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ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JULY 9, 2015

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

OLIVE-HARVEY COLLEGE BIOLOGY LABS
JUAN GABRIEL MORENO ARCHITECTS (JGMA)
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
OLIVE-HARVEY COLLEGE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an agreement with Juan Gabriel Moreno Architects (JGMA) to provide programming and full architectural/ engineering services for the complete renovation of the existing Organic Chemistry Laboratory and Organic Chemistry Storage Room for the period commencing no sooner than July 9, 2015 through December 31, 2016 at a total cost not to exceed fee of \$88,200.

VENDOR: Juan Gabriel Moreno Architects (JGMA)
218 South Wabash, Suite 200
Chicago, Illinois 60604

USER: Olive-Harvey College

TERM:
The term of the agreement shall commence no sooner than July 9, 2015 and will continue through December 31, 2016.

SCOPE OF SERVICES:

Juan Gabriel Moreno Architects (JGMA) will be responsible for designing and engineering the renovation of the Organic Chemistry Lab Room 310 and Organic Chemistry Storage Room 315A. The laboratory and storage room spaces will be bid and constructed separately. JGMA will provide the following services: programming, architectural design and planning, FF&E selection, preparation of construction documents, and construction administration to meet CDC requirements for OSHA and fire code compliance.

The Office of Administrative and Procurement Services has negotiated the fee to be paid for architectural design and programming that is consistent with published CDB Guidelines for projects of this nature based upon a budget of \$1,000,000.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Administrative and Procurement Services has reviewed this request for services and has determined that it would be in the best interests of the District to move forward with JGMA as the architect for the Olive-Harvey Organic Chemistry Lab and Storage Room Renovation. The laboratory and storage rooms are original to the building and are in dire need of repair. Renovating these spaces will provide a safer and more dynamic learning environment. The new laboratory and storage room will allow for OSHA and fire code compliant expanding of the academic program opportunities.

VENDOR SELECTION CRITERIA:

Letters of interest were sent to five Architectural firms selected from the CCC Pre-Qualified Architects List: 1) Architrave LTD; 2) JGMA 3) Perimeter; 4) Ratio; and 5) Baily Edward. Four (4) firms responded 1) Architrave LTD; 2) JGMA; 3) Perimeter; and 4) Baily Edward.

Firms were evaluated based upon the following criteria:

- Prior performance of firm and its consultants
- Appropriate staff size and disciplines
- Willingness to meet the budget requirements
- Similar experience in higher education
- Familiarity with City Colleges of Chicago or similar educational facilities
- Primary business office of Architect/ Engineer located in Illinois
- Valid licenses to practice as an Architect or Engineer in the State of Illinois
- MBE/WBE Compliance

From the responses submitted, JGMA was selected as the most qualified to provide the services for this project based on previous work successfully completed including Instituto Health Sciences Career Academy, School of the Art Institute of Chicago, and Northeastern Illinois University- El Centro amongst other quality projects.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has reviewed the proposed agreement and has determined the Vendor is in compliance with the Board Approved Participation Plan:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Juan Gabriel Moreno Architects (JGMA) 218 S. Wabash, Ste. 200 Chicago, IL 60604	MBE	40	Direct	City of Chicago

HERA Laboratory Planning 411 N. 10th Street, Ste. 400 St. Louis, MO 63101	WBE	9	Direct	WBENC
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GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$88,200

Charge to: Olive-Harvey College

Source of Funds: Capital Fund

FY16: 580000-92015-5005131-70000

Respectfully submitted,

Cheryl L. Hyman
Chancellor

July 9, 2015 - Office of Administrative and Procurement Services