

**32568**

**ADOPTED – BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
FEBRUARY 5, 2015**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**SECURITY SERVICES  
DIGBY'S DETECTIVE & SECURITY AGENCY, INC.  
OFFICE OF SAFETY AND SECURITY  
DISTRICT WIDE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair to execute an agreement with Digby's Detective & Security Agency, Inc. to provide security services on an as needed basis District Wide for the period from February 5, 2015 through June 30, 2016, at a total cost not to exceed \$100,000.

**VENDOR:** Digby's Detective & Security Agency, Inc.  
2850 S. Wabash Avenue, Suite 201  
Chicago, Illinois 60616

**USER:** District Wide

**TERM:**

The term of the agreement shall commence no sooner than February 5, 2015 and will continue through June 30, 2016.

**SCOPE OF SERVICES:**

Digby's Detective & Security Agency, Inc. will provide security personnel services as needed throughout the District. The security guards will provide security services as needed for all CCC owned/leased property District-wide.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

The service will allow the District to have a readily available means to ensure the safety of the faculty, staff, students and visitors.

**VENDOR SELECTION CRITERIA:**

The contract is being utilized as part of a joint purchasing agreement and awarded in accordance with the Chicago Transit Authority (CTA) procurement procedures through contract B14OP01009. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District's competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the agreement request referenced above. As the service is being procured via a Joint Purchase Agreement with the CTA, it is recommended that the CTA’s goals for the contract be accepted in part. CCC does not recognize the Disadvantaged Business Enterprise (DBE) designation that CTA does whereby the MBE and WBE goals are one in the same. Therefore, the Office of M/WBE Contract Compliance recommends the WBE participation goal be waived.

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Digby’s Detective & Security Agency, Inc. 2850 S. Wabash Avenue, Suite 201 Chicago, Illinois 60616	MBE (Prime)	100	Direct	Cook County

**GENERAL CONDITIONS:**

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total:** \$100,000

**Charge to:** Office of Safety & Security

**Source of Funds:** Education Fund

**FY15:** 537100-00003-0015003-74000

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

