

32695
ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JUNE 4, 2015

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COOK OF COUNTY AND STATE OF ILLINOIS

LIBRARY ONLINE DATABASE PUBLISHING SERVICES
AND LEARNING RESOURCES FOR ALL LIBRARIES
CENGAGE LEARNING (GALE)
PROQUEST
WESTGROUP
OFFICE OF ACADEMIC AFFAIRS
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the issuance of purchase orders to the vendors listed below for library electronic database publishing services and learning resources for the Libraries/Learning Resource Centers and other academic programs at all colleges and satellite campuses District wide for the period from July 1, 2015 to June 30, 2018, at a total cost not to exceed \$215,000 annually.

VENDORS: Cengage Learning (Gale)
P.O. Box 95501
Chicago, Illinois 60694

ProQuest
789 East Eisenhower Parkway
Ann Arbor, Michigan 48106

West Group
P.O. Box 6292
Carol Stream, Illinois 60197

USER: District-Wide

ORIGINAL TERM:

The original term of this purchase commenced on July 1, 2013 and ends on June 30, 2015.

RENEWAL TERM:

The renewal term commences on July 1, 2015 and will continue through June 30, 2018.

SCOPE OF SERVICES:

All City Colleges of Chicago (CCC) Libraries and Learning Resource Centers are expected to provide information and research resources that support the curriculum. It is necessary for all CCC Libraries, Learning Resource Centers and other academic programs to continue providing students with these resources. Of particular value is the vendors' suite of services that include online databases and

publishing imprints, which provides both support of our general education, career programs and health science curricula as well as specialized resources for our programs like adult education.

BENEFIT TO CITY COLLEGES OF CHICAGO:

On-line database publishing services and learning resources provide CCC students with access to academic databases necessary to further augment, enhance and complete their studies. Additional usage of electronic resources is anticipated for FY16 due to expansion of programs and centralization of electronic resource offerings, however, overall, there is a 60% savings compared to FY16 expenditures because some vendor's services are not highly utilized and some database products will be acquired through the District's consortium memberships.

VENDOR SELECTION CRITERIA:

The print and electronic collection services, discounts and other professional development resources are only available through the sole source approved vendors. Pursuant to state law, goods that are economically procurable from only one source are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above referenced purchase request and recommends a waiver of the Board Approved Participation Plan due to the nature of the services ("electronic database") and the absence of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total FY15 – FY18: \$215,000 Annually

Charge to: Office of Academic Affairs

Source of Funds: Education Fund

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Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

June 4, 2015 - Office of Academic Affairs