee Perfect Transcription Corp 680 N. Lake Shore Dr. Chicago, IL 60611	WBE	7	Indirect	State of IL--CMS

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$203,000

Charge to: District Wide

Source of Funds: Education

FY16: 530000 00003 0025001 00084

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

May 7, 2015 - Office of Human Resources and Staff Development