THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the issuance of a purchase order for the vendor listed below for library electronic subscriptions for the Libraries/Learning Resource Centers and other academic programs at all colleges and satellite campuses District wide for the period from July 1, 2015 to June 30, 2018, at a total cost not to exceed $50,000 annually.

**VENDOR:** Illinois Library and Information Network (ILLINET) Online Computer Library Center (OCLC)
6565 Frantz Road
Dublin, OH 43017

**USER:** District Wide

**TERM:**
The term commences on July 1, 2015 and will end on June 30, 2018.

**SCOPE OF SERVICES:**
All City Colleges of Chicago (CCC) Libraries and Learning Resource Centers are expected to provide information and research resources that support the curriculum. CCC's subscriptions via ILLINET/OCLC allow the libraries and resource centers to share online cataloging records with each other and with over 72,000 libraries that also use OCLC services at the national and international level. In addition to cataloging resources, the subscriptions also provide interlibrary loan resources for borrowing and lending with other libraries throughout the country and access to WorldCat, which allows a single access point for the discovery of bibliographic data for approximately 1.5 billion digital, electronic, and physical resources from libraries around the world.
BENEFIT TO CITY COLLEGES OF CHICAGO:
Library electronic subscriptions provide CCC students with access to online resources to further augment, enhance, and complete their studies. Additional usage of electronic subscriptions is anticipated for FY16 due to expansion of programs and centralization of electronic resource offerings.

VENDOR SELECTION CRITERIA:
The subscription resources are only available through the sole source approved vendor. Pursuant to state law, goods that are economically procurable from only one source are exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:
The Office of M/WBE Contract Compliance has reviewed the above referenced purchase request and recommends a waiver of the Board Approved Participation Plan due to the nature of the services ("electronic subscriptions") and the absence of subcontracting opportunities.

GENERAL CONDITIONS:
Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:
Total FY16 – FY18: $50,000 Annually
Charge to: Office of Academic Affairs
Source of Funds: Education Fund
540000-00003-0000126-20000
540000-00003-x50300-10000

Respectfully submitted,

Cheryl L. Hyman
Chancellor

June 4, 2015 – Office of Academic Affairs