Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, County of Cook, the regular meeting of the Board of Trustees of Community College District No. 508 was held on January 8, 2015 at 10:00 a.m., District Office, 226 W. Jackson Boulevard, Room 300, Chicago, Illinois 60606.

**ATTENDEES**

**TRUSTEES**
Ellen Alberding, Vice Chair
Larry Rogers, Secretary
Clarisol Duque
Marisela Lawson
Everett Rand
Jacques Sarr, Student Trustee

**OFFICERS OF THE DISTRICT**
Joyce Carson – Vice Chancellor, Finance
Jim Frankenbach – Chief Operating Officer
Craig Lynch – Chief of Staff/Enterprise Services
Rasmus Lynnerup – Vice Chancellor, Strategy, Research and Organizational Effectiveness
Jerrold Martin – Vice Chancellor, Information Technology
Diane Minor – Vice Chancellor, Administrative and Procurement Services
Beatrice O’Donnell – Vice Chancellor, Safety and Security
Laurent Pernot – Executive Vice Chancellor
Stephanie Tomino – Vice Chancellor, Human Resources
Carole Wood – Vice Chancellor, Institutional Advancement

**ASSISTANT BOARD SECRETARY**
Candace Montgomery

**CHIEF ADVISOR TO THE BOARD**
Leah Heinecke-Krumhus

**CHANCELLOR**
Cheryl L. Hyman

**GENERAL COUNSEL**
Eugene Munin

**CHIEF ACADEMIC OFFICER**
Vernese Edghill-Walden

**INSPECTOR GENERAL**
John Gasiorowski
I. CALL TO ORDER REGULAR BOARD MEETING

Vice Chair Alberding called to order the January 8, 2015 regular Board Meeting at 10:03 a.m.

II. ROLL CALL

The Assistant Board Secretary called roll:

Chair Paula Wolff Absent
Vice Chair Ellen Alberding Present
Secretary Larry Rogers, Sr. Present
Trustee Clarisol Duque Present
Trustee Darrell Griffin Absent
Trustee Marisela Lawson Present
Trustee Everett Rand Present
Student Trustee Jacques Sarr Present

Vice Chair Alberding acknowledged that in accordance with the Illinois Public Community College Act and the Illinois Open Meetings Act, there was a quorum.

III. PUBLIC PARTICIPATION

There were no public participants.
IV. CHANCELLOR’S UPDATES

Chancellor Hyman provided an update on the spring semester open house and registration. More than 500 prospective students attended the open house and over 2,000 students have registered and/or requested additional information about CCC.

V. DISTRICT UPDATES

Associate Vice Chancellor Meredith Sparks Ament provided an update on College to Careers. The full presentation can be found here.

Vice Chair Alberding asked what percentage of students enrolled in focus areas were part-time versus full-time. AVC Ament stated that she would have to follow-up. However, she noted that it varies based on focus areas. Chancellor Hyman also noted that there are many factors to consider. She stated that the team would update the Trustees at a later date.

Trustee Rogers inquired about low enrollment for the IT program. Chancellor Hyman discussed the process of launching a program and noted that the IT program was new which has contributed to low enrollment.

With regard to job fairs and other hiring events, Trustee Lawson asked if this service is leveraged most by alumni or current students. AVC Ament stated that both are served. However, alumni represent approximately 10 percent of those utilizing career services.

Vice Chair Alberding asked if there was feedback from students regarding career services. AVC Ament stated that most students find the services useful.

Trustee Rogers asked if there’s a career service area that is of greatest need. AVC Ament stated that students typically make appointments for resume/cover letter assistance, job search assistance and career counseling. She mentioned that students may come in for one service and then realize they need assistance in other areas.

AVC Ament noted that 2,800 students were placed in jobs since the launch of College to Careers. Trustee Duque asked if these placements were from careers services or acquired from other CCC programs. AVC Ament stated that placements include career service placements along with assistance from faculty and program directors.

Trustee Rogers asked if the College to Careers placements were part-time or full-time positions. AVC Ament stated that the positions are both part-time and full-time.

Trustee Rand asked if students are able to participate in mock interviews and if the College to Careers partners are included in said interviews. AVC Ament stated that there are instances where partners participate in mock interviews and offer feedback.
Vice Chair Alberding asked if Workforce Academy participants pay for the service. AVC Ament stated that employers have a contract with CCC and they do in fact pay for the service. Some pay out of pocket and others use government funding.

VI. REVIEW OF AGENDA ITEMS

Vice Chair Alberding asked the Vice Chancellors for an oral review of the Board agenda items, beginning with 1.00 and ending with 6.00. These motions had previously been reviewed in detail at a “chair briefing”.

VII. APPROVAL OF AGENDA ITEMS, COMMITTEE MINUTES, AND REGULAR BOARD MINUTES

Vice Chair Alberding entertained a motion to approve the January 8, 2015 Board packet, the November 17, 2014 Finance and Administrative Services Committee Minutes, the November 19, 2014 Academic Affairs and Student Services Committee Minutes and the December 11, 2014 Regular Board meeting minutes by a roll call vote.

<Motion> Trustee Everett Rand
<Second> Trustee Marisela Lawson Motion Carried

The Assistant Board Secretary called roll:

Vice Chair, Ellen Alberding Aye
Secretary, Larry Rogers Aye
Trustee Clarisol Duque Aye
Trustee Marisela Lawson Aye
Trustee Everett Rand Aye

There were five ayes and zero nays.

VIII. CLOSED SESSION

Pursuant to the Open Meetings 2(c)1, 2(c)2 and 2(c)11 Vice Chair Alberding called for a motion to hold Closed Session at 10:54 a.m. for the discussion of personnel, collective bargaining and litigation matters.

<Motion>Trustee Clarisol Duque
<Second>Trustee Everett Rand Motion Carried
IX. RETURN FROM CLOSED SESSION

Closed Session ended at 11:31 a.m. There was no action taken during closed session.

X. MOTION TO ADJOURN

Vice Chair Alberding asked for a motion to adjourn the meeting.

<Motion>Trustee Clarisol Duque
<Second>Trustee Everett Rand

Meeting adjourned at 11:32 a.m.

Larry R. Rogers, Sr.
Secretary,
Board of Trustees

Submitted by – Candace M. Montgomery, Assistant Board Secretary