

**32648**  
**ADOPTED – BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**MAY 7, 2015**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**CLASSROOM FURNITURE**  
**CATEGORY “D”**  
**KAYHAN INTERNATIONAL**  
**OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES**  
**NEW MALCOLM X COLLEGE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair to execute a depends upon requirements purchase agreement with Kayhan International to supply, deliver, and install the Category “D” Classroom Furniture for the New Malcolm X College and School of Health Services for the period commencing no sooner than May 7, 2015 through November 30, 2016, at a total cost not to exceed \$1,383,772.

**VENDOR:** Kayhan International  
4 East Ohio Street, Tree Studios No. 9  
Chicago, Illinois 60611

**USER:** Malcolm X College

**TERM:**

The term shall commence no sooner than May 7, 2015 and continue to November 30, 2016.

**SCOPE OF WORK:**

The selected supplier is responsible for working with City Colleges and CMO the general contractor for the project, to deliver, assemble, and install selected furnishings which include but are not limited to:

- Chairs/ stools
- Student Desks
- Computer Benching
- Teacher’s Desk
- Lecturns

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

The new Malcolm X campus will provide the specialized educational facilities required to best deliver hands-on learning environments for City Colleges of Chicago students. The new classroom furniture will help complete the new student environment by providing sustainable, accessible, and modern furnishings.

**VENDOR SELECTION CRITERIA:**

On January 12, 2015, a Request For Sealed Bids #SL1407, was publicly advertised by CCC and posted on CCC’s website. On February 9th, Three (3) bids were received from Kayhan International, Henricksen and Lowery McDonnell

	<b>Vendor</b>	<b>Total Bid Amount</b>
<b>1</b>	Kayhan International	\$1,383,772.00
<b>2</b>	Henricksen	\$1,474,848.80
<b>3</b>	Lowery McDonnell	\$1,371,657.79

The bids were reviewed by staff and Lowery McDonnell was deemed non-responsive for falling to comply with the district’s M/WBE requirements.

Therefore staff recommends the acceptance of the bid from Kayhan International as the lowest responsive and responsible supplier to provide Classroom Furniture for the new Malcolm X College and School of Health Sciences.

**MBE/WBE COMPLIANCE:**

The Office of MBE/WBE Contract Compliance has reviewed the proposed agreement and has determined that the Vendor is in compliance with the Board Approved Plan:

<b>Vendor</b>	<b>MBE or WBE</b>	<b>%</b>	<b>Participation</b>	<b>Certifying Agency</b>
AIREA, Inc. 23231-B Industrial Park Drive Farmington Hills, MI 48335	MBE	25	Direct	NMSDC
King Business Interiors 6155 Huntley Road Columbus, OH 43229	WBE	7	Direct	WBENC

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total:** \$1,383,772.00

**Charge to:** Malcolm X College/Office of Administrative & Procurement Services

**Source of Funds:** Capital Fund

**FY15:** 540000 92015 3005031 70000

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**May 7, 2015 – Office of Administrative and Procurement Services**