

**32636**  
**APPROVED – BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**MAY 7, 2015**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**MINUTES**

**COMMITTEE ON ACADEMIC AFFAIRS AND STUDENT SERVICES**  
**MONDAY, APRIL 6, 2015**  
**DISTRICT OFFICE – 226 W. JACKSON BOULEVARD, ROOM 300**

Pursuant to provisions of the Illinois Public Community College Act, as amended of the State of Illinois, County of Cook, a Committee Academic Affairs and Student Services of the Board of Trustees of Community College District No. 508 was held on April 6, 2015 at 11:30 a.m., District Office, 226 W. Jackson Boulevard, Room 300, Chicago, Illinois 60606.

**ATTENDEES**

**TRUSTEES**

Marisela Lawson, Committee Chair  
Paula Wolff, Trustee  
Jacques Sarr, Student Trustee

**OFFICERS OF THE DISTRICT**

Rasmus Lynnerup, Executive Vice Chancellor and Chief  
Strategy Officer

**ASSISTANT BOARD SECRETARY**

Candace Montgomery

**CHIEF ADVISOR TO THE BOARD**

Tracey B. Fleming

**CHANCELLOR**

Cheryl L. Hyman

**CHIEF ACADEMIC OFFICER**

Vernese Edghill-Walden

**OTHER ATTENDEES**

Katheryn Hayes	CCC-District Office
Martin Kaplan	CCC-District Office

Jonathan Keiser                    CCC-District Office  
Cherie Meador                    CCC-District Office  
Steve Saba                        CCC-District Office

**I.     CALL TO ORDER**

Committee Chair Lawson called the April 6, 2015 Committee on Academic Affairs and Students Services to order at 11:32 a.m.

**II.    ROLL CALL**

The Assistant Board Secretary called roll:

Trustee Clarisol Duque	Absent
Trustee Darrell Griffin	Absent
Trustee Marisela Lawson	Present
Trustee Everett Rand	Absent
Trustee Paula Wolff	Present
Student Trustee Jacques Sarr	Present

Committee Chair Lawson acknowledged that in accordance with the Illinois Public Community College Act and the Illinois Open Meetings Act, there was a quorum.

**III.   WELCOME REMARKS**

Committee Chair Lawson welcomed everyone to the quarterly Committee on Academic Affairs and Student Services.

**IV.    CHANCELLOR REMARKS**

Chancellor Hyman provided an overview of the presentation.

**V.     AGENDA ITEMS**

The full presentation of agenda items can be viewed [here](#).

Panel of Speakers: Chief Academic Officer Vernese Edghill-Walden, Deputy Chief Academic Officer Martin Kaplan, Associate Vice Chancellor Jonathan Keiser, Project Manager, Cherie Meador.

## **1. Instructional Quality**

AVC Jonathan Keiser discussed improvements to instructional excellence through the new tenure process (grounded in student success data), tenure process reports and norming/training of administrators.

Chancellor Hyman shared concerns regarding grade distribution data and its correlation to student learning. She expressed that grades do not necessarily prove that students actually comprehend the content and skills taught in class. She asked if there was something in the works to determine such a correlation. AVC Keiser agreed that grades are an imperfect proxy to determine student learning. He suggested that competency based learning, if implemented correctly, may be better suited to determining student outcomes. There was further discussion among the group regarding competency based learning and whether or not it could be implemented in a classroom based model.

Committee Chair Lawson asked if it's an achievable goal to create program level learning outcomes and assessments for all CCC programs. Chief Academic Officer Edghill-Walden stated that she would be better able to gauge the level of work that needs to be done after her team determines the number of programs that do not currently have program level learning outcomes.

With regard to tenure process report findings, Trustee Wolff asked who provides feedback to tenure candidates. AVC Keiser stated that feedback was generated from deans and vice presidents.

Committee Chair Lawson asked if the Office of Academic Affairs works with the Office of Human Resources during the tenure process. Chief Academic Officer Edghill-Walden stated that the Office of Human Resources as well as the Office of the General Counsel are consulted near the end of the process when decisions have been made.

Committee Chair Lawson asked if the issues in the tenure process report findings have been resolved. Chief Academic Officer Edghill-Walden stated that training has occurred and she expects progress in future reports.

## **2. Academic Program Review**

Chief Academic Officer Edghill-Walden presented on the current and future state academic program review.

### **3. Healthcare Consolidation**

Deputy Chief Academic Officer Martin Kaplan updated the committee on the health sciences and nursing consolidation and outline key activities surrounding the consolidation to include administrative/personnel activities, curriculum development, accreditation, clinical partnerships, and communication efforts.

Trustee Wolff asked how faculty are reacting to change management and thinking creatively in relation to curriculum change. Deputy Chief Academic Officer Kaplan stated there has been a positive reaction.

Committee Chair Lawson asked if there would be major improvement with clinical partnerships as a result of the consolidation. Deputy Chief Academic Officer Kaplan stated that he does anticipated improvement in this area.

Committee Chair Lawson shared anecdotal information based on a recent visit to Wright College in which faculty and staff were concerned that students may not be inclined to travel to Malcolm X College for healthcare programs. Chancellor Hyman did not believe that was a valid concern. Trustee Wolff asked the student trustee to share his opinion on the matter. Student Trustee Sarr expressed that students do have concerns about travel. However, he believes that effective communication would help. Chancellor Hyman also noted that the shuttle bus should ease student travel concerns.

Trustee Wolff asked how many faculty and administrators make up the healthcare program. Deputy Chief Academic Officer Kaplan stated that approximately 256 faculty and staff make up the program; 109 of those individuals are currently at Malcolm X College. Trustee Wolff also asked what percentage of the faculty are full-time vs. adjunct. Chief Academic Officer Edghill-Walden stated that approximately 70% are full-time.

Committee Chair Lawson asked if the healthcare program has the highest rate of full-time faculty. Chief Academic Officer Edghill-Walden stated that General Education has more full-time faculty.

This concluded the review of agenda items.

**VI. MOTION TO ADJOURN**

Committee Chair Lawson asked for a motion to adjourn the meeting.

<Motion>Trustee Paula Wolff

<Second>Trustee Marisela Lawson

Motion Carried

Meeting adjourned at 1:31 p.m.

**Larry R. Rogers, Sr.  
Secretary,  
Board of Trustees**

**Submitted by - Candace M. Montgomery, Assistant Board Secretary**