

32731
ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JULY 9, 2015

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

RENTAL OF PARKING SPACES
INTERPARK
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of purchase orders to InterPark for thirty (30) administrative parking spaces for the District for the period from July 9, 2015 through June 30, 2018, at a total cost not to exceed \$239,400.

VENDOR: InterPark
91144 Collection Center Drive
Chicago, Illinois 60693

USER(S): District Office
Harold Washington College

TERM:
The term of the purchase will commence on July 9, 2015 and end on June 30, 2018.

SCOPE OF SERVICES:
The Office of Administrative Services staff negotiated a rate of \$220 per month per vehicle for twenty-four (24) parking spaces with Traders Self Park located at 326 S. Wells Street for use by the District Office. All employees of the District are eligible for the \$220 rate or may also purchase discount parking coupons at a rate of \$14.00 per day.

The rate will increase annually based on the city tax that CCC must pay to year 2 monthly rate will be \$230 and year 3 monthly rate will be \$240. Discounted parking rates will increase to \$15 per day in years 2 and 3.

The Office of Administrative Services also negotiated a rate of \$310 per month per vehicle for one (1) parking space at the Wabash/Randolph Self Park located at 20 E. Randolph Street and \$310.00 per month for one (1) parking space for the 15 passenger van at Government Center Self Park located at 181 N. Clark Street for use by Harold Washington College.

The Office of Administrative Services also negotiated a rate of \$180 per month per vehicle for four (4) parking spaces at the 950 N. Kingsbury St. for use by the Office of the Inspector General.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Administrative and Procurement Services has determined that it is in the best interest of the District to continue to provide parking spaces for administrative vehicles within close proximity to the District Offices at 226 W. Jackson, Harold Washington College, at 30 E. Lake Street and the Office of the Inspector General on North Sedgwick Avenue where feasible.

DELIVERABLES:

The total cost of the parking spaces is as follows:

| Parking Spaces | Number of Spaces | Total Year 1 Cost | Total Year 2 Cost | Total Year 3 Cost |
|---|-------------------------|--------------------------|--------------------------|--------------------------|
| District Office - Parking Spaces Traders Self Park - 326 S. Wells St. | 23 | \$60,720 | \$63,480 | \$66,240 |
| Harold Washington College – Wabash/Randolph Self Park- 20 E. Randolph St. and Government Center Self Park - 181 N. Clark St. | 2 | \$7,440 | \$7,680 | \$7,920 |
| District Office - Inspector General - 950 N. Kingsbury St. | 4 | \$8,640 | \$8,640 | \$8,640 |
| Total Parking Cost | | \$76,800 | \$79,800 | \$82,800 |

VENDOR SELECTION CRITERIA:

The Office of Administrative and Procurement Services conducted an informal survey of parking facilities within a two (2) block radius of the locations listed. Based on the proximity of the parking facility and competitive pricing structure, InterPark was selected as the vendor to provide District parking facility services.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above request and recommends the Board Approved Participation Plan be waived due to the nature of the purchase (lease of parking spaces) and in turn the lack of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable

provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$239,400

Charge to: District Office Plant Management, Harold Washington College Business Office and Office of the Inspector General

Sources of Funds: Education and O&M Funds

FY16-FY18: 530000-05501-0005031-70000
530000-00003-2070100-80000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

July 9, 2015 - Office of Administrative and Procurement Services – District Office, Harold Washington College and Office of the Inspector General