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**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JANUARY 8, 2015**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

RESOLUTION

**TO ADOPT REVISIONS TO THE TERMS AND CONDITIONS REGARDING COMPLIANCE WITH THE
MINORITY BUSINESS COMMITMENT AND WOMEN’S BUSINESS ENTERPRISE COMMITMENT
OF THE CITY COLLEGES OF CHICAGO
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES**

WHEREAS, the Illinois Public Community College Act, as amended (110 ILCS 850/3-30), lists the powers and duties of community college districts in the State of Illinois, and provides that:

“The board of any community college district has the powers...that may be requisite or proper for the maintenance, operation and development of any college or colleges under the jurisdiction of the board.”

WHEREAS, the City Colleges of Chicago Terms and Conditions Regarding Compliance with the Minority Business Commitment and the Women Business Enterprise Commitment was adopted to ensure that Minority Businesses and Women Businesses shall have maximum feasible opportunities to participate on City Colleges Contracts, and to remedy the effects of historical discrimination while minimizing its impact upon Non-MBE and Non-WBE businesses;

WHEREAS, Section 4.3 of the Board Bylaws of City Colleges of Chicago provides for the adoption of policies and states that:

“The Board may adopt, from time to time, policy statements, guidelines, procedures, regulations, collective bargaining agreements, codes of conduct, or similar documents issued for the governance of the Board, the District and the Colleges.”

WHEREAS, the Terms and Conditions Regarding Compliance with the Minority Business Commitment and the Women Business Enterprise Commitment have been revised to clarify compliance definitions and vendor responsibilities, to add flexibility in the certifications accepted, and increase vendor information received by City Colleges of Chicago (The revisions to the Terms and Conditions Regarding Compliance with the Minority Business Commitment and the Women Business Enterprise Commitment and the Executive Summary are attached); and

WHEREAS, the Officers of the District support the new revisions to the Terms and Conditions Regarding Compliance with the Minority Business Commitment and the Women Business Enterprise Commitment that are being recommended by the Vice Chancellor of Administrative and Procurement Services;

NOW, THEREFORE BE IT RESOLVED, that the revisions to the Terms and Conditions Regarding Compliance with the Minority Business Commitment and the Women Business Enterprise Commitment be adopted by the Board of Trustees effective January 8, 2015, and posted on the City Colleges of Chicago website.

January 8, 2015 – Office of Administrative and Procurement Services

City Colleges of Chicago
Terms and Conditions Regarding Compliance with the Minority Business Enterprise and
Women’s Business Enterprise Commitments
Policy Comparison
Executive Summary

Section	Change	Explanation
All	Re-organized order of sections and edited text	Easier read of information; structured to follow life cycle of bid/proposal from submittal to contract execution.
Section 5: Procedure to determine bid & proposal compliance	Revised Schedule A (MBE/WBE Utilization Plan)	Captures more information and clarifies vendors' intent to utilize MBEs and WBEs.
Section 5: Procedure to determine bid & proposal compliance	Revised existing Schedule C and created Schedules C 1 and C2	<ul style="list-style-type: none"> • Revised Schedule C captures more information to clearly delineate MBEs/WBEs' proposed contract participation. • Schedule C1 created to clearly identify and outline the participation of M/WBE joint venture partners. • Schedule C2 created to clarify and outline an MBE/WBE Prime Contractor's actual participation in contracts they obtain.
Section 5: Procedure to determine bid & proposal compliance	Provides option to accept certification letters from other municipalities and states	Opens realm of potential MBEs/WBEs for CCC projects and could help lessen the frequency of waiver requests.
Section 5: Procedure to determine bid & proposal compliance	Specifies what will be evaluated once the bid/proposal is submitted	Clarifies the deficiencies that could further render a bid/proposal non-responsive.
Section 6: Counting MBE/WBE participation toward contract goals	<ul style="list-style-type: none"> • revised direct and indirect participation explanations • revised commercially useful function explanation 	<ul style="list-style-type: none"> • Clarifies the ways in which credit is applied to reduce confusion and promote submission of more complete utilization plans. • Clarifies the evaluation of MBE/WBE performance of a commercially useful function to ensure goals are appropriately met.
Section 6: Counting MBE/WBE participation toward contract goals	Created Schedule D document	Provides official form for waiver requests and has bidder/proposer to specifically outline their good faith efforts to support the request.