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APPROVED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MAY 7, 2015

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

MINUTES

AD HOC CONSTRUCTION COMMITTEE MEETING
MARCH 31, 2015
DISTRICT OFFICE – 226 W. JACKSON BOULEVARD, ROOM 300

Pursuant to provisions of the Illinois Public Community College Act, as amended of the State of Illinois, County of Cook, an Ad Hoc Construction Committee meeting of the Board of Trustees of Community College District No. 508 was held on March 31, 2015 at 1:00 p.m., District Office, 226 W. Jackson Boulevard, Room 300, Chicago, Illinois 60606.

ATTENDEES

TRUSTEES

Ellen Alberding, Vice Chair
Clarisol Duque

**CHIEF ADVISOR TO THE
BOARD**

Tracey B. Fleming

**ASSISTANT BOARD
SECRETARY**

Candace Montgomery

CHANCELLOR

Cheryl L. Hyman

GENERAL COUNSEL

Eugene Munin

OFFICERS OF THE DISTRICT

Jim Frankenbach, Chief Operating Officer
Craig Lynch, Chief of Staff
Jerold Martin, Vice Chancellor, Information Technology
Diane Minor, Vice Chancellor, Administrative and Procurement
Services
Beatrice O'Donnell, Vice Chancellor, Safety and Security
Laurent Pernot, Executive Vice Chancellor and Senior Adviser

COLLEGE PRESIDENTS

President Anthony Munroe, Malcolm X College

OTHER ATTENDEES

Brian LaBelle	CCC-District Office
Kai Love Davis	CCC-District Office
Tiffany Dixon	CCC-District Office
Steve Saba	CCC-District Office
David Sanders	CCC-District Office
Michael Santangelo	CCC-District Office
Stephanie Calhoun	CMO
Andre Kirby	CMO
Adam Keyzers	Jacobs
Jim McClean	Jacobs
Renauld Mitchell	Moody-Nolan
Nim Chinniah	Northwestern University
Patricia Davis	Unique Casework Installations
Paul McKinley	Unique Casework Installations
Vivian Tyler	Unique Casework Installations
Joseph Slancpork	
Joseph Watkins	

I. CALL TO ORDER

Vice Chair Ellen Alberding called the March 31, 2015 Ad Hoc Construction Committee meeting to order at 1:01 p.m.

II. ROLL CALL

The Assistant Board Secretary called roll:

Chair, Paula Wolff	Absent
Vice Chair, Ellen Alberding	Present
Trustee Clarisol Duque	Present
Trustee Marisela Lawson	Absent
Trustee Everett Rand	Absent

III. WELCOME REMARKS

Vice Chair Alberding welcomed the non-trustee member of the Ad Hoc Construction Committee; Nim Chinniah of Northwestern University

IV. AGENDA ITEMS

The full presentation of agenda items can be viewed [here](#).

Panel of Speakers: Vice Chancellor, Diane Minor, Deputy Chief Operating Officer, David Sanders, President, Anthony Munroe, Adam Keyzers-Jacobs, Renauld Mitchell-Moody-Nolan, Stephanie Calhoun-CMO and Andre Kirby-CMO.

1. Olive-Harvey TDL Center Construction Update

Vice Chancellor Diane Minor updated the committee on construction progress; noting recently completed tasks and upcoming work.

Nim Chinniah inquired about major issues, risks and/or concerns related to the project. VC Minor stated that the project schedule is a major concern. With the Illinois Capital Development Board managing the project, the District has limited control of the process. The original date of completion was January 2015 and has been pushed back to December 2015.

2. Malcolm X College Project Timeline Update

Adam Keyzers provided a construction timeline update. The parking garage is expected to be completed early April and a transition plan is place.

Mr. Keyzers also provided an update on Phase II Utility Relocation and Utility Supply. The installation of Fiber (IT/Telecom) and Office of Emergency Management (Fire Alarm) are scheduled for the summer. Vice Chair Alberding asked if there's an emergency plan in place in case of a fire. Mr. Keyzers stated that there is a connection to the parking garage from the existing Malcolm X building with designated phone lines for security that connects to a fire alarm annunciator system which enacts a 911 call.

3. Malcolm X College Community Affairs Plan

VC Minor presented on the diversity commitments to date and the community hiring plan. The team has achieved 36.4 percent in MBE participation and 8.3 percent in WBE participation. These numbers are expected to remain stable until completion. Forty-five percent of the project's employees have been Chicago residents with 9 percent representing community residents. The team is working to increase that number to their goal of 12 percent community representation.

4. Malcolm X College Architect Update

VC Minor discussed the procurement and installation milestone schedule noting the transition whereby the District will conduct a bid process to secure vendors for the products and specifications previously developed by the architect, Moody-Nolan.

Renauld Mitchell updated the committee on the parking garage and exterior building signage and branding.

Vice Chair Alberding suggested consistent font for signage. Mr. Mitchell stated that it's something that can be explored.

Vice Chair Alberding asked if it would be more cost efficient to install heated sidewalks for large outdoor spaces. VC Minor stated that they have looked into heated sidewalks and believe it to be more expensive than using ice-remover and manually removing the snow. She also noted the use of semi-permeable pavers that do not work well with in-ground heating elements.

5. Malcolm X College General Contractor Update

Stephanie Calhoun reviewed construction progress photos.

Andre Kirby provided an update on community involvement by highlighting the Dawson Technical Institute graduates who have worked on the project. He also discussed the Strategic Partnership Program in which small business owners worked to grow and develop their companies under the mentorship of Clark Construction. The inaugural class graduated from the program in February. The next round of participants will start in the summer.

This concluded the review of agenda items.

V. AJOURNMENT

Meeting Adjourned 2:04 p.m.

**Larry R. Rogers, Sr.
Secretary,
Board of Trustees**

Submitted by - Candace M. Montgomery, Assistant Board Secretary